

**Changes Arising out of the Self Evaluation Process**

<b>Change, Improvement and Innovation</b>	<b>Standard</b>	<b>College Lead</b>	<b>Timeline</b>	<b>Outcome</b>
Revised College mission statement	IA1	IRP  Leadership team	Fall 2016	Revised College mission statement to include new baccalaureate degree and intended student population incorporating distance education.
Expanded Strategic Plan Fund to include Institution-Set Standards	IB3	PBC	Fall 2016	Revised eligibility for funds in the Strategic Plan Fund to include any project that improves the College's Institution-Set Standards as well.
Included disaggregated data into Instructional Program Review	IB5 IIA7	IRP	Fall 2016	Enhanced disaggregation of data for Instructional Program Review by delivery mode for each course and by age, gender, ethnicity and other variables by program.
Documented of procedures consistently across campus	IC5	EVP	Fall 2016	The College has prepared new SLO, Program Review and Financial Aid Guideline handbooks to document procedures and assure integrity.
Evaluated PLOs, degrees and certificates	IIA3	IRP  SLO Coordinator	Spring 2017	The College conducted a survey (ADCAP) of graduates to assess whether they felt their time at Cypress met the PLOs for their program and the ILOs for the College.
Expanded databases to include materials to accommodate baccalaureate degree students	IIB4	Dean, LLRC	Spring 2017	The College expanded electronic databases to meet the needs of our new baccalaureate degree students in the Funeral Service program.
Increased online counseling services	IIC3	Dean, Counseling	Spring 2017	ConexED allows a student to participate in a counseling session using a

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		and Student Development		smartphone, tablet, laptop or computer.
Evaluated the effectiveness of a alternative placement model for assessment	IIC7	Manager, SSSP  IRP	Spring 2017	The College evaluated the effectiveness of the alternative placement model using the Multiple Measures Assessment Project incorporating high school transcript data along with placement test scores.
Piloted a new full-time faculty evaluation process.	IIIA5	Vice Chancellor, Human Resources United Faculty	Fall 2016	The District and UF negotiated a pilot evaluation process to share student evaluations with the supervising Dean for use in evaluations.
Conducted an evaluation of the shared governance process	IVA7	IRP	Spring 2017	The College conducted an evaluation of the shared governance process along with specific processes with PBC and PAC.
Developed a more consistent process of recordkeeping in President's Staff	IVB2	President	Spring 2017	The College developed a more consistent process for recording decisions made in President's staff by having the President's Confidential Executive Assistant attend meetings and record decisions.
Provided the Board of Trustees with enhanced information related to institutional effectiveness	IVC1	Vice Chancellor, Educational Services and Technology	Fall 2016	The District and College collaborated to provide the Board of Trustees not only Student Success Scorecard information but now also conclusions and future implications.
Analyzed and evaluated District policies	IVC7	Vice Chancellor, Educational Services and Technology	Fall 2016-22	The District began a process to have a more structured and in-depth analysis and evaluation of District policies over a six-year cycle.



**Plans Arising out of the Self Evaluation Process**

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Evaluate all instructional budgets	IB7	Vice President, Administrative Services	Fall 2017	The Vice President of administrative Services will conduct an evaluation of all instructional supply budgets.
Provide more uniform dissemination of College information	IB8	Director, Campus Communications	Fall 2017	To improve reliability and accuracy, the College will engage in a review to make better use of more systemic, public dissemination of college information.
Improve local process of information provided to students and the public	IC1	Director, Campus Communications  Catalog Schedule Coordinator	Fall 2017	The College will improve the process that ensures the integrity and accuracy of non-printed information and the increasing number of projects printed outside the District print shop process.
Restructure the DE program personnel, policies, procedures and documentation	IIA2	DE Coordinator  Academic Senate	Fall 2017	The College will restructure the DE program with more clearly established areas of responsibility for faculty and management along with a review of relevant policies, procedures and documentation.
Develop a BP and AP to ensure 120 units for the pilot baccalaureate degree	IIA5	Vice Chancellor, Educational Services and Technology	Fall 2017	The District will prepare the necessary BP and AP to comply with the 120 minimum units degree requirement prescribed by Title V for the pilot baccalaureate degree.

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Disaggregate data in the SSQR and CSQR process	IIA7	IRP	Fall 2017	The College will disaggregate data based on demographics in the next review cycle for the Student Services quality Review and Campus Services Quality Review.
Evaluate DE course success rates across campus	IIA16	IRP DE Coordinator Program Review Coordinator	Fall 2017	The College will conduct a systematic evaluation of DE course success rates and implement any necessary changes.
Enhance student services to DE and off-site students	IIC3	Dean, Counseling and Student Development	Fall 2017	The Financial Aid office, Veterans Resource Center and Transfer Center will expand online services to meet the needs of DE and off-site students.
Improve DE faculty evaluation process	III.A5	Vice Chancellor, Human Resources United Faculty	Fall 2017	The District and UF will work on revising the evaluation process to require DE faculty to be evaluated in DE courses taught.
Review and revise the Management Appraisal Instrument	III.A5 III.A6	Vice Chancellor, Human Resources District Management Association (DMA)	Fall 2017	The District will work with the DMA to review and revise the Management Appraisal Instrument to assess the effectiveness in encouraging improvement.
Conduct a longitudinal analysis pertaining to the six EEO categories.	III.A.12	Vice Chancellor, Human Resources District Management Association (DMA)	Fall 2017	The District will maintain data on the six EEO categories year-to-year and conduct a longitudinal analysis with at least three years of data.

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Develop a full-time faculty professional code of ethics with articulated consequences	IIIA13	Vice Chancellor, Human Resources  United Faculty  Academic Senate	Fall 2017	The District will work with Academic Senate and UF to develop a professional code of ethics with articulated consequences for violations of professional ethics.
Improve security through replacement of campus locks	IIIB1	Vice President, Administrative Services  Director, Physical Plant	2017-2018	The College will replace locks on campus with interior locking mechanisms to provide extra security in case of emergency lockdown.
Complete the assessment of the Network Refresh Project	IIIC2	District Director, Information Services	2017-2018	District Information Services will complete an assessment of the wired, wireless video and voice network to better serve students and staff.
Increase collaboration and solicitation of input in financial decision-making	IIID1 IIID2	Vice Chancellor, Finance and Facilities  Vice President, Administrative Services	Fall 2017	The College and District will work together to increase collaboration and solicitation of input from constituency groups as an intrinsic element of the financial decision-making process.
Submit a substantive change for awards 50% or more online	IVA4	ALO	Spring 2017	The College will submit a substantive change with more than 50 awards that can now be achieved more than 50% online.
Make Board evaluation results more accessible to the public	IVC10	Chancellor	Fall 2017	The District will make the results of the Board evaluations more accessible to the public by posting the results more prominently on the District website
Evaluate dissemination of resource allocation and	IVD2	Vice Chancellor, Finance and Facilities	Fall 2017	The District will evaluate the dissemination of its resource allocation and

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financial accountability processes				financial accountability processes to make them easily accessible and centralized.
Improve district communication efforts to ensure effective operations	IVD6	Chancellor	Fall 2017	The District will look for ways to improve communication efforts through more District-wide forums for conversation and engagement.
Conduct annual assessments of the budget allocation model and formula allocation	IVD7	Vice Chancellor, Finance and Facilities	Fall 2017	The District will conduct an annual assessment of the budget allocation model and formula allocation and more effectively disseminate evaluation results to all stakeholders.
Revisit and streamline all PLOs, AUOs and ILOs	QFE 1	SLO Coordinator  Department Chairs	Fall 2017	The College will improve the institutional effectiveness of outcomes by revisiting and streamlining all campus PLOs, AUOs and ILOs.
Increase faculty and administration participation in learning outcomes	QFE 1	SLO Coordinator	Fall 2017	The College will increase faculty and administration participation rates in learning outcomes reporting.
Establish a Committee of Chairs	QFE 1	SLO Coordinator  AUO Coordinator	Fall 2017	The College will establish a Committee of Chairs to improve collaboration to eliminate achievement gaps and increase student achievement.
Secure an improve information system for SLO tracking and disaggregation	QFE 1	SLO Coordinator  AUO Coordinator	Fall 2017	The College will secure an improved information system to house SLO tracking and disaggregation amongst cross platform integration.

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Reorganize DE personnel	QFE 2	President Academic Senate	Fall 2016 – Fall 2017	The College will increase program and institutional effectiveness by reorganizing the DE program Personnel.
Update literature to advertise the DE program	QFE 2	DE Coordinator Department Coordinators Deans	Fall 2016-17	The College will update campus literature to effectively advertise the DE program and clarify course criteria and expectations as defined by delivery mode.
Identify and evaluate the needs of DE students and faculty	QFE 2	DE Coordinator Faculty DE Coordinator IRP	2017	The College will administer a survey to identify and calculate the specific needs of DE students and faculty.
Create a DE plan to update policies and practices	QFE 2	DE Coordinator Faculty DE Coordinator	2017	The College will create a DE plan to update policies and practices related to distance education and improve program quality.
Modify the extended Day Funding Model	QFE 3	District Coordinating Council (DCC) Board of Trustees	Fall 2017	The College will work with the District to modify the EDFM to provide adequate resources to meet and sustain college FTES targets.