Hiring Processes Moving Forward as Campus Budget Recovers

With a stable budget picture following Prop 30’s approval, Cypress College hiring processes moving forward.

Cypress College’s annual process of identifying and prioritizing full-time faculty positions is underway, and this year — for the first time in many years — the campus is also moving ahead with a study of classified staff positions, a process that is about to begin.

Immediately following the passage of Proposition 30 last November, the college added 40 sections to the fall schedule. In spring, another 80 were added. The campus followed that by funding a full slate of one-time budget requests to the tune of approximately $1 million.

While the precise number to be hired isn’t yet determined, the campus community is engaged in the hiring process. This annual cycle helps determine which new and replacement positions will be filled.

A classified-staff prioritization process is being headed by Vice President Karen Cant. Like the faculty process, this will help determine where new support staff are most-critically needed at Cypress College. Each of the college’s 19 budget units will be able to submit up to two requests. More detail on the process will be available later this month.

Because the processes run on different timelines, it is likely that classified staff — whose numbers were diminished measurably during the state economic crunch — will be the first to see some restoration.

The faculty hiring process is intended to be completed, as it is each year, in time for the newly hired faculty to begin work at the start of the next fall semester.

For the first time since the retirement of Carol Welsh in 2009, the College is discussing the hiring of a Dean of the Library and Learning Resource Center. Like the new faculty positions, the dean position would be filled in time for the new academic year.

“The College will determine our priorities for each employee group and we will move forward to hire new employees,” Dr. Simpson said.

Prepare to ShakeOut with 9.2 Million Other Californians on Thursday

For the fall 2013 emergency drill, Cypress College is among the 9.2 million people participating in The Great California ShakeOut. It will take place at 10:17 a.m. on Thursday, October 17, 2013.

Participation in the drill is not optional.

As part of the drill, a video will be broadcast across campus for viewing. It can be previewed on YouTube. However, please used the “LIVE DRILL BROADCAST” located on the emergency drill page of the campus website to view the video during the drill.

While inactive at the moment, it will be available for a synchronized broadcast on the day of the drill.

A link to the video will be available on the main page of CypressCollege.edu prior to the drill and detailed instructions will be emailed to all campus accounts in the next couple of days.

The drill will commence at 10:17 a.m. with the broadcast video via the college’s website and over the P.A. system. Faculty are asked to play the video in class. Upon conclusion of the video, a campus-wide evacuation will take place. An Emergency Operations Center and a triage area will also be established.

‘RENT’ Opens in Theater

“RENT” opens at the Cypress College Theater today (Friday, October 11, 2013), at 8 p.m. The show runs: October 10, 11, 12, 18, and 19 at 8 p.m., and on Sundays, October 13 and 20 at 4 p.m.

Tickets can be purchased online at www.cypresscollegetheateranddance.com.

The 1994 musical revolves around a group of young musicians and artists struggling to make it in New York.

General admission is $20; students, seniors and children’s tickets are $15.
A Cypress College student reported last night that while walking on campus she was accosted by a man who forcibly kissed her and touched inappropriately. The incident took place at approximately 8 p.m. near the Science/Engineering/Mathematics Building and was reported to Campus Safety at about 8:30 p.m. The Cypress Police Department conducted the investigation. Anyone with additional information is asked to contact the Cypress College Campus Safety Office or Cypress P.D.

The suspect is described as a white male, about 18-24 years old, with short, dark hair. He was wearing dark pants and a long sleeve shirt, possibly a sweat shirt. He weighed approximately 150 pounds and had an unshaven face. No height was provided. The victim reported that she was walking toward the Library/Learning Resource Center when she was approached by the suspect.

Students and employees are reminded that suspicious activity should immediately be reported to Campus Safety and/or Cypress Police. Additionally, students are reminded to walk in groups, utilize escorts provided by Campus Safety, and to yell for help if necessary. Campus Safety can be reached 24-7 at (714) 484-7387.

The College asks that students program the Campus Safety number into their cell phones. Also a number of direct-dial, emergency phones are also available on campus. Finally, if a student feels uncomfortable in a situation, avoid interaction and move to a well-populated area while calling Campus Safety.

Please remember: If you see something, say something!

Cypress College issues Timely Warnings in accordance with the Jeanne Clery Disclosure Act. For more information, visit: http://www.cypresscollege.edu/administrative/campusSafety
Ja Marr Brown - Leadership

Start Your Future Now!

Born and raised in Southern California and faced with the many choices and decisions that all young people face growing up; Ja Marr Brown made the ultimate decision to pursue his purpose and follow his dreams. As a result, he earned a business degree from Whittier College while at the same time earning a scholar-athlete award for making the dean’s list and being the captain of the basketball team. He was also elected Black Student Union President and Student Body President.

After graduation, Ja Marr went on to become one of the most successful professionals in the healthcare industry; achieving such distinctions as Sales Person and Sales Manager of The Year, and the youngest Vice President of Sales at a medical device company. He is the author of two books, “What’s Your Sales Story?” and “You’re Ugly,” Ja Marr has been featured in numerous media outlets and received many awards for his business and philanthropic endeavors.

Start Your Future Now, engages audiences on how to make decisions and eliminate what is holding them back from reaching their true potential in life. Ja Marr’s reality based approach will leave the audience truly inspired and with a real plan for starting their future now!

12:00pm-1:00pm
Student Activities Center
Conference Room

Sara J. Tuckerman-Cluff, CATC
Alcohol Awareness - Party Smarter

Davina Kotulski, Ph.D - LGBT Issues
Out of the Closet, In to Power

Free Campus Tours is coming to Cypress College Tuesday October 15, 2013.

Three exceptional speakers will be presenting throughout the day, and a $500 cash scholarship will be awarded to one lucky student during Ja Marr Brown’s Leadership presentation. Visit the Free Campus Tours booth near the Student Activities Center between 8:30a and 11:30a for details and to sign up!

*Student must be currently enrolled on campus and present to win*
Lioness presents the untold story of the first group of women soldiers in US history to be sent into direct ground combat, in violation of official policy. Told through intimate accounts, journal excerpts, archive footage, as well as interviews with military commanders, the film follows five women who served together for a year in Iraq. With captivating detail, this probing documentary reveals the unexpected course of events that began with using US women soldiers to defuse tensions with local civilians, but resulted in the women’s fighting in some of the bloodiest counter-insurgency battles of the war. Together the women’s candid narratives and scenes from their lives back home form a portrait of the emotional and psychological effects of war from a female point of view. Lioness is the first film to bridge the gap between perception and reality of the role women in the military are playing in Iraq.

WEDNESDAY, OCTOBER 23, 2013
3:00-6:00 PM
HUMANITIES LECTURE HALL ROOM 131
FOR MORE INFORMATION AND RSVP CONTACT THE CYPRESS COLLEGE VETERANS RESOURCE CENTER AT 714-484-7150

LIGHT REFRESHMENTS AVAILABLE IN THE VETERANS RESOURCE CENTER 6:00-7:00 PM.
Where Would You Like To Go?

Tuesday, October 15th
10am-1pm
under the Piazza
(Near CCComplex & Theater Arts Buildings)

Workshops

UC Application Workshop 1:30pm-2:30pm @ CCComplex Room 419
CSU Application Workshop 2:00pm-3:00pm @ the Transfer Center

Representative Appointments

CSU Dominguez 1:00pm-4:00pm @ the Transfer Center
UC Irvine 1:30pm-3pm @ the Transfer Center
Chapman University 1:30pm-5pm @ the Transfer Center

Please contact the Transfer Center at (714) 484-7129 to schedule an appointment for a workshop or to meet with a university representative.
Get Ready to Shake Out.

October 17, 10:17 a.m.

Register at www.ShakeOut.org
Official Participant

Join Us

for the Largest Earthquake Drill in U.S. History.

October 17, 10:17 a.m.

Register at www.ShakeOut.org
Cypress College Emergency Preparedness
Fall 2013 Drill — The Great California ShakeOut

Thank you for your participation in today’s emergency response drill. The Great ShakeOut will include involvement from more than 9.2 million Californians across the state. Your sincere efforts help prepare the Cypress College community to be ready for future incidents. While no amount of preparedness can ensure a successful outcome in an emergency situation, not taking these steps almost certainly guarantees failure. Not only is emergency preparation our responsibility, but it is also statutorily mandated.

With that in mind, here are some instructions and talking points for the drill. We also ask that you share the talking points with your students.

Instructions:
- The drill will commence at 10:17 a.m. on Thursday, October 17, 2013.
- No fire alarms or other bullhorns will be used to indicate the start of the drill.
- A video produced by the ShakeOut organizers will be broadcast on campus via the college’s website and over the P.A. system.
- We ask that you play the video in your class.
- The college’s logo will appear in the video beginning at 10 a.m. so that you will know that your video feed is functioning.
- When the video is complete, please conduct an orderly evacuation to the designated Assembly Point for your class (see accompanying map).
- There will be no night drill this semester.
- Participation in the drill is required.

Talking Points:
- Earthquakes happen without warning.
- Survival and safety during and after an earthquake depends on the response action.
- It is important to be prepared — both at home and at work.
- The Great California ShakeOut provides an opportunity for our campus community to practice skills and coordination essential to a rapid and effective response in an actual earthquake.
- Experts say the most important concept to remember during an earthquake is to stay put and to DROP, COVER AND HOLD.
- Protecting your head and neck is critical as objects are likely to fall.
- This is true for everyone, including those whose mobility limits their ability to take cover under a desk.
- People with disabilities or access and functional needs can find vital information in the California Emergency Management Agency’s document “How to Protect Yourself During an Earthquake” — which is included as part of this packet and is available on the college’s website.
- A complete earthquake protocol — with detailed safety tips — is also provided in this packet and on the website.
- In an earthquake, or any other emergency, it is important to follow the directions provided by your instructor and other campus officials.
- Be sure the shaking has stopped before evacuating.
- Evacuations begin with moving out of and away from the buildings; you will be directed to a safe location from there.
- Legislation, including the federal Clery Act, compels Cypress College to conduct emergency drills on a regular basis.
- These drills are held to help ensure the safety of our students and employees.
- The threats made at the campus earlier this semester underscore the importance of being prepared.

Emergency Preparation:
- Make a list of essential items you may need in the event of an emergency.
- Prepare an emergency pack for yourself and your family.
- Be sure to include your required medications.
- Be familiar with the earthquake procedures and the college’s evacuation process.
- Faculty should discuss emergency procedures in class.
- All members of the campus community should be familiar with the features of each building and the campus including surrounding streets, lots, stairways, exits, and emergency telephones.
- In the event of an emergency, you may not be able to get home because of damage to the greater community.
- Being prepared at home and having a personal emergency plan in place is important in the event families are separated during such an event.
- Discuss emergency response with your family at home and those living separately (parents, adult children, etc.).
- Designate an out-of-state contact to serve as a family information center and check in with them following an emergency; local-to-long-distance calls have proven more reliable in natural disasters than local-to-local calls.

Public Employee Disaster Service Worker Status — California Government Code Section 3100-3109:
It is hereby declared that the protection of the health and safety and preservation of the lives and property of the people of the state from the effects of natural, man-made, or war-caused emergencies which result in conditions of disaster or extreme peril to life, property, and resources is of paramount state importance … in protection of its citizens and resources, all public employees are hereby declared to be disaster service workers…

As an employee of a California public district, you may be called upon as a disaster service worker in the event of an emergency. The Orange County Department of Education has produced a brochure with valuable information. It can be found at: http://www.ocde.us/emergency/Pages/default.aspx.
Here are some instructions on how to show the Great ShakeOut video on the morning of October 18 for our drill.

1) FINDING THE VIDEO

► Go to our campus website and click on the “ShakeOut” icon or the link on the front page
► Alternately, you can visit http://www.cypresscollege.edu/news/drill.htm directly
► You do not need a TV or a DVD player — just a computer, speakers and an internet connection

2) PLAYING THE VIDEO

► Near the top of that page, you will see the heading “LIVE SHAKEOUT BROADCAST” with a video box right below it
► Click on the play button below the picture window
► The box-icon at the bottom of the video player will enlarge the broadcast to full screen
► Please note that you may see a commercial play before our feed begins
► After the ad, you will see a close “x” appear on the screen to dismiss the ad

3) HOW THE VIDEO WORKS

► This is a synchronized, live feed
► If you start it before 10:17 a.m. on Thursday, October 17, 2013 (and it is highly recommend that you do so*), you will see our logo and a “please stand by” message
► The drill video itself will begin playing at 10:17 a.m. on Thursday, October 17, 2013
► If you connect at 10:25 a.m. on Thursday, the drill portion of the video will be over
► The intent is for this video to be synchronized across campus

4) EVACUATION

► Because the video is synchronized, we will all be evacuating at the same time, following completion of the video
► You will hear instructions about beginning the evacuation at the end of the video itself
► However, when the video ends, it is time to evacuate. You will not hear fire alarms, bullhorns or anything else

* On the morning of 10/17, the pre-drill video feed will not contain audio. This is done so that you can keep the feed open and not have it interrupt your class or work environment. The drill video itself does have audio. You will want to test the sound separately to make sure it’s working. At 10:17, the video will begin to play and the audio is important.

If you would like to preview the actual video, it is also on the drill page. Just scroll down a little further and you will see it under the heading “SHAKEOUT VIDEO.” You can play this any time before or after the drill. However, please don’t use this link during the drill because doing so means you will be out of sync with the rest of the campus. For the drill, you are looking for the “LIVE SHAKEOUT BROADCAST” link detailed above.
Earthquakes happen without warning. Survival and safety during and after an earthquake depends on the response action. It is important to remain in a state of readiness. Life protecting actions must be taken immediately at the first indication of ground shaking. Keep in mind there will be no time to think about what to do once the shaking begins.

Cypress College will be conducting an earthquake exercise. The exercise is part of our ongoing efforts to provide safety awareness for the college community. This is an opportunity for the college to practice skills and coordination essential to a rapid and effective response in an actual earthquake. Below is information that may be helpful during an earthquake.

**Emergency Preparation**

- Make a list of **essential items** you may need in the event of an emergency
- Prepare an **emergency pack** for yourself and your family
- Be familiar with the earthquake **procedures** and the **designated evacuation areas**
- Remember, when using campus radios use **radio etiquette**
- Faculty should **discuss** emergency procedures in class
- Be familiar with the **features of each building** and **the campus** including surrounding streets, lots, stairways, exits, and emergency telephones

**During an Earthquake**

**If Indoors:**

1. **STAY** where you are! Do not rush to an exit as it may be blocked and you could have little or no protection.

2. **DROP** to the floor and get under a desk or sturdy table. Standing along an interior wall or door may be another safe option. Stay away from windows, filing cabinets, bookcases, overhead fixtures or objects that may fall or collapse.

3. **COVER.** Put your head down and lace your fingers behind your neck. Put your head down as far as you can, between your knees if possible. This helps to protect your head from flying objects. You want to make your body as small as possible. Cover your ears. Earthquakes set off all sorts of sirens and alarms, which could cause damage to your ears. Close your eyes to protect them from any dust that the earthquake stirs up from damaged buildings and falling debris. Stay in the curled up position until the shaking stops.

4. **HOLD** onto the desk or table. If it moves, move with it.

**Elevators:** **Do Not** use the elevator under any circumstances! WAIT for the motion to cease before you attempt to move.
Cypress College Emergency Management Protocol

Earthquakes

*If Outdoors:* MOVE away from buildings, trees, and electrical lines. Falling debris outside doorways and close to outer walls of buildings poses a severe hazard.

*If Driving:* PULL OVER slowly to the side of the road and stop. Stay in the vehicle until the shaking stops.

*After an Earthquake*

*Aftershocks:* Be prepared for earthquake aftershocks. Although most of these are smaller than the main shock, some may be large enough to cause additional damage.

*Before Evacuating:*
  - After the earthquake you should evacuate the building but be sure the shaking has stopped before you attempt to evacuate
  - Determine the safest exit
  - Glance around before exiting to see if anyone within sight needs assistance
  - Check for injuries. **Do not attempt to move** seriously injured persons unless they are in immediate danger of further injury. Emergency personnel will be coordinating all responses to emergency health situations
  - If available and if possible, retrieve the nearest first aid kit as well as your emergency supplies kit and any personal valuables
  - Exit the building

*Evacuate to the Designated Evacuation Locations*

*For your building:*
  - Account for your class or staff members to determine if anyone is missing
Earthquakes

- If you observe damage to a building or other areas, please report it to Campus Safety at x47387 or via the mobile radio.

- Do not touch downed power lines or any objects touched by downed power lines.

- Do not re-enter buildings until they have been officially determined to be safe.

- Refrain from making telephone calls so emergency communication can take place.

**Persons with Disabilities**

**Individuals with Mobility Limitations:**

- Evacuation in an emergency is of concern since elevators will not available for use.

- If there is no immediate danger, i.e. obvious smoke or fire, these persons should either stay in place with their escorts or be moved to a disabled evacuation safe haven (stairwell landing) until emergency personnel can respond.

- The location of the disabled person should be reported to a Building/Floor Marshal who will report this information to safety personnel.

- If there is imminent danger and evacuation cannot be delayed, persons with disabilities should be carried or helped from the building in the best and most expedient manner (Stryker chair).

**Individuals with Vision Impairments:**
Earthquakes

- In the event of an emergency provide the person with information about how and where to exit

- You may assist the person by using your elbow to escort him or her out of the building

- As you walk, tell the person where you are and advise them of any obstacles. When you reach safety, inform the person where he or she is and ask if any further assistance is needed

Individuals with Hearing Impairments:

- Assist persons with a hearing impairment prior to leaving the building

Visitors:

- Assist visitors by providing directions to the designated evacuation locations
How to Protect Yourself During an Earthquake

Advice for People With Disabilities or Access and Functional Needs

During a significant earthquake, you could experience sudden and intense back and forth motions of up to six feet per second. The floor or the ground would jerk sideways out from under you. Every unsecured object around you would likely topple, fall, and become airborne, potentially causing serious injury. Strong shaking might not end for you until a minute and a half after you first felt the earthquake. That’s why federal, state, and local emergency management experts and other official preparedness organizations all agree that "Drop, Cover, and Hold On" is the appropriate action to reduce injury and death during earthquakes.

If you cannot Drop, Cover, and Hold On, there are modified actions you should immediately take to protect your head and neck.

*Drop, Cover, and Hold On*… and its modifications

The main point is to not try to move, but *immediately* protect yourself as best possible right where you are. Earthquakes occur without any warning and may be so violent that you cannot walk, crawl or steer a wheelchair; you therefore could likely be knocked to the ground where you happen to be. You will never know if the initial jolt will turn out to be start of the big one.

The reverse side of this page explains how to protect yourself in various locations, depending on your situation.
**Drop, Cover, and Hold On: Modifications for people with disabilities or access and functional needs**

**INDOORS:** If you are able, “DROP to the ground immediately; take COVER by getting under a sturdy desk or table; HOLD ON to it until the shaking stops. If you use a wheelchair or have other mobility impairments and cannot Drop, Cover, and Hold On, protect your head and neck with a pillow or your arms, and bend over to protect yourself if you are able.

**IN BED:** Stay there and hold on; protect your head with a pillow.

**HIGH-RISE OR A PUBLIC BUILDING:** Drop, Cover, and Hold On or protect your head and neck as best possible. Do not use elevators. When the shaking subsides move to the designated zones for evacuation and wait for assistance by first responders.

**OUTDOORS:** Move to a clear area away from wires, buildings, and anything else that could fall and hurt you, *but only if you can safely do so*. Otherwise stay where you are and Drop Cover and Hold On or protect your head and neck as best possible.

**STADIUM OR THEATER:** Drop Cover and Hold On or protect your head and neck. Protect your head and neck with your arms as best possible. Don’t try to leave until the shaking is over.

**DRIVING:** Pull over to the side of the road, stop, and set the parking brake. Avoid bridges and overhead hazards. Stay inside the vehicle until the shaking is over.

**WHAT NOT TO DO:** If your mobility is limited, it is particularly important that you DO NOT try to get to a “safer place” or get outside. Movement will be very difficult, and studies of injuries and deaths caused by earthquakes in the U.S. over the last several decades indicate that you are much more likely to be injured by falling or flying objects (TVs, lamps, glass, bookcases, etc.) than to die in a collapsed building.

**GET READY BY SECURING YOUR SPACE:** There are simple actions you and your support team can take today that will protect you in your home if an earthquake happens tomorrow. START NOW by moving furniture such as bookcases away from beds, sofas, or other places where you sit or sleep. Move heavy objects to lower shelves. Then begin to look for other items in your home that may be hazardous in an earthquake. Some actions may take a bit longer to complete, but all are relatively simple. Most hardware stores and home centers now carry earthquake safety straps, fasteners, and adhesives. Additional information, including how-to instructions, is available at [www.earthquakecountry.org](http://www.earthquakecountry.org).
As a California city, county, or state agency or public district employee, you may be called upon as a disaster service worker in the event of an emergency. The information contained in this pamphlet will help you understand your role and obligation.

Did you know?

As a California city, county, or state agency or public district employee, you may be called upon as a disaster service worker in the event of an emergency. The information contained in this pamphlet will help you understand your role and obligation.

For more information, please visit the following websites:

California Emergency Services Act
http://www.leginfo.ca.gov/cgi-bin/displaycode?section=go
group=08001-09000&file=8550-8551

California Government Code 3100-3109
http://www.leginfo.ca.gov/cgi-bin/displaycode?section=gov
&group=03001-04000&file=3100-3109

The California Constitution Oath or Affirmation
http://www.leginfo.ca.gov/.const/.article_20

Governors Office of Emergency Services
http://www.oes.ca.gov/Operational/OESHome.nsf/PDF/
Laws&RegsCalCodePDFs/$file/Ch2.3_%20DSW.pdf

California Public Employee
DISASTER SERVICE WORKERS

California Government Code
Section 3100-3109

Distributed by the Orange County Department of Education     200 Kalmus Drive    Costa Mesa, California   92626
**Public Employee Disaster Service Worker Status**

**California Government Code**

*Section 3100-3109*

It is hereby declared that the protection of the health and safety and preservation of the lives and property of the people of the state from the effects of natural, man-made, or war-caused emergencies which result in conditions of disaster or extreme peril to life, property, and resources is of paramount state importance...in protection of its citizens and resources, all public employees are hereby declared to be disaster service workers...

All disaster service workers shall, before they enter upon the duties of their employment, take and subscribe to the oath or affirmation...

---

**What does disaster service mean?**

Disaster service means all activities authorized by and carried out pursuant to the California Emergency Services Act*

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**Who is included in the disaster service worker status?**

All public employees are included in the disaster service worker status which are all persons employed by any county, city, state agency or public district.

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**What are the scope of duties of employee disaster service workers?**

Any public employees performing duties as a disaster service worker shall be considered to be acting within the scope of disaster service duties while assisting any unit of the organization or performing any act contributing to the protection of life or property or mitigating the affects of an emergency.

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*California Emergency Services Act

http://www.leginfo.ca.gov/cgi-bin/displaycode?section=gov&group=08001-09000&file=8550-8551

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**How are public employees assigned disaster service activities?**

Public employees are assigned disaster service activities by their superiors or by law to assist the agency in carrying out its responsibilities during times of disaster.

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**What is the oath or affirmation referred to in the government code?**

Before entering upon the duties of employment, all public employees take and subscribe to the oath or affirmation set forth in the California Constitution that declares them to be disaster service workers in time of need.

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**When do public employees take the oath or affirmation?**

Most public employees sign the oath or affirmation during the hiring process and it is kept with the employer.

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**Do public employees acting as disaster service workers get paid?**

Public employees acting as disaster service workers get paid only if they have taken and subscribed to the oath or affirmation.

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**Can disaster service workers be sued for actions taken while performing duties?**

Public employee disaster service workers for non-profit organizations and government cannot be held liable for their actions during a disaster while acting within the scope of their responsibilities.

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**What if public employees are injured while acting as disaster service workers?**

Claims sustained by public employees while performing disaster services shall be filed as worker compensation claims under the same authorities and guidelines as with all employees within their agency.

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*As a public employee, you may be called upon to assist in the event of fire, flood, earthquake, or other natural or man-made disasters.*

For further information, please visit the websites listed on the back.
Cypress College Emergency Action Plan — Evacuations

**ABOUT ASSEMBLY POINTS**
Assembly Points are located on the lawn adjacent to the parking lots (noted by a ♡) or in the lots themselves (noted by the yellow boxes). Please follow the instructions of emergency responders, who will direct you to the safest location.

**ABOUT EVACUATION ZONES**
Always go to the Assembly Point first. The Evacuation Zones are utilized only if the situation requires. Emergency responders will request people move when it is necessary.
<table>
<thead>
<tr>
<th>Assembly Point — Lot #1</th>
<th>Assembly Point Leader: Dave Wassenaar</th>
<th>Adjacent to Lot #1</th>
</tr>
</thead>
<tbody>
<tr>
<td>Business Education Building</td>
<td>Building Marshal &amp; Alternate AP Leader:</td>
<td>Dave Wassenaar</td>
</tr>
<tr>
<td>Technical Education 1</td>
<td>Building Marshal &amp; Alternate AP Leader:</td>
<td>Steve Donley</td>
</tr>
<tr>
<td>Student Center</td>
<td>Building Marshal &amp; Alternate AP Leader:</td>
<td>Paul de Dios</td>
</tr>
<tr>
<td>Cypress College Complex</td>
<td>Building Marshal &amp; Alternate AP Leader:</td>
<td>Rick Rams</td>
</tr>
<tr>
<td>Bookstore</td>
<td>Building Marshal &amp; Alternate AP Leader:</td>
<td>Ryan Burnett</td>
</tr>
<tr>
<td>Fine Arts/Theater Arts</td>
<td>Building Marshal &amp; Alternate AP Leader:</td>
<td>Joyce Carrigan</td>
</tr>
<tr>
<td>Campus Safety</td>
<td>Building Marshal &amp; Alternate AP Leader:</td>
<td>Shirley Smith</td>
</tr>
</tbody>
</table>

**North Evacuation Zone**

Zone Leader: Dave Wassenaar
Alternate Zone Leaders: Steve Donley, Paul de Dios, Rick Rams, David Okawa, Joyce Carrigan

<table>
<thead>
<tr>
<th>Assembly Point — Lot #4</th>
<th>Assembly Point Leader: John Sciacca</th>
<th>Adjacent to Lot #4</th>
</tr>
</thead>
<tbody>
<tr>
<td>Technical Education 2</td>
<td>Building Marshal &amp; Alternate AP Leader:</td>
<td>Denise Simpson (SCE)</td>
</tr>
<tr>
<td>Technical Education 3</td>
<td>Building Marshal &amp; Alternate AP Leader:</td>
<td>John Sciacca</td>
</tr>
<tr>
<td>SCE</td>
<td>Building Marshal &amp; Alternate AP Leader:</td>
<td>Valentina Purtell (SCE)</td>
</tr>
</tbody>
</table>

**South Evacuation Zone**

Zone Leader: John Sciacca
Alternate Zone Leaders: David Okawa, Denise Simpson, Valentina Purtell, Yongmi Han, Marla McBride

<table>
<thead>
<tr>
<th>Assembly Point — Lot #5</th>
<th>Assembly Point Leader: David Okawa</th>
<th>Adjacent to Lot #5</th>
</tr>
</thead>
<tbody>
<tr>
<td>Gym 1</td>
<td>Building Marshal &amp; Alternate AP Leader:</td>
<td>Bill Pinkham</td>
</tr>
<tr>
<td>Gym 2</td>
<td>Building Marshal &amp; Alternate AP Leader:</td>
<td>Bill Pinkham</td>
</tr>
<tr>
<td>Student Activities</td>
<td>Building Marshal &amp; Alternate AP Leader:</td>
<td>Yongmi Han</td>
</tr>
<tr>
<td>Health Center</td>
<td>Building Marshal &amp; Alternate AP Leader:</td>
<td>Marla McBride</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Assembly Point — Lot #7</th>
<th>Assembly Point Leader: Nina DeMarkey</th>
<th>Adjacent to Lot #7</th>
</tr>
</thead>
<tbody>
<tr>
<td>SEM</td>
<td>Building Marshal &amp; Alternate AP Leader:</td>
<td>Richard Fee</td>
</tr>
<tr>
<td>Library/Learning Resource</td>
<td>Building Marshal &amp; Alternate AP Leader:</td>
<td>James Carrocino</td>
</tr>
<tr>
<td>M&amp;O</td>
<td>Building Marshal &amp; Alternate AP Leader:</td>
<td>Albert Miranda</td>
</tr>
<tr>
<td>HUM</td>
<td>Building Marshal &amp; Alternate AP Leader:</td>
<td>Nina DeMarkey &amp; Eldon Young</td>
</tr>
</tbody>
</table>

**East Evacuation Zone**

Zone Leader: Nina DeMarkey
Alternate Zone Leaders: Richard Fee, James Carrocino, Albert Miranda, Eldon Young

**NOTE:** In the event that a Building Marshal is not on campus, or is unavailable, a Floor Marshal will assume the position of Building Marshal. All managers who are not listed on this chart will serve as “wildcard” leaders, serving as needed to cover vacant positions.

Line of communication: Floor Marshal ➔ Building Marshal ➔ Assembly Point Leader ➔ Incident Commander

Revised: October 9, 2013