

From: Steve Donley  
To: Miller, Jeanne  
Date: Monday - December 7, 2009 2:47 PM  
Subject: Re: Accreditation, Standard IIA

Hi Jeanne,  
Here is the response you requested.

1. How does the institution demonstrate the quality of its instruction? Through a continuous Program Review Process that focuses on program quality.
2. What evidence exists [that] all programs are characterized by the [6] variables cited in this standard? These characteristics are part of the curriculum review process that involves technical review and a tree of approvals from a variety of areas. The evidence is in the curriculum minutes and approvals.

Specifically regarding licensing and special accreditations, can you direct me to a place I could find supporting documents? Dave told me to check with you that week you were away. I emailed you then, but the message probably got lost in the shuffle of catching up. I would refer you to each division dean for the particulars in that division. CTE has NATEF Certification (National Automotive Technicians Education Foundation), Air Conditioning & Refrigeration is BARD and ASHRAE Certified. HRC meets the standards of a variety of industry organizations, etc. The other deans can speak to their own accreditations. Dave has CTRP, CISCO, MicroSoft, etc., John Sciacca has each of the allied health occupations, Nina DeMarkey has Human Services, and maybe others. Joyce Carrigan might also have some that I am unfamiliar with.

I hope this helps!

Regards,  
Steve

Dr. Steve Donley  
Dean, Career Technical Education  
& Economic Development  
Cypress College  
9200 Valley View Street  
Cypress, CA 90630  
(714) 484-7233

>>> Jeanne Miller 11/10/2009 2:59 PM >>>  
Steve,

I'm gather evidence for the following accreditation questions:

1. How does the institution demonstrate the quality of its instruction? Through a continuous Program Review Process that focuses on program quality.
2. What evidence exists [that] all programs are characterized by the [6] variables cited in this standard? These characteristics are part of the curriculum review process that involves technical review and a tree of approvals from a variety of areas.  
The variables are:
  1. breadth --
  2. depth
  3. rigor
  4. sequencing
  5. time to completion
  6. synthesis of learning of each program

Specifically regarding licensing and special accreditations, can you direct me to a place I could find supporting documents? Dave told me to check with you that week you were away. I emailed you then, but the message probably got lost in the shuffle of catching up. I would refer you to each division dean for the particulars in that division. CTE has NATEF Certification (National Automotive Technicians Education Foundation), Air Conditioning & Refrigeration is BARD and ASHRAE Certified. HRC meets the standards of a variety of industry organizations, etc. The other deans can speak to their own accreditations. Dave has CTRP, CISCO, MicroSoft, etc., John Sciacca has each of the allied health occupations, Nina DeMarkey has Human Services, and maybe others. Joyce Carrigan might also have some that I am unfamiliar with.

I hope this helps!

Jeanne

Jeanne Miller, CPA  
Distance Education Coordinator  
Professor, Accounting Department  
Cypress College  
9200 Valley View St.  
Cypress, CA 90630  
(714)484-7000 Ext. 48684

[jmiller@cypresscollege.edu](mailto:jmiller@cypresscollege.edu)