

Jackie 3.65

Email Interview with Cherie Dickey

1. Is Curricunet available to the public? I am unaware that it is, but if so, how is it accessed?

YES. ANYONE CAN SEE OUR COURSES AT THE WEBSITE. THERE IS NO NEED FOR A LOG-IN NAME, ETC. FOR THAT. THEY JUST SCROLL DOWN AND UNDER 'SEARCH' PICK 'COURSE' AND THE COURSE OUTLINE CAN BE LOOKED UP. THE WEBSITE IS <http://www.curricunet.com/cypress/>

2. Will program SLOs be included in the next Catalogue? Are program SLOs on Curricunet?

THE REQUIREMENT RE. SLO'S AND THE CURRICULUM PROCESS HAS JUST BEEN THAT THE COMMITTEE WILL NOT LOOK AT COURSES UNLESS THEY HAVE THEIR SLO'S. WE HAVEN'T TALKED ABOUT REQUIRING PROGRAM SLO'S BEFORE WE'LL REVIEW A PROGRAM. THE PLANS - OR NOT - FOR THAT COULD BEST BE ANSWERED BY THE SLO COMMITTEE.

3. In your campus-wide email concerning the new requirement that SLOs be included on course syllabi as of spring 2010, you also included a partial syllabus example. Is there a full example of a course syllabus available through curriculum or some other area of the campus?

THE CURRICULUM COMMITTEE IS REVIEWING AND REVISING THE SYLLABUS GUIDELINES THIS SEMESTER TO BRING IT CURRENT: INCLUDE SLO'S, DISTANCE EDUCATION ELEMENTS, ETC. ONCE IT IS COMPLETED, IT WILL REPLACE THE CURRENT SYLLABUS GUIDELINES THAT ARE ON THE J: DRIVE. THAT WILL INCLUDE A SAMPLE SYLLABUS

4. Does Curricunet ensure that the curriculum process is inclusive and district wide? If so, how?

YES. CURRICUNET IS A WEB-BASED COMPUTER PROGRAM THAT WE USE TO FACILITATE THE CURRICULUM PROCESS. WE HAVE SPECIFIC "LEVELS" IN THE CREATION, REVIEW, AND APPROVAL OF CURRICULUM. SPECIFIC NAMES OF FACULTY, DEANS, ADMINISTRATORS (AT CYPRESS, FULLERTON AND SCE) WHO NEED TO REVIEW EACH PIECE OF CURRICULUM (BASED ON THE DISCIPLINE AND DIVISION) ARE AUTOMATICALLY NOTIFIED VIA EMAIL THAT THERE IS CURRICULUM WITHIN CURRICUNET NEEDING THEIR REVIEW. THE DISTRICT

CURRICULUM COORDINATING COMMITTEE (DCCC) IS ONE OF THE LAST ON THE REVIEW PROCESS. THEY ARE ALSO NOTIFIED THAT CURRICULUM IS READY FOR THEIR REVIEW FROM THE CAMPUSES. ONCE THE REVIEW AND APPROVAL PROCESS IS COMPLETE, THE CURRICULUM ITEMS ARE AGENDIZED FOR THE BOARD TO REVIEW AND APPROVE.

5. Do you have any information about program eliminations? Have we ever eliminated a program?

THE BEST PERSON TO ANSWER THIS FOR YOU IS ROB JOHNSON, ACADEMIC SENATE PRESIDENT. THERE HAS BEEN WORK ON PREPARING SPECIFIC GUIDELINES FOR THIS, BUT HE WOULD KNOW WHERE IT STANDS.

6. If adjustments need to be made to a program as a result of pedagogical shifts or technological advancements, what is the curriculum process involved?

IF THOSE SHIFTS MEAN THAT THE COURSES THEMSELVES NEED TO BE MODIFIED, THEN THE COURSES NEED TO BE REVISED AND GO THROUGH THE FULL CURRICULUM REVIEW PROCESS. THAT IS THE SAME IF THEY DECIDE TO DEVELOP NEW COURSES - OR MIGHT DECIDE TO REMOVE A COURSE FROM THEIR PROGRAM. THE REVIEW PROCESS INCLUDES A JUSTIFICATION SECTION WHERE FACULTY EXPLAIN THE NEED (E.G. PEDAGOGICAL SHIFTS IN THE FIELD)

IF A PROGRAM OFFERS A CERTIFICATE OR DEGREE, THEN THOSE WOULD NEED TO BE REVIEWED AND APPROVED IF CHANGES ARE MADE TO THE ACTUAL COURSE OFFERINGS ON THE LIST FOR THE CERTIFICATE OR DEGREE. IF NO COURSES CHANGED AND THEY SIMPLY REVISED THE COURSE OUTLINES ON THE EXISTING CERTIFICATE, THEN THE CERTIFICATES AND DEGREE WOULD NOT NEED TO COME THROUGH THE CURRICULUM PROCESS.

7. Has Academic Senate ever discussed the idea of having a standardized syllabus format? Will the new sample syllabus be a suggested format? What are the required elements of all syllabi on campus?

THE SYLLABUS GUIDELINES DON'T HAVE A SUGGESTED FORMAT. THIS IS JUST MY PERSONAL VIEW - NOT THE SENATE'S - BUT I DON'T THINK THAT WE CAN BE THAT PRESCRIPTIVE. THE SAMPLE SYLLABUS WILL

JUST BE A SUGGESTED FORMAT. THE REQUIRED ELEMENTS PART OF YOUR QUESTION IS WHAT WE ARE WORKING ON THIS SEMESTER. THE OLD REQUIREMENTS ARE ON THE J: DRIVE BUT THEY HADN'T BEEN UPDATED IN ABOUT 10 YEARS, SO THAT'S WHY WE'RE WORKING ON THEM. WE HOPE TO HAVE IT COMPLETED AND APPROVED BY ACADEMIC SENATE BY THE END OF THE SEMESTER. WHEN IT GOES TO THE SENATE IS WHEN THEY WILL HAVE DISCUSSION ABOUT THE APPROACH/PRESENTATION OF THIS TO ALL FACULTY: HOW IT CAN BE USED, WHY IT WAS UPDATED, ETC.