

Counseling & Student Development (C&SD) Division Meeting

CCCMLX #419

February 9, 2009

1:00pm – 3:00pm

AGENDA

1. Welcome
2. Brief Presentations
 - a. Distance Education Plan— Jeanne Miller
 - b. Student Learning Outcomes (SLOs)— Ben Izadi
 - c. Health Science Division— Dr. John Sciacca and Elizabeth Pacheco
3. Announcements
4. Approval of December Minutes
5. Budget
6. FTES
7. Family Educational Rights and Privacy Act (FERPA) Handout
8. Summer Session 2009—June 22, 2009
9. Emergency Drill Suggestions
10. Summer Bridge Pilot Program
11. Senior Day
12. Area Updates
 - a. Academic Senate.....Deborah Michelle
 - b. Administrative Assistants.....Lela Beck, Margaret Cortez, Aggie Martinez, Pat Naylor
 - c. Articulation.....Stacey Howard
 - d. Career Center.....Deann Burch
 - e. Counseling/Deans Advisory Council.....Deidre Porter
 - f. Curriculum.....Kelly Carter
 - g. Disabled Students Program and Services.....Kim Bartlett
 - h. International Students Program.....Yongmi Han
 - i. Matriculation.....Kris Nelson
 - j. Student Learning Outcomes.....Renay Laguana
 - k. Transfer Center.....Penny Gabourie
13. Other
 - a. EOPS Update— Doreen Villasenor
14. Upcoming Events
15. Adjournment
16. Next Meeting: March 9, 2009 @ 1:00pm

Counseling & Student Development (C&SD) Division Meeting

Monday, September 15, 2008

1:00 pm – 3:00 pm

CC Complex #419

AGENDA

1. Welcome Back
2. Introductions & Announcements
3. College Updates
 - a. Budget
 - b. Enrollment
 - c. Construction
 - d. Website
4. Instructional & Student Services Program Review for Counseling
5. Student Services Program Review & Technical Assistance Site Visits
6. Strategic Plan 2008-2011
 - a. Matriculation Plan Update
 - b. Include Faculty and AS in Mandatory Orientation
 - c. Summer Readiness Program for Specific Student Populations
 - d. Expand Effective Collaborations with Other Educational Institutions
7. Emergency Protocol
 - a. Building/Floor Marshals
 - b. Procedures in the event of an Emergency
8. Faculty and Staff ID
9. Area Updates
 - a. Academic Senate.....Deborah Michelle
 - b. Administrative Assistants.....Lela Beck, Margaret Cortez, Aggie Martinez, Pat Naylor
 - c. Articulation.....Stacey Howard
 - d. Career Center.....Deann Burch
 - e. Counseling/Deans Advisory Council.....Deidre Porter
 - f. Curriculum.....Kelly Carter
 - g. Disabled Students Program and Services.....Kim Bartlett
 - h. International Students Program.....Yongmi Han
 - i. Matriculation.....Kris Nelson
 - j. Student Learning Outcomes.....Renay Laguana
 - k. Transfer Center.....Penny Gabourie
10. Additional Items
 - a. EOPS Updates
11. Next Meeting: October 13, 2008 @ 1:00pm

Reminders:

1. Open Enrollment Period: September 15 thru October 10
2. High School Counselor Breakfast Meeting: October 23, 2008

Counseling & Student Development (C&SD) Division Meeting

CCCMLX #419

November 17, 2008

1:00pm – 3:00pm

AGENDA

1. Welcome
2. Announcements
3. Budget
4. Faculty Prioritization
5. Cohorts
6. Sunshine Club
7. Area Updates
 - a. Academic Senate.....Deborah Michelle
 - b. Administrative Assistants.....Lela Beck, Margaret Cortez, Aggie Martinez, Pat Naylor
 - c. Articulation.....Stacey Howard
 - d. Career Center.....Deann Burch
 - e. Counseling/Deans Advisory Council.....Deidre Porter
 - f. Curriculum.....Kelly Carter
 - g. Disabled Students Program and Services.....Kim Bartlett
 - h. International Students Program.....Yongmi Han
 - i. Matriculation.....Kris Nelson
 - j. Student Learning Outcomes.....Renay Laguana
 - k. Transfer Center.....Penny Gabourie
8. Other
9. Next Meeting: December 8, 2008 @ 1:00pm

Reminders:

1. Thanksgiving Holiday – Nov 26-27, 2008

Counseling & Student Development (C&SD) Division Meeting

CCCMPLX #419

December 8, 2008

1:00pm – 3:00pm

AGENDA

1. Welcome
2. Announcements
3. Budget
 - a. Mid-Year Cuts ~\$10million
 - b. Plan for Budget Reductions in 2009/2010
 - c. Principles for Budget Reductions (handout)
 - d. General Fund Budget Summary (handout)
 - e. Current/Future Vacant Positions (handout)
 - f. Carryover Funds (handout)
 - g. Categorical Programs (handout)
 - h. Special Programs (handout)
4. Brainstorming Ideas
5. Area Updates
 - a. Academic Senate.....Deborah Michelle
 - b. Administrative Assistants.....Lela Beck, Margaret Cortez, Aggie Martinez, Pat Naylor
 - c. Articulation.....Stacey Howard
 - d. Career Center.....Deann Burch
 - e. Counseling/Deans Advisory Council.....Deidre Porter
 - f. Curriculum.....Kelly Carter
 - g. Disabled Students Program and Services.....Kim Bartlett
 - h. International Students Program.....Yongmi Han
 - i. Matriculation.....Kris Nelson
 - j. Student Learning Outcomes.....Renay Laguana
 - k. Transfer Center.....Penny Gabourie
6. Other
7. Adjournment
8. Next Meeting: February 9, 2009 @ 1:00pm

Reminders:

1. Winter Holiday: Dec 24-Jan 1

Counseling & Student Development Division Meeting

Monday, April 14, 2008
CC Complex, Room #419
1:00-3:00 pm

AGENDA

1. Welcome & Announcements
2. Learning Communities Michael Brydges
3. Approval of Meeting Minutes- March 10, 2008
4. Construction Update (2 handouts)
5. Principles for Budget Reductions
6. College Self-Assessment/Response for ARCC Report
7. Fall 2008 Class Schedule and Textbook Orders Lela Beck
8. Low Risk Activities
9. Graduation Attendance
10. Summer 2009 4/10 Hour Schedule
11. Senior Day Robert Grantham
12. Basic Skills Initiative Action Plans
13. Cypress Chronicle Discussion
14. Area Updates:

Academic Senate- Deborah Michelle
Articulation- Stacey Howard
Career Center- Deann Burch
Curriculum- Kelly Carter
Counseling Department- Robert Grantham

DSPS- Kim Bartlett
International Students Program- Yongmi Han
Matriculation- Kris Nelson
SLO's- Renay Laguana-Ferinac
Transfer Center- Penny Gabourie
15. Other Matters
 - April 26th - Last Day to Drop Classes with a "W"
 - April 14th - Campus RQ Deadline
16. Upcoming Events
 - What Smart Students Know Workshop, April 16, 2008, 2:30 – 3:30 pm, CCCPLX-414
 - Senior Day, April 17, 2008, 8:00 am – 1:00 pm
 - Parent Night, May 6, 2008, 5:00 – 8:00 pm, CCCPLX-216
17. Adjournment

Counseling & Student Development Division Meeting

Monday, December 10, 2007

CC Complex, Room #419

1:00-3:00 pm

AGENDA

1. Welcome
2. UTAP/Learning Communities Michael Brydges
3. Approval of November 5, 2007 Meeting Minutes
4. Announcements
5. Facilities Request
6. Veteran's Priority Registration
7. Construction Update Paul de Dios
8. Mobile Computing Devices Paul de Dios
9. Fall 2007 Class Schedule Lela Beck
10. Associated Students Presentations
11. Area Updates
 - Academic Senate- Deborah Michelle
 - Articulation- Stacey Howard
 - Career Center- Deann Burch
 - Curriculum- Kelly Carter
 - Counseling Department- Robert Grantham
 - Disabled Student Programs & Services- Kim Bartlett
 - International Students Program- Yongmi Han
 - Matriculation- Kris Nelson
 - Transfer Center- Penny Gabourie
12. Other Matters
13. Adjournment

Counseling & Student Development Division Meeting

Monday, February 11, 2008

CC Complex, Room #419

1:00-3:00 pm

AGENDA

1. Welcome
2. Approval of December 10, 2007 Meeting Minutes
3. Construction Update- April 15 Paul de Dios
4. Children on Campus Paul de Dios
5. Enrollment- Spring 2008 Paul de Dios
6. Basic Skills Paul de Dios
7. One Time Funding Requests Pau de Dios
8. Principles for Budget Reductions Paul de Dios
9. Ride Share Paul de Dios
10. Conference Attendance Lela Beck/Paul de Dios
11. EOPS Updates Doreen Villasenor
12. Area Updates
 - Academic Senate- Deborah Michelle
 - Articulation- Stacey Howard
 - Career Center- Deann Burch
 - Curriculum- Kelly Carter
 - Counseling Department- Robert Grantham
 - Disabled Student Programs & Services- Kim Bartlett
 - International Students Program- Yongmi Han
 - Matriculation- Kris Nelson
 - Student Learning Outcomes- Renay Laguana-Ferinac
 - Transfer Center- Penny Gabourie
13. Other Matters
14. Adjournment

Counseling & Student Development Division Meeting

Monday, November 5, 2007

CC Complex, Room #419

1:00-3:00 pm

AGENDA

1. Welcome
2. UTAP/Learning Communities Michael Brydges
3. Internship Program Jane Jepson
4. Approval of October 8, 2007 Meeting Minutes
5. Announcements
6. Student Services Master Plan Update
7. New Student Cohort
8. Basic Skills Initiative
9. Textbook Orders
10. Area Updates
 - Academic Senate- Deborah Michelle
 - Articulation- Stacey Howard
 - Career Center- Deann Burch
 - Curriculum- Kelly Carter
 - Counseling Department- Robert Grantham
 - Disabled Student Programs & Services- Kim Bartlett
 - International Students Program- Yongmi Han
 - Matriculation- Kris Nelson
 - Transfer Center- Penny Gabourie
 - SLO's Update- Renay Laguana-Ferinac
11. Other Matters
12. Adjournment

Cypress College
Counseling & Student Development Division Meeting
Monday, October 8, 2007
CC Complex, 4th Floor, Room #419
1:00-3:00 pm

AGENDA

1. Welcome and Introductions
2. Graduate Crossing Presentation
Jane Gong
3. School of Continuing Education Presentation
Tom Parisi, Mary Foster & Dee Carter
4. Internship Program
Jane Jepson
5. Approval of September 10, 2007 Meeting Minutes
6. Student Learning Outcomes
Paul de Dios
7. Area Updates
Kim Bartlett
Yongmi Han
Kris Nelson
Robert Grantham
Penny Gabourie
Stacey Howard
Kelly Carter
Deborah Michelle
Deann Burch
8. Other Matters
9. Upcoming Events
 - Disability Awareness Month, October 2007
 - Study Habits & Skills Workshop, Thursday, October 11, 11:00 am-12:00 pm
 - High School Counselors Breakfast, Thursday, October 18, 7:30 am
 - Transfer Awareness Week, October 22-26
 - Transfer Day Fair, October 25, 10:00-1:00 pm
 - Time Management Techniques, October 25, 11:00 am-12:00 pm
10. Adjournment

Counseling & Student Development Division Meeting

Monday, September 10, 2007

Cypress College Complex, 4th Floor, Room #419

1:00-3:00 pm

AGENDA

1. Welcome
2. Approval of Counseling & Student Development Division Meeting Minutes
 - April 9, 2007 & May 9, 2007
3. Announcements Paul de Dios
4. Philosophy/Expectations Paul de Dios
5. Headcount/FTES Paul de Dios
6. Replacement Positions Paul de Dios
7. Emergency Contacts Lela Beck
8. Spring 2008 Class Schedule Lela Beck & Paul de Dios
9. Cultural Diversity Kelly Carter
10. Sunshine Club Jean England
11. Area Updates
 - Kim Bartlett
 - Kris Nelson
 - Yongmi Han
 - Robert Grantham
 - Penny Gabourie
 - Stacey Howard
 - Kelly Carter
 - Deann Burch
 - Deborah Michelle
12. Other Matters
13. Upcoming Events & Workshops
 - Goal Setting & Decision Making Workshop, Thursday, September 27, 11:00 am-12:00 pm
 - Study Habits & Skills Workshop, Thursday, October 11, 11:00 am-12:00 pm
 - High School Counselors Breakfast, Thursday, October 18, 7:30 am
14. Adjournment