

**Winter Break Campus Office Hours
December 16, 2013 – January 31, 2014**

	December 16 – 20 & December 23	January 2 – 3 12/30–31 & 1/1 Holiday	January 6 – 10	January 13 – 17	January 21–24 1/20 Holiday	January 27–31 1st week of classes
Admissions & Records	M–R 8 am – 6 pm F – 8 am – 12 pm	R– 8 am – 6 pm F – 8 am – 12 pm	M–R 8 am – 6 pm F – 8 am – 12 pm	M–R 8 am – 6pm F – 8 am – 12 pm	T–R 8am – 6pm F– 8am – 7pm	M–R 8 am – 7 pm F– 8 am – 5 pm
Academic Computing	M–F 8 am – 5 pm	R – F 8 am – 5 pm	M– F 8 am – 5 pm	M– F 8 am – 5 pm	T–F 8 am – 5 pm	M– F 8 am – 5 pm
Assessment Center	M–R 8:30m – 5:30p 12/20 & 23– Closed	R–F 8 am – 5 pm	M–F 8 am – 5 pm	M–F – 8am – 5pm	T – F – 8am – 5pm	M–F 8 am – 5 pm
Bookstore	M–R 7:45 am– 6 pm F – 7:45 am – 12pm	R 7:45am – 6pm F – 7:45am – 12pm	M–R 7:45a– 6pm F 7:45am – 12pm	M– R 7:45am– 6pm F – 7:45am – 12pm	T–R 7:45am–6pm Sat – 8 am–3pm F – 7:45am–6pm	M–R 7:45am–8pm F– 7:45am – 6pm
Bursar’s Office	M–R 8 am – 5 pm F – 8 am – 12 pm	R 8 am – 5 pm F – 8 am – 12 pm	M–R 8 am – 5 pm F – 8 am – 12 pm	M – R 8 am – 5 pm F – 8 am – 12 pm	T–R 8 am – 6 pm F – 8 am – 5 pm	M–R 8 am –7 pm F – 8 am – 5 pm
Business/CIS	M–F 8 am – 5 pm	R–F 8 am – 5 pm	M–F 8 am – 5 pm	M–F 8 am – 5 pm	T–F 8 am – 5 pm	M–R 8 am – 8 pm F– 8am – 5 pm
Bus./Finance Ofc.	M–F 8 am – 5 pm	Closed	M–F 8 am – 5 pm	M – F 8 am – 5 pm	T – F 8 am – 5 pm	M–F 8 am – 5 pm
Career Center	M–R 8 am – 5 pm F – 8 am – 12 pm	R 8 am – 5 pm F – 8 am – 12 pm	M– R 8 am – 6 pm F – 8 am – 12 pm	M– R 8 am – 6pm F – 8am – 12pm	T–R 8am – 6pm F – 8am – 5pm	M–R 8 am – 7 pm F – 8 am – 5 pm
Career Tech Ed	M–F 8 am – 5 pm	R – F 8 am – 5 pm	M–F 8 am – 5 pm	M – F 8 am – 5 pm	T – F 8 am – 5 pm	M–T 7:30 am–7 pm F – 8am – 5 pm
C o u n s e l i n g Center	M–R 8 am – 5 pm F – 8 am – 12 pm	R– 8 am – 5 pm F – 8 am – 12 pm	M–R 8 am – 6 pm F – 8 am – 12 pm	M– R 8 am – 6pm F – 8am – 12pm	T–F 8am – 7 pm	M–R 8 am – 7 pm F – 8 am – 5 pm
C o u n s e l i n g Division Office	M–R 8 am – 5 pm F – 8 am – 12 pm	R – 8 am – 5 pm F – 8 am – 12 pm	M–R 8 am – 5 pm F – 8 am – 12 pm	M– R 8 am – 6pm F – 8am – 12pm	T–R 8am – 6pm F – 8am – 7 pm	M–R 8 am – 7 pm F – 8 am – 5 pm
DSPS	M–R 8 am – 6 pm F – 8 am – 12 pm	R– 8 am – 6 pm F – 8 am – 12 pm	M–R 8 am – 6 pm F – 8 am – 12 pm	M– R 8 am – 6 pm F – 8am – 12pm	T–R 8 am–6 pm F– 8 am – 5 pm	M–R 8 am – 7 pm F – 8 am – 5 pm

Distance Education	M-R 7:30 a-12:30 p F - Closed	R 7:30 a-12:30 p F - Closed	M-R 7:30 a-12:30 p F - Closed	M-R 7:30 a-12:30 p F - Closed	T-R 7:30 a-12:30 p F - Closed	M-R 10:30 am-9 pm F - Closed
EOPS	M-R 8 am - 5 pm F - 8 am - 12 pm	R - 8 am - 5 pm F - 8 am - 12 pm	M-R 8 am - 5 pm F - 8 am - 12 pm	M-R 8 am - 5 pm F - 8 am - 12 pm	T-R 8 am - 5 pm F - 8 am - 12 pm	M-R 8 am - 5 pm F - 8 am - 12 pm
EVP/Instruction Office	M-F 8 am-5 pm	R-F 8 am - 5 pm	M-F 8 am - 5 pm	M-F 8 am - 5 pm	T-F 8 am - 5 pm	M-F 8 am - 5 pm

	December 16 - 20 December 23	January 2 - 3 12/30-31 & 1/1 Holiday	January 6 - 10	January 13 - 17	January 21-24 1/20 Holiday	January 27-31 1st week of classes
Extended Day	M-R 1 pm - 6 pm F - Closed	R- 1pm - 6 pm F - Closed	M-R 1 pm- 6pm F - Closed	M-R 1 pm- 6pm F - Closed	T-W 1 pm- 6pm R 2:30p -8:30p F - Closed	M-R 10:30 am-9 pm F - closed
Facilities	M-F 7am-4 pm	R-F 7 am - 4 pm	M-F 7 am- 4pm	M - F 7 am - 4 pm	T-F 7 am - 4 pm	M-F 7 am - 4 pm
Faculty/Staff Service Center	M-F 7:30a-4:30pm 12/23 Closed	Closed	M-R 7:30am-9pm F - 7:30a-4:30pm	M- R 7:30am-9pm F - 7:30a-4:30pm	T-R 7:30am-9pm F- 7:30am-4:30pm	M-R 7:30a-9pm F-7:30am-4:30pm
Financial Aid	M-R 8 am-5 pm F - 8 am - 12 pm	R- 8 am - 6 pm F - 8 am - 12 pm	M-R 8 am - 6 pm F - 8 am - 12 pm	M- R 8 am - 6pm F - 8am - 12pm	T-R 8am - 6pm F - 8am - 7pm	M-R 8 am - 7 pm F - 8 am - 5 pm
Fine Arts	M-F 7:30 am-5 pm	R-F 7:30 am-5 pm	M-F 7:30 am-5 pm	M- F 7:30 am-5 pm	T-F 7:30 am-5 pm	M-F 7:30 am-5 pm
Food Services- Dining Room	Closed	Closed	Closed	Closed	Closed	M-R 7:45a - 8pm F - Closed
Food Services- Bookstore Express	M-R 7:45 am- 6 pm F - 7:45 am - 12pm	R- 7:45am - 6pm F - 7:45am - 12pm	M-R 7:45a- 6pm F 7:45am - 12pm	M- R 7:45am-6pm F - 7:45am - 12pm	T-R 7:45am-6pm F - 7:45am-12pm	M-R 7:45am-6pm F- 7:45am - 12pm
Foundation	M-F 8 am -5 pm	R - F 8 am - 5 pm	M- F 8 am - 5 pm	M- F 8 am - 5 pm	T-F 8 am - 5 pm	M-F 8 am - 5 pm
Health Center	M-R 8am - 6pm F-Closed	R - 8am - 6pm F-Closed	M-R 8am - 6pm F-Closed	M- R 8am - 6pm F-Closed	T-R 8am - 6pm F- 8 am - 12 pm	M-R 8am - 6pm F-Closed
Health Science	M-F 8am - 5pm	R - F 8am - 5pm	M- F 8am - 5pm	M- F 8am - 5 pm	T-F 8am - 5pm	M-R 8 am- 7pm F - 8am - 5pm
Institutional Research	M-F 8 am - 5pm	R-F 8 am - 5pm	M-F 8 am - 5pm	M-F 8 am - 5pm	T-F 8 am - 5pm	M-F 8 am - 5pm

International Students	M-R 8 am - 5 pm F - 8 am - 12 pm	R-8 am - 5 pm F - 8 am - 12 pm	M-R 8 am - 5 pm F - 8 am - 12 pm	M-R 8 am - 5 pm F - 8 am - 12 pm	T-R 8 am - 5 pm F - 8 am - 12 pm	M-R 8 am - 5 pm F - 8 am - 12 pm
Language Arts	M-F 8 am - 5 pm	R-F 8 am - 5 pm	M-F 8 am - 5 pm	M-F 8 am - 5 pm	T-F 8 am - 5 pm	M-R 8 am - 7 pm F - 8 am - 5 pm
Learning Resr. Ctr.	Closed for Students Staff varies	Closed for Students Staff varies	Closed for Students Staff varies	Closed for Students Staff varies	Closed for Students Staff varies	M-R 8 am - 9 pm F - 8 am - 5 pm
Library	Students - Library Clearances Only M-F 10 am - 2 pm 12/23 - Closed	Students - Library Clearances Only R-F 10 am - 2 pm	Students - Library Clearances Only M-F 10 am - 2 pm	Students - Library Clearances Only M-F 10 am - 2 pm	Students - Library clearances only T-F 10 am - 2 pm	M-R 8 am - 9 pm F - 8 am - 1 pm

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M&O (Phy. Plant)	M-F 7 am - 5 pm	R - F 7 am - 5 pm	M- F 7 am - 5 pm	M- F 7 am - 5 pm	T - F 7 am - 5 pm	M- F 7 am-5 pm
Personnel Services	M-R 8 am-5 pm 12/20 & 23 Closed	Closed	M-F 8 am - 5 pm	M-F 8 am - 5 pm	T-F 8 am - 5 pm	M-F 8 am - 5 pm
Photo I.D.	M-R 8 am - 5 pm F - 8 am - 12 pm	R - 8 am - 5 pm F - 8 am - 12 pm	M - R 8 am - 5 pm F - 8 am - 12 pm	M- R 8 am - 5pm F - 8am - 12pm	T -R 8am - 6pm F - 8am - 5pm	M-R 8 am - 7 pm F - 8 am - 5 pm
Physical Education	M-F 8 am - 5 pm	R-F 7:30 a - 4:00 p	M-F 7:30 a - 4:00p	M-F 7:30 a - 4:00 p	T - F 8 am - 5 pm	M-F 8 am - 7 pm
President's Office	M-F 8:00a -5:00 p 12/23 8:30 a-5:30p	R-F 8:30 a-5:30 p	MWR 8:30a -5:30 p TF- 8:00 am- 5 pm	M-F 8 am- 5:30 pm	T-F 8 am -5:30 pm	M-F 8 am- 5:30 pm
Public Information	M-F 8 am - 5 pm	R - F 8 am - 5 pm	M-F 8 am - 5 pm	M - F 8 am - 5 pm	T - F 8 am - 5 pm	M-F 8 am - 5 pm
Science/Engr./ Math	M-F 8 am - 5 pm	R - F 8 am - 5 pm	M-F 8 am - 5 pm	M - F 8 am - 5 pm	T- F 8 am - 5 pm	M-F 8 am - 7 pm
Social Sciences	M-F 8 am - 5 pm	R- F 8 am - 5 pm	M-F 8 am - 5 pm	M-F 8 am - 5 pm	T- F 8 am - 5 pm	M-F 7:30 am-7 pm
Staff Development	M - 9 am -5 pm T - 9 am - 4:30 pm W-F & 12/23 by email	For assistance, please email rgomez@cypresscollege.edu	For assistance, please email rgomez@cypresscollege.edu	For assistance, please email rgomez@cypresscollege.edu	T-W by email R- 10am-8:30pm F - 9am-5 pm	M-F 9 am - 5 pm
Student Activities	M-R 8 am - 6 pm F - 8 am - 12 pm	Closed	M-R 8 am - 6 pm F - 8 am - 12 pm	M-R 8 am - 6 pm F - 8 am - 12 pm	T-R 8 am - 6 pm F - 8 am - 12 pm	M-R 8 am - 6 pm F - 8 am - 12 pm
Student Support Servs. CalWorks, CARE, TRAC	M-T 8 am - 5 pm F - 8 am - 12 pm	R- 8 am - 5 pm F - 8 am - 12 pm	R- 8 am - 5 pm F - 8 am - 12 pm	R- 8 am - 5 pm F - 8 am - 12 pm	T- F 8 am - 5 pm	M-F 8 am - 5 pm
Switchboard	M- R 7:30a -9pm F - 7:30a - 5:00 p 12/23 - 7:30 a-9pm	R - 7:30 am - 9 pm F - 7:30 am - 5pm	M- R 7:30 a - 9 p F - 7:30 am - 5pm	M-R 7:30 a - 9 pm F - 7:30 am - 5pm	T-R 7:30 am - 9 pm F - 7:30 am - 5pm	M-R 7:30 a - 9 pm F - 7:30 am - 5pm

Transfer Center	M-R 8 am - 5 pm F - 8 am - 12 pm	R- 8 am - 5 pm F - 8 am - 12 pm	M- R 8 am - 6 pm F - 8 am - 12 pm	M- R 8 am - 6pm F - 8am - 12pm	T -R 8am - 6pm F - 8am - 5pm	M-R 8 am - 7 pm F - 8 am - 5 pm
V.P. Office	M-R 8 am - 5 pm 12/20 & 23 Closed	Closed	M-F 8 am - 5 pm	M-F 8 am - 5 pm	T-F 8 am - 5 pm	M-F 8 am - 5 pm
Veterans Resource Center (VRC)	M-T 8 am - 5 pm F - 8 am - 12 pm	R- 8 am - 5 pm F - 8 am - 12 pm	R- 8 am - 5 pm F - 8 am - 12 pm	R- 8 am - 5 pm F - 8 am - 12 pm	T- F 8 am - 5 pm	M-F 8 am - 5 pm