

Cypress College Emergency Preparedness

Fall 2018 Drill — The Great California ShakeOut

October 18, 2018 at 10:18 a.m.

Thank you for your participation in today's emergency-response drills. The Great ShakeOut will include involvement from more than 10 million Californians across the state. Your sincere efforts help prepare the Cypress College community to be ready for future incidents. While no amount of preparedness can ensure a successful outcome in an emergency situation, not taking these steps almost certainly guarantees failure. Not only is emergency preparation our responsibility, but it is also statutorily mandated.

With that in mind, here are some instructions and talking points for the drill. We also ask that you share the talking points with your students and/or staff.

Instructions:

- The drill **will commence at 10:18 a.m. on Thursday, October 18, 2018.**
- The drill will commence with a video broadcast on campus via the college's website and over the P.A. system
- Participation in the drill is required
- We ask that you play the video in your class
- Following the video, review the talking points (below)

Talking Points:

- Earthquakes happen without warning
- Survival and safety during and after an earthquake depends on the response action
- It is important to be prepared — both at home and at work
- The Great California ShakeOut provides an opportunity for our campus community to practice skills and coordination essential to a rapid and effective response in an actual earthquake
- Experts say the most important concept to remember during an earthquake is to stay put and to DROP, COVER AND HOLD
- Protecting your head and neck is critical as objects are likely to fall
- This is true for everyone, including those whose mobility limits their ability to take cover under a desk
- People with disabilities or access and functional needs can find vital information at <https://www.earthquakecountry.org/dropcoverholdon/>
- A complete earthquake protocol is also available on the Earthquake Country Alliance website referenced above
- In an earthquake, or any other emergency, it is important to follow the directions provided by your instructor and other campus officials
- Legislation, including the federal Clery Act, compels Cypress College to conduct emergency drills on a regular basis. These drills are held to help ensure the safety of our students and employees
- Earthquakes such as ones in Rome, San Francisco, Napa, Northridge, and Landers/Big Bear caused significant damage and underscore the importance of being prepared

Emergency Preparation:

- Make a list of essential items you may need in the event of an emergency
- Prepare an emergency pack for yourself and your family
- Be sure to include your required medications
- Be familiar with the earthquake procedures
- Faculty should discuss emergency procedures in class
- All members of the campus community should be familiar with the features of each building and the campus including surrounding streets, lots, stairways, exits, and emergency telephones
- In the event of an emergency, you may not be able to get home because of damage to the greater community
- Being prepared at home and having a personal emergency plan in place is important in the event families are separated during such an event
- Discuss emergency response with your family at home and those living separately (parents, adult children, etc.)
- Designate an out-of-state contact to serve as a family information center and check in with them following an emergency; local-to-long-distance calls have proven more reliable in natural disasters than local-to-local calls

Public Employee Disaster Service Worker Status — California Government Code Section 3100-3109:

It is hereby declared that the protection of the health and safety and preservation of the lives and property of the people of the state from the effects of natural, man-made, or war-caused emergencies which result in conditions of disaster or extreme peril to life, property, and resources is of paramount state importance ... in protection of its citizens and resources, all public employees are hereby declared to be disaster service workers...

As an employee of a California public district, you may be called upon as a disaster service worker in the event of an emergency. The Orange County Department of Education has produced a brochure with valuable information. It can be found at: <http://www.ocde.us/Emergency/Documents/Disaster-Svs-Workers-Broch.pdf>.

Cypress College Emergency Preparedness

Fall 2018 Drill — The Great California ShakeOut

Instructions for Viewing Video

Here are instructions on how to show the Great ShakeOut video on October 18 for our drill.

1) FINDING THE VIDEO

- ▶ Go to our campus website and click on the “ShakeOut” story on the front page
- ▶ Alternately, you can visit <http://www.cypresscollege.edu/drills/> directly
- ▶ You do not need a TV or a DVD player — just a computer, speakers and an internet connection

2) PLAYING THE VIDEO

- ▶ Near the top of that page, you will see the heading “Live ShakeOut Broadcast” with a video box right below it
- ▶ Click on the play button below the picture window
- ▶ The box-icon at the bottom of the video player will enlarge the broadcast to full screen
- ▶ Please note you may see a commercial play first; after the ad, you will see a close “x” appear on the screen to dismiss the ad
- ▶ An alternate video feed will be available on YouTube at <https://youtu.be/FkXZeRvnYw0>

3) HOW THE VIDEO WORKS

- ▶ This is a synchronized, live feed
- ▶ For the drill:
 - If you start it before 10:18 a.m. on Thursday, October 18, 2018 (and it is highly recommend that you do so*), you will see our logo and a “please stand by” message
 - The drill video itself will begin playing at 10:18 a.m. on Thursday, October 18, 2018
- ▶ To minimize disruption, the pre-drill “standby” video does not contain audio; please test your audio separately
- ▶ You will also hear the audio play over the speaker systems on campus