Cypress College
Campus Technology Committee (CTC)
Approved Minutes of October 14, 2015

Members Present: Mike Kavanaugh, Doug Sallade, Louis Raprager

Absent: Kevin Peery, Yanet Garcia

Resource Personnel: Steve Auger, Monica Doman

Recorder: Tori Felipe

WELCOME

Mike began by welcoming everyone and introducing Tori Felipe to the committee. He then asked the committee to introduce themselves and the area they represent.

OVERVIEW – COMMITTEE STRUCTURE

Mike handed out the Cypress College Campus Technology Committee Guidelines and briefly went over the purpose and structure of the committee.

WIFI STATUS

Mike announced that the 1st phase of the Wifi project is completed at a cost of $300,000. This list for the 2nd phase has been approved by PBC as a one-time funding request. This year's cost will be just under $100,000. The plan is to augment high priority areas such as Humanities, LLRC and Business offices.

DIGITAL SIGNAGE

Mike reported that the Digital Signage project, which is part of the Innovations Grant, is up and running. The software has been installed and each division will be responsible for maintaining their individual systems which has the ability to share content from other departments.

There is also the Emergency Management part that allows the fire alarm system to sync with each display to show emergency alerts. The plan is to eventually sync the system to the EMS to allow daily events to be displayed on the monitors.

NEW PARKING SYSTEM

Cypress College is moving toward an Automated Parking system through Eyepax. Mike explained that the system will eliminate all the parking permits that are currently being used and instead vehicle license plates will be the permit.   Each employee and student will be required to provide license plate numbers for their vehicles. Campus safety will have cameras mounted on their vehicles to patrol the lots and check to ensure each vehicle is registered in the system.

The plan is to have the new system in place in spring 2016 for staff and have the system fully operational to students in the summer of 2016. Eyepax will loan 2 hand held devices and printers to Fullerton

College and the District Campus Safety, to check those vehicles that do not have a parking permit displayed and verify they are registered in the system.

Staff and students from Fullerton College and the District will be sent notices to register their vehicles through the new system.

WEBSITE REVAMP PROJECT

The Cypress College website needs to be revamped. This will be the CTC's big project and priority for this year. Mike announced that a Web Content Specialist has been hired and she will begin the end of November.

SET MEETING SCHEDULES

Mike asked the committee if 1:00pm on the 2nd Wednesday of the month works for everyone and everyone in attendance agreed.

OTHER ITEMS

Doug Sallade asked if there is training available for the Smart Class projectors. He said he has viewed some online tutorials but feels it would be beneficial to have someone come to the campus and do a training session. Mike said he would look into that.