

**Cypress College
Campus Technology Committee
(CTC)**

Minutes
April 9, 2013

Members Present: Mike Kavanaugh, Michael Johnson, Kevin Peery, Jessica Puma,
Doug Sallade, Gyu Choi

APPROVAL OF MINUTES

The minutes of the March 14, 2013 meeting were reviewed and approved.

INTRODUCTIONS

Mike Kavanaugh asked everyone to introduce themselves, and the constituency group they represent. He welcomed the new Associated Student representative, Gyu Choi.

TECH PLAN – STATUS

Tech Plan was approved by Planning and Budget and will be going to PAC for approval. Mike will keep everyone updated.

CAMPUS SPEAKER – Jeffrey Carr

Committed discussed possible dates for Jeffrey Carr to speak on the campus. Everyone will be invited (students, staff, and faculty). Proposed date is September 12th at 10am. Mike will process the paperwork and keep everyone updated. Mike also let the committee know that Jeffrey Carr will be presenting in La Jolla, CA June 15-16, 2013. He will send the info to all members.

OTHER

Kevin Peery asked about the status of the email test account, and when they will be end. Mike stated they will be ending soon, but if you want to keep using it, just let him know. Mike is putting together a survey which will be sent to all the users in the test email group. Kevin suggested that when the new email system has been chosen, that a handout is put together, showing how to use email, FAQ's, etc. Mike asked if any of the members use the J Drive. Doug Sallade said that he finds is extremely cumbersome to use.

Meeting adjourned at 3:30pm. Next meeting will be held on May 14th at 3:00pm in CCC417