

**Cypress College
Campus Technology Committee
(CTC)**

Summary
January 10, 2018
NO QUORUM

Members Present: Peter Maharaj, Terry Gleason, Kevin Peery, Marc Posner, Cari Jorgensen, Karen Joy

Guest: Roland Esquivel

Meeting Start Time: 10:35am

Mobile Project – Peter reminded the committee that the December meeting was replaced by the December presentation by Modo Labs. He shared that another presentation will be taking place on January 24 by Ooh La La. He informed the committee that the mobile presentations are split into two sections. Each company has 40 minutes to present to Chancellor, Presidents and Vice Chancellors. An open forum follows for everyone to attend. Campus M is the third company. A District Mobile Task force has been set up and consists of Peter, Co Ho, Morgan Beck and Dr. Li-Bugg. The task force will be doing the scoring of each company based on the matrix that is set up. March is the timeline to acquire the vendor for this project with a target date for a summer soft launch.

Action item: Call Sarah at Modo Labs for credentials.

Cypress Anti-Virus Update - Peter shared that Cylance is a vendor, based in Newport Beach that deals with artificial intelligence and signature projections of viruses that are happening on the web and then blocks or prevents execution sitting malware and code within our systems. We are testing now with three groups of computers. The set-up is as follows: one set is Cylance with Windows anti-virus system, another set with just Cylance and the last with just Windows. Peter stated that a meeting is scheduled for tomorrow to do a comparison between the three groups to assess whether it is catching malware and viruses and if it is worth the cost of \$60,000 per year. Peter will share the findings with the committee and would like the committee's input on the findings.

Cypress Managed Print Services Update – Peter shared that the campus spends \$100,000 a year on ink and printers. Many staff have a printer on their desk with many different models and printers that cannot be fixed when they break down. Peter stated that he would like to narrow the number of printer models to 5 for the campus, based on the features needed. (i.e., color, black & white, etc.) The campus is looking to utilizing a management service. Office Depot, Circle and MRC are the three vendors that are being looked at. These companies provide printer service and include print cartridges when needed. The cost for the campus would then drop to \$30,000 per year, which is a huge savings. Analysis needs to be done but can only be done by networking the printers to track the usage and volume. A final report from Office Depot is due within the next couple of weeks and Peter will share that data. MRC is due on the 17th to do a walk-through. Circle has been out but there are many complaints from Fullerton and District about a lag in response time. By July, a decision needs to be made as to whether we go with print managed print services.

Cypress Civitas Project – Civitas is an analytics program. Peter shared the project is moving forward. Vendor will be onsite in March. Launch target is July. This will allow Student Services and Counselors have a better tool to analyze student performance and provide intervention.

Campus Safety – Peter reported three major incidents on campus involving theft. Peter reminded staff of the importance in being proactive in regards to campus equipment and other items. He asked staff to not prop doors and walk away, lock computers and lock doors and keep an eye out for things that do not look right. Treat the job the way you treat your home. Peter shared that he would like Campus Safety to be involved in the acquisition of large labs and computer systems and have Campus Safety involved in our monthly meetings.

Roland stated that there needs to be more inventory control in regards to equipment along with a sign-out system. He stated that many of the thefts are crimes of opportunity due to leaving doors unlocked or equipment being left out in the open. He shared that Campus Safety should be called to secure doors when not in use.

Meeting adjourned at 11:30 Next meeting is scheduled for February 14th. Time 10:30am Room 407