

**Cypress College  
Campus Technology Committee  
(CTC)**

Minutes  
March 14, 2013

Members Present: Gil Contreras, Mike Kavanaugh, Michael Johnson, Kevin Peery, Jessica Puma,  
Doug Sallade

Resource Personnel: Steve Auger, Monica Doman

**APPROVAL OF MINUTES**

The minutes of the October 9, 2012 meeting were reviewed and approved with the following edit under Google Contract - Status

It is up to the individual campus/site to determine which email system they would like to use. The District has indicated they would prefer that we have one system in place for all campus/sites.

**INTRODUCTIONS**

Mike Kavanaugh asked everyone to introduce themselves, and the constituency group they represent.

**TECH PLAN – STATUS**

Tech Plan has been completed and was given to Research to review plan/matrix. It has been given the ok and will now proceed to Planning and Budget. Once it has been approved by Planning and Budget, next step is PAC. Mike will keep the committee updated.

**CLOUD EMAIL**

Some schools are on exchange servers for their email others are on Google.

**MICROSOFT**

Is currently being tested. This system is being used internally only. Not being used to communicate off campus.

**GOOGLE**

Is currently being tested. SCE has already integrated to Google.

There was extensive discussion by both members and resource about both Microsoft and Google. Michael Johnson asked if the campus goes with Microsoft, will we be able to email off campus. Yes, we are just doing it internally for the testing. Jessica Puma asked if we will be doing a quality of service test. Yes, once testing has been completed a comprehensive survey will be sent out to the test participants to get their feedback. Once feedback has been received, there will be another test group with a more diverse population. Once that group has tested the systems, another survey will be completed and a decision made, based on the rankings of the survey. Kevin Peery felt that since most students use Google, it would be easier if we went with them, as it would be easier for instructors to share documents, etc.

**TIMELINE**

The plan is to have a decision on which mail system by summer. Mike will keep the committee updated.

**CISOA CONFERENCE**

Mike recently attended the CISOA Conference in Monterey, CA. His main focus was on the legal issues (copyright infringement, right to privacy, discovery, etc.).

**CAMPUS SPEAKER**

Mike proposed that CTC sponsor a speaker. His suggestion was Jeffrey Carr who is an expert in IT security. He gave a brief background on Mr. Carr and asked the members/resource to make suggestions or topics. Some of the suggestions were:

- Social Network Security
- Strategies to build and protect your online identity for personal and professional advancement
- Dangers of being out there on the internet on computer/phone/iPad/etc.

The only expense incurred for the speaker would be his airfare. Mike will check his availability and get back with the committee. The event will be open to all students, faculty and staff.

**OTHER**

Gil Contreras brought up one of the topics at the recent Strategic Conversation. It was Digital Immigrant and MOOCS. MOOCS stands for Massively Online Open Course. There was open discussion about this among the committee. One of the problems is that you lose human interaction and sometimes, quality of instruction. It was also mentioned that this is not for remedial students. Edacity is one of the online providers for these types of courses. Kevin Peery stated that once we migrate to a new mail system, it would be helpful to have some type of document explaining the system, how to use it, and FAQ's, to assist the users.

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| Meeting adjourned at 4:20pm. Next meeting will be held on April 9 <sup>th</sup> , 2013 at 3:00pm in CCC417 |
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