

**CYPRESS COLLEGE
PRESIDENT'S ADVISORY CABINET
Approved Minutes**

**February 13, 2020
1 p.m. - 3 p.m., CCCPLX-419**

PRESENT: JoAnna Schilling (Pres), Eileen Haddad (DirInstRes&PIng), Alex Porter (VPAS), Craig Goralski (AcSen), Paul de Dios (VPSS), Presten Jiminez (Assoc Stud), Temperence Dowdle (CSEA), Jason Thibodeau (AcSen), Christie Diep (UF), Katy Realista (DMA), Angela Haugh (CSEA);

ABSENT: Zola Aponte (CSEA), Marc Posner (DirCampCom), Tonya Cobb (AdFac), Joe Vasquez (CSEA),

GUESTS: Gisela Verduzco, Darbin Sanchez, Riddi Patel

RECORDER: Christina Mix, Interim Executive Assistant III

REVIEW OF MINUTES

The committee approved the December 12, 2019 minutes.

COMMITTEE PRESENTATION

Gisela Verduzco presented on Pledge/Promise. NOCCCD Promise Program will now offer free tuition for two years for our Promise students. This will not include free books at this time. Onboarding includes Dual Enrollment, Cash for college, CCCApply Application days and Charger Fridays. The students need to enroll in 12 units, use counseling services and attend 2 events a semester. They encourage English, Math and Counseling 140 in the first semester. In 2018 there were 949 students enrolled. In 2019 - 2020 there are 1486 students that enrolled. Charger Fridays is March 6 - May 8. They started with 60 students and now have about 1000. Students have a career presentation in the morning and then meet with counselors and lunch is provided. Commit2Cypress will be taking place on April 30, 2020 at 4:30p.

Craig said commented that here is concern from faculty about Counseling as a requirement and maybe should not be lumped in with the Math and English. He does not think that faculty know that the three classes need to be taken at the beginning of the Student's guided pathway. JoAnna commented that Counseling is highly recommended and not mandated. Students seem to have better success if they do. Paul asked if Gisela should present this info to Senate to help define the differences between the counseling classes. Craig agrees that this would be beneficial.

PRESIDENT REPORT

Dr. JoAnna Schilling shared a draft of the district one-time funding sheet. This is only a draft and is not official yet. This was also shared at PBC and Craig has concerns with this because of the lack of descriptions of what the funds would specifically be allocated to in each category. He doesn't necessarily have a problem with the categories or the amounts, but the lack of the details. Craig feels that we need to push the district and CBF to adjust their process for coming up with this allocation. Christie agrees with Craig who recently attended CBF and got to see a part of this dysfunctional process. Jason also agrees with what Craig & Christie and agrees that the process has problems. Alex said that they went over the list of items that was previously shared at PAC that includes ADA compliance to prioritize what really needs to be done as far as scheduled maintenance. Craig admitted that the fact that there was actually a discussion at CBF is a huge step forward. JoAnna clarified that this is an ongoing process.

Super 8 – Cypress is looking at this as a possible purchase for student housing needs. It's in the exploratory stage only. The district is paying for an analysis of the property before anything is decided.

VPI Position – timeline

JoAnna shared the tentative timeline for the hiring of the new VPI. The committee composition will be as follows:

- 1 Chair
- 1 Manager selected by President
- 1 Manager selected by DMA
- 3 Academic Senate Reps
- 2 CSEA Reps
- 1 Student Rep
- 1 Non-voting Equal Opportunity/Diversity Representative

Craig is going to speak to senate today to identify potential representatives. These dates are just tentative at this time but will be a general guideline to follow. There should be 5-6 weeks of advertising this position so the timeline will need to be adjusted slightly. The plan is for the candidate name go to the 6/9/20 board meeting for approval with the first duty day being 7/1/20.

Equity Retreat – Priority registration is now open for the Equity Retreat in Lake Arrowhead. Half of the slots have been filled so far. JoAnna encouraged everyone to participate from PAC and also Senate.

INSTITUTIONAL RESEARCH AND PLANNING REPORT

Dr. Eileen Haddad shared an update on the GP Self-Assessment. – The steering committee has completed the first draft and it is going to senate for the first read. The 2017-2020 Strategic Plan will be coming to its end at the end of the fiscal year. We will start the next steps for the new plan in the fall.

VPSS REPORT

Dr. Paul de Dios gave an update on key assembly bills.

AB1862 This bill would prohibit the charging of tuition or mandatory systemwide fees for enrollment at a campus of the California State University for any academic year, up to 2 academic years, to a California Community College resident transfer student who has completed an associate degree for transfer (ADT) or has received a fee waiver pursuant to the California College Promise.

AB1313 Enacts the Educational Debt Collection Practices Act to prohibit any postsecondary educational institution from withholding a student's request for a transcript because that student owes money to the institution.

AB1504 Requires a California Community College (CCC) campus to collect at the time of registration a student representation fee (SRF) of \$2 per semester or per quarter, if the CCC has a student body association (SBA). It requires \$1 of the fee to be used to establish and support the operation of the Student Senate for California Community Colleges (SSCCC), a statewide community college student organization. Students can opt out of paying the fee.

AB19 Extra funds will be coming back to campus for us to determine how we can spend it on for students.

Census 2020 - The California Community Colleges and the Foundation for California Community Colleges are partnering with the California Complete Count – Census 2020 Office to ensure that all students are enumerated in the upcoming U.S. Census. It is essential to get a complete count of every student from all 115 colleges so students get their fair share of federal resources for years to come, including funding for federal student loans and research grants, campus improvements, health and social services and much more.

VPAS REPORT

Alex Porter shared that there will be a Cypress One-time funding memo that will go out to campus very soon to open the process for the upcoming year. It will outline the updated process and there will be workshops available for people to attend that may have questions.

Topping off ceremony is on Tuesday, February 25 at 12pm. This is to commemorate the placing of the last piece of structural steel in the new SEM building. The SEM faculty, staff and students are invited to come to the ceremony. There will be an alternative time the day before from 4-6p for those who want to come out and sign the beam. It is by reservation only through the VPAS office.

VPI REPORT

No VPI at this time

ACADEMIC SENATE REPORT

Jason provided the following update: At their last Senate meeting, JoAnna shared about the Super 8 hotel possibilities and discussed the VPI position and the importance maintaining open communication. They are also discussing the topic of LGBTQ preferred naming. They also discussed an important resolution that passed. Today they will be voting on the LGBTQ preferred naming changes. Steven Estrada will be presenting about data on students who withdrawal and or drop classes. They are discussing GP Self assessment and Eileen will be guiding that discussion. They are looking at adding another senate meeting to replace the 3/26 meeting that will be missed due to the Lake Arrowhead, Equity Retreat. JoAnna mentioned that she and the Vice President's will be meeting monthly with the Senate representatives to talk about issues as they arise.

ASSOCIATED STUDENTS REPORT

Presten Jimenez shared the following: Associated students is making Changes to bylaws. They are discussing funding for the semester and are setting up new twitter accounts. They had a Welcome back and club rush but it was on a windy days and so attendance was effected. They will have their monthly town hall on Wednesday in CPLX 414. They will vote to approve the bylaws changes at their next meeting on the 24th. They are looking into a new voting system. Senate is also talking about hosting a Region 8 meeting, which will be the first time.

CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA) REPORT

Temperance Dowdle provided the following update: They are discussing the switching of some positions on the board. They are looking into the District policy for smoke free campuses. Employees are concerned that this is a way to discipline employees if this passes.

JoAnna said that Grace Lee is from and outside company and not from the district. Presten said that AS voted against it at this time because they didn't feel comfortable with how it was written. Jason asked what our campus policy is on smoking. We only have a soft policy and nothing that is being enforced.

UNITED FACULTY REPORT

Christie Diep provided the following update: UF had a very big event on Tuesday and the students had to wait a couple hours to do their presentation. She feels that this was good experience for the students who witnessed it. The OC register was there and they ran an article about it. She said they are in it.

ADJUNCT FACULTY UNITED REPORT

No report at this time

DISTRICT MANAGERS ASSOCIATION REPORT

Katy Realista provided the following update. They have had one meeting so far. Salaries and benefits group will be meeting to discuss. The did not have a winter retreat. Cheryl encouraged them to have it so they are looking at a date in April. They are looking at their bylaws to change it so that they don't have to participate in DMA office for 2 years. Elections are coming up soon.

ACTION ITEMS: Committee voted to approve the VPI hiring timeline

OTHER:

The meeting adjourned at 2:25 pm