

**CYPRESS COLLEGE
PRESIDENT'S ADVISORY CABINET
Unapproved Minutes**

**March 12, 2020
1:00 p.m. - 3:00 p.m., CCCPLX-419**

PRESENT: JoAnna Schilling (Pres), Eileen Haddad (DirInstRes&Plng), Alex Porter (VPAS), Craig Goralski (AcSen), Paul de Dios (VPSS), Temperence Dowdle (CSEA), Jason Thibodeau (AcSen), Katy Realista (DMA), Zola Aponte (CSEA), Joe Vasquez (CSEA), Presten Jiminez (Assoc Stud); Marc Posner (DirCampCom)

ABSENT: Tonya Cobb (AdFac), Christie Diep (UF), Angela Haugh (CSEA),

GUESTS: Kathleen Reiland

RECORDER: Christina Mix, Interim Executive Assistant III

REVIEW OF MINUTES

The committee approved the February 27, 2020 minutes

COMMITTEE PRESENTATION

Yanet Garcia shared an update on STEM(2) program. It started in 2012 and there was 30 students. And now they have 500 students. Their success rates have gone up and are doing well. They don't have any diversity gaps within the program. One of her students has earned a PhD. 78 students participated in a summer research project with faculty from universities across the country. They had 7 students earn internships and did really well and were extended. They have a very exciting opportunity to receive \$65,000 towards their program. They will find out soon if they will receive it. Yanet asked one of her students, Johnathan Sosa to share his success story. He attributes his success to the program and his counselor.

PRESIDENT REPORT

Dr. JoAnna Schilling shared that we will be closing classes Friday, Monday & Tuesday to prepare for the current COVID-19 precautions taking place across the campus. Faculty will still be coming on campus and teaching their classes virtually until further notice. The details are still being figured out. The faculty will be equipped with the equipment needed for the zoom meetings. Jason said that the classes should be recorded for students to be able to view at a later time. Kathleen is working with the curriculum parameters to make sure they do a waiver to ask for

all the additional classes are approved to be viewed online. JoAnna recognizes that the students are upset that we haven't acted sooner but there are so many moving parts to make this happen. Things are changing hourly so we don't know how long we will need to do this. But we are starting Wednesday, March 18 and will continue until April 12 with the possibility of going to the remainder of the semester. Cranium café will be offering services. But we are focusing on social distancing. You will be receiving email update with information today. All travel has been suspended at this time. If you have already spent the money, we are working on getting reimbursements. There should be a reimbursement request online. Most in person campus events will be canceled until spring break. Kathleen said that we will most likely be asked if faculty will be being paid extra for any extra work. Craig said Christie was working on this. JoAnna said that this has not been determined by district yet, so she does not want to speculate. The departments are going to be working out the details on Monday and Tuesday. It may look a little different between the departments. Zola asked for single sign on for canvas, cranium café and zoom to make it easier for students and staff. They are going to post how too guides in canvas for staff and students. If students don't have access to a computer for virtual meetings we will have limited areas open in the library. JoAnna said that the chancellor's office is working on accessing more antibacterial wipes for the campuses.

Kathleen spoke on SWP and they provided a handout on the SWP Local Development Timeline for FY 20/21. They received 17.5% funding this time. Schilling is on the committee next time. What they have done with the funds this time is distributed it among the divisions. The current Cypress process is that an application is submitted. The current due date is April 1, 2020. She feels that they have been transparent and pretty fair to make sure the money is awarded to the various departments. Once the SWP committee reviews they take the recommendations to the President's staff for their recommendations and approval. Then onto the district for their feedback. Perkins V is a new version of the grant that is supposed to be coming out on the 15th. Kathleen asked if there were any suggestions on how this process should change. Craig suggested that this process be brought to PBC and PAC every year for people outside of CTE to have knowledge of what is being requested and funded by SWP. JoAnna agrees with that recommendation because this is a campus process.

Marc shared that the district sent out the COVID-19 email today at 1pm and our campus email went out by 1:30p today. They have had a lot of traction on the website.

VPSS REPORT

Dr. Paul de Dios did not have an update at this time.

VPAS REPORT

Alex Porter shared an update on budget meetings. They had a training session and a few people showed up. They met with DOMS and provided a procedure

guide. They are preparing the 20/21 budget templates by the end of the month. JoAnna commented that the district finalized the one time funds that would be allocated for each campus.

INSTITUTIONAL RESEARCH AND PLANNING REPORT

Dr. Eileen Haddad shared an update on the Campus Climate Survey Results for 2019. (Input brief details here). Craig was curious about the 72 Not Reported and said that he thinks makes a statement of the climate of the campus if people felt uncomfortable sharing their job class.

Eileen shared that the Guided Pathways Self-Assessment has been approved by Academic Senate and

VPI REPORT

No VPI at this time

UNITED FACULTY REPORT

Christie Diep provided the following update:

DISTRICT MANAGERS ASSOCIATION REPORT

Katy Realista shared that the last DMA meeting was on March 4th. They have a solid budget. Scholarships donations will be made to the food banks. Salary and benefits committee met and they are discussing longevity.

ACADEMIC SENATE REPORT

Craig Goralski provided the following update: At the last Senate meeting 2/27 they had a 2nd read for SLO handout which was approved by senate. They discussed sashes for commencement. Speech and debate was approved. He personally thinks that if it's a club it shouldn't be approved. Eileen shared the GP self-assessment. There was a concern that came up about the per diem that differs between faculty and students. Alex said that the district had a good discussion about this and they are looking at changing it. The board policy will need to be changed to make this official. Alex and JoAnna are in agreement that this needs to change and Alex will work on this. There was concern that a faculty member in Distance Ed is able to see evaluations of online classes when giving access to evaluators and doesn't feel comfortable with being able to see them. Craig expressed the desire for additional Distance Ed support that would alleviate this concern. Today's meeting will be discussing the planning for campus closure due to coronavirus. They will be voting on the VPI committee members from senate at the next meeting today.

ASSOCIATED STUDENTS REPORT

Presten Jimenez shared the following AS update: They are planning to cancel all events for the month of March and through spring break. They are waiting to see what the COVID-19 situation will be. Presten is now the treasurer with SSCCC in Region 8.

CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA) REPORT

Temperance Dowdle had no report at this time.

ADJUNCT FACULTY UNITED REPORT

No report at this time. JoAnna reached out to Tonya Cobb to keep them in the loop with the campus changes this will be occurring over the next month.

ACTION ITEMS: Christina will send out the GP Self-Assessment for PAC to review and vote if it is approved.

OTHER: We will continue to meet if not in person, then via zoom.

The meeting adjourned at 2:34 pm