

**CYPRESS COLLEGE
PRESIDENT'S ADVISORY CABINET
Approved Minutes**

**April 25, 2019
1:00 p.m. - 3:00 p.m., CCCPLX-419**

PRESENT: JoAnna Schilling (Pres), Phil Dykstra (DirInstRes&Plng), Carmen Dominguez (VP Instruction), Paul de Dios (VP Student Services), Bryan Seiling (AcSen) Temperence Dowdle (CSEA), Marc Posner (DirCampCom), Zola Aponte (CSEA), Tonya Cobb (AdFac), Craig Goralski (AcSen),

ABSENT: Katy Realista (DMA), Robert Mounce (Assoc Stud), Presten Jiminez (Assoc Stud)

VACANT: United Faculty

GUESTS:

RECORDER: Christina Mix, Interim Executive Assistant III, President

REVIEW OF MINUTES

The April 11, 2019 meeting minutes were approved after one recommended change

COMMITTEE PRESENTATIONS – No presentation was scheduled

PRESIDENT'S REPORT

Dr. Schilling provided the following updates:

PAC Committee Composition: There will be changes for fall 2019. She asked the committee to vote on removing the Executive VP, adding the VPI, VPSS, Academic designee & CSEA rep. The committee voted to make the proposed changes for next year.

Newly Tenured Faculty: Dr. Schilling wanted to recognize and express her congratulations to the newly tenured faculty for 2019. Marc brought the booklets as a handout. The following are being recognized; Eric Bladh, Sarah Coburn, Kendyl Covey, Kirk Domke, Torri Draganov, Yolanda Duenas, Gary Gopar, Silvie Grote, Joshua House, Paul Kelley, Marisa Lehmeier, Marcus McMillan, Peter

Molnar, Kelley Nguyen, Sheila Nguyen, Barry Siegel, Joel Silva, Jason Thibodeau, and Amy Ward.

Diversity, Equity & Inclusion Plan for 19-20: The DEI will be creating five new long-term goals going forward for next year. The plan is that someone from DEI will present the proposed plan to PAC for our review.

Athletic Director Timeline: Dr. Schilling provided a handout detailing the proposed timeline on the hiring of this position. Academic Senate does not oppose this but they are going to review once more before final approval. PAC voted on and approved.

Commencement Speaker: The executive staff decided not to have a special speaker at graduation due to Alex Padilla not being available and with the added Scholars of Distinction presentations, which will take additional time. Dr. Schilling wanted to let PAC know and asked if there were any concerns with this. No concerns were noted.

VICE PRESIDENT'S REPORT

Carmen Dominguez Vice President, Instruction

Scholars of Distinction: Reminder that the date to submit the Scholars of Distinction nominations is May 1st. Craig is going to remind the Academic Senate Committee of the deadline at today's meeting.

Program Mapping: Mapping is going well and they are getting close to being completed. Bryan commented that the map that he is working on may not be for every student. He would like to create a realistic model if students have to take a class over for example. He would like to be able to see where the obstacles are to avoid them. Dr. Schilling hopes that this will help students to better set goals for themselves in their path. If we had data coaches on staff, they would be able to get this information more quickly. Zola provided positive feedback from the counseling perspective.

Paul de Dios Vice President, Student Services

Shared a handout on the updated Response Protocol that has been created to address student concerns. It has been sent out to people but wishes to continue to make staff aware of the process. Tonya asked for clarification how this relates to adjunct faculty. Paul recommended that problems be reported to the Dean of the person who is reporting and the Dean will decide if this needs to go to the VPSS and or CHAT. Dr. Shilling asked if we could put a couple of short videos on the website that can help all faculty and staff to know what to do and how to handle difficulty situations with students. In addition, a resource in every classroom or division such as a flipbook with quick reference guides may be helpful. Craig suggested a faculty tab on the connect to cypress app would be a good idea.

Alex Porter Vice President, Administrative Services

Provided the following update: He is working on the new budget for the next fiscal year. There is an upcoming District Budget Forum on Friday May 2nd.

CAMPUS COMMUNICATIONS REPORT

Marc Posner shared: A sample of the scholars of distinction flags that will be ordered for graduation. Once this project is done, they will provide the graphics and colors for departments to use to try to stay consistent with branding.

INSTITUTIONAL RESEARCH AND PLANNING REPORT

Phil Dykstra provided the following update:

Guided Pathways Self-Assessment: They have to provide an unofficial version by next week. He is requesting faculty feedback on this.

ACTION ITEMS: None

ACADEMIC SENATE REPORT

Craig shared the following update: Approved program review annual report and will bring highlights to PAC. Rick Rams presented on the Athletic Director Position and thinks they are at a good place of understanding for the reason for the proposed changes.

ASSOCIATED STUDENTS REPORT

No representative present

CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA) REPORT

Temperance shared the following update: Regarding Vision for Success, they are looking to see if the scope can be broadened and to see what other colleges are doing.

UNITED FACULTY REPORT

Vacant – No report

ADJUNCT FACULTY UNITED REPORT

Tonya Cobb had no update at this time:

DISTRICT MANAGERS ASSOCIATION REPORT

No representative present

OTHER

The meeting adjourned at 2:13 pm