

**CYPRESS COLLEGE  
PRESIDENT'S ADVISORY CABINET  
Approved Minutes**

**May 23, 2019  
1:00 p.m. - 3:00 p.m., CCCPLX-419**

**PRESENT:** JoAnna Schilling (Pres), Phil Dykstra (DirInstRes&Plng), Carmen Dominguez (VPI), Alex Porter (VPAS), Bryan Seiling (AcSen) Temperence Dowdle (CSEA), Zola Aponte (CSEA), Craig Goralski (AcSen), Katy Realista (DMA),

**ABSENT:** Paul de Dios (VPSS), Marc Posner (DirCampCom), Tonya Cobb (AdFac), Robert Mounce (Assoc Stud), Presten Jiminez (Assoc Stud)

**VACANT:** United Faculty

**GUESTS:** Ashley Berry, Flor Huerta

**RECORDER:** Christina Mix, Interim Executive Assistant III, President

**REVIEW OF MINUTES**

The committee approved the May 9<sup>th</sup> minutes after one correction is made.

**COMMITTEE PRESENTATIONS**

Ashley Berry presented on Guardian Scholars  
Guardian Scholars provides a comprehensive support system that meets the academic and personal needs of current and former foster youth attending Cypress College. By providing the tools necessary and meeting some of their basic needs, students are able to successfully navigate the complexities of the education system. Student Equity provides all the funding for the program. They have 5 students graduating or transferring. Their end of the year event is tomorrow, May 24<sup>th</sup>, 3-5pm.

**PRESIDENT'S REPORT**

Dr. Schilling provided the following updates: YBH will be leaving within 90 days and they will be working on finding a new vendor for the campus food services.  
Dr. Schilling asked Bryan Seiling to share a little bit about the IPRC Annual Report. Bryan shared several of the highlights and provided a digital copy for the committee to refer to.

**VICE PRESIDENT'S REPORT**

Carmen Dominguez Vice President, Instruction  
No Update at this time.

Paul de Dios Vice President, Student Services

Paul asked Gisela Verduzco to come to PAC to provide an update on, Equity Plan Approval. They had a tight timeline but retrieved the data from the surveys and have updated the Academic Senate. They are trying to address the equity gaps. They asked for feedback from various groups to try and identify the greatest equity needs. The biggest need is space for misc. groups. It will be presented to Academic Senate today. Dr. Shilling suggested that this will be a first reading that will be presented to the board on June 11. More detail and final report can be presented for a second reading to the board at the June 25 board meeting. Craig will request that Academic Senate members provide extensive feedback today and will get their approval for him to continue to work with Gisela for the next few weeks to complete the final Equity Plan. Craig would like Maha Afra to be included in the planning. Gisela expressed that they would like the plan to represent all students in their request for inclusive spaces on campus. Disproportionately impacted students have expressed their need for inclusive spaces. The equity plan will identify this as a need, that way it can be moved up to the Master Planning for the campus. It will be submitted to the state in June. Dr. Schilling would like to include the 5 goals that have been identified by the Diversity Committee.

Alex Porter Vice President, Administrative Services

One Time Funding: Had a discussion on the One-time funding process with PBC. Alex provided a handout with the list of the 2019-2020 fiscal year One-Time Budget Requests. There are 19 items on the list that were ranked by the Planning and Budget Committee. This is being presented to PAC for approval for the ranking, not the actual funding. The committee approved the PBC rankings.

## **INSTITUTIONAL RESEARCH AND PLANNING REPORT**

Phil Dykstra provided the following update:

ACCJC is meeting in 2 weeks and if all goes well we will be fully accredited until 2024.

## **ACADEMIC SENATE REPORT**

Craig provided the following update: Craig is going to reach out to various campus groups to find opportunities for faculty Presentations or workshops that can be presented to students. Senate voted not to send a representative to the District management positions committee. Bryan's term with senate comes to an end today. Senate is voting on the President Elect today along with secretary and treasurer. He expects the positions to be filled in time for the first meeting next semester. Tentative first meeting will be August 29<sup>th</sup> witch is the 1<sup>st</sup> week of fall semester. UF rep at PAC will be on the agenda for the next UF meeting.

## **ASSOCIATED STUDENTS REPORT**

No update.

## **CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA) REPORT**

Temperance – provided the following update in regards to the Merit Campaign, at the April 9<sup>th</sup> Board of Trustees meeting CSEA members filed a petition asking to hold an election to establish a Merit System for NOCCCD. Now the governing board has a 120 day period to complete certain activities. The first of these activities was an informational presentation to the Board of Trustees at the May 14<sup>th</sup> meeting. The next activity will be to have two meetings on each campus to present the pros and cons of the Merit System by qualified persons. The first meeting will take place at the end of June and the second meeting will be the first week of July (Specific dates have not been determined). After the informational meetings, the next step will be for classified to have an election by secret ballot to determine whether or not to have the Merit System applicable to the district. The 120 day deadline will occur on August 7, 2019.

## **UNITED FACULTY REPORT**

Vacant – No report

## **ADJUNCT FACULTY UNITED REPORT**

Tonya was not present. No update.

## **DISTRICT MANAGERS ASSOCIATION REPORT**

Katy Realista provided the following update: They have not had a DMA meeting but they are working on elections to fill positions for the upcoming semester.

**ACTION ITEMS:** None

## **OTHER**

Bryan Seiling provided an update on the Instructional Program Review. They are still working on this. They did the two year summaries this year. Asked departments to look at their budgets and prioritize instead of getting all the one-time funding requests. Showed the summaries of overall program review recommendations for the departments. They will be working with Alex to have departments keep track of their own inventory, life cycle and replacement plans and to be able to build it in the base budgets. Bryan is determined to see this through even though it has taken a long time to get where they are.

The meeting adjourned at 2:34pm