

**CYPRESS COLLEGE  
PRESIDENT'S ADVISORY CABINET  
Approved Minutes**

**December 12, 2019  
1 p.m. - 3 p.m., CCCPLX-419**

**PRESENT:** JoAnna Schilling (Pres), Eileen Haddad (DirInstRes&Plng), Carmen Dominguez (VPI), Alex Porter (VPAS), Zola Aponte (CSEA), Craig Goralski (AcSen), Paul de Dios (VPSS), Marc Posner (DirCampCom), Presten Jiminez (Assoc Stud), Angela Haugh (CSEA); Temperence Dowdle (CSEA), Jason Thibodeau (AcSen), Christie Diep (UF)

**ABSENT:** Tonya Cobb (AdFac), Katy Realista (DMA), Joe Vasquez (CSEA)

**GUESTS:** Regina Rhymes, LaRon Armstead & Therese Mosqueda-Ponce

**RECORDER:** Christina Mix, Interim Executive Assistant III

**REVIEW OF MINUTES**

The committee approved the November 14, 2019 minutes.

**COMMITTEE PRESENTATIONS**

Regina Rhymes & LaRon Armstead shared that the legacy mission is to provide students with a strong academic program, instructional resources and motivational support that will support facilitate their progression toward transferring to four-year institutions. They have mentors that assist students during the semester. Several students came and shared brief testimonies of how legacy has helped them with their journey, improved their grades and enhanced their leadership skills. The field trips help them get a taste of other colleges to encourage them for transferring. They are given the opportunity to tutor and lead other students so that they feel important and valued because of the relationships that are made with the professors and other students. LaRon shared that their next steps is the Legacy Kingdom, which is a web page with all the legacy professors, programs, activities, classes, students and bios. Professor Rhymes reminded the group that the Legacy needs a space to do all of the work they are doing. They program has tripled in size and they need more funding to be able to continue with the program. They have approximately 100 students in the program.

## **PRESIDENT REPORT**

Dr. JoAnna Schilling shared that the Sustainability committee had their first meeting and set some goals for our campus.

### Goals for Cypress

- a. Reduce plastic – how much and by when?
- b. Hydration stations
- c. Charging stations – how many and when?
- d. Recycling – how/why/when?
- e. water resistant landscaping
- f. Irrigation

Christie asked about the cost of solar panels for campus. Alex said that it hasn't been fully explored due to the fact that it will take a 20 to 25 year agreement and plan. JoAnna said that it really has been discussed more at the District level. And the districts concern was putting the whole campus under construction especially while the other construction is going on. She thinks it may be something that is baked into the bond fund and not one time funding. No permanent decisions have been made on this yet. The sustainability is not a shared governance committee at this time.

January 30, 2020 meeting – JoAnna asked if there is any opposition to having a Jan 30 meeting if there are any topics that need to be discussed sooner than February 13. The committee agreed.

AP/BP Free Speech – We will send out the updated free speech draft to the group. She would like to point out 2.1. Where is the Free Speech Board located? Presten said that there is already a board that is located near the Humanities lecture halls. Legally it is not required to have a stamp on the board. Should there be another board added to campus after construction is finished? Traditionally M&O would clear off the board before the new semester begins. JoAnna asked that this info to be shared with other committees, It should not be just PAC making this decision. Presten said that students have concerns about random vendors being able to wander the campus. JoAnna confirmed that the free speech areas are supposed to be used at this time. If anyone is feeling uncomfortable to make sure and let campus safety know. There will be more info and trainings to come to get this information out to campus. The next question is 6.1.1. Can we clarify the process? Craig asked if the free speech policy is or will be posted on the website for people to find? It is not at this time, but it is the intent to make is easy to find.

Marc Posner shared an update on the new website. The group that built out the new CTE website has assisted in the redesign of the current campus website. It is more user friendly. A section highlighting the different pathways of study. It is still a work in process. Each area of study will have their own page to customize information that will include the department information, contact information, program mapper, dean and faculty, counseling. Level 1 is the home page, level 2

is the program of study, level 3 is the dept. main info, and level 4 will be what the division will have the flexibility to create their own page or they will have regular templates for them to make their own. Craig said that it would be a good idea maybe as a flex activity to have help on what information would be relevant to students when creating their department level 4 information. Marc's team will be ready to go in February to begin sharing this information with the divisions so we will be ready to go in March. Presten asked if the AS team will included in the planning and be involved and have the flexibility to update the student life tabs. Marc said this is the main reason this is being done. There will be an interim trial period.

### **VPSS REPORT**

Dr. Paul de Dios shared that Administrators are reviewing the student AP/BP 5500 Student discipline policy. The language needs to be modified as to what the best language is to use. They are looking at bringing an outside perspective to help look at this with fresh eyes. They will review and bring back to the various constituent groups.

### **VPAS REPORT**

Alex Porter shared the One-time funding process proposed changes. Program Review will be added to the review process. They are also adding an area for how many students will be impacted. The purpose of this is to give more flexibility for departments using their budgets. They also are clarifying the definition of One-Time Funding. Alex thanked the PBC for working on this process, over all its been a positive. Alex asked for PAC to vote for approval on this draft so that they can move forward with this process. The committee agreed. JoAnna commented that One-time funding is being discussed at DCC at the next meeting in January. She hopes that this will be presented without the dollar amounts attached so that our campus will have the flexibility to make changes as needed. Craig agrees with this and also made this recommendation; Certain things that don't necessarily fall into program review, such as food and housing insecurities. So how do we include those larger ticket things in the one-time funding priority process for the campus?

### **INSTITUTIONAL RESEARCH AND PLANNING REPORT**

Dr. Eileen Haddad shared an update on the Mission, Vision & Core Values – the group met on Monday to discuss the process and still have work to do and will continue working on this in next semester

Eileen shared the GP Self-Assessment Revised timeline.

Activity	Date
Propose Timeline in PAC	11/14/2019
Review Timeline in GP Steering Committee	12/3/2019
GP Steering Committee to Develop Draft	12/3/2019 – 1/27/2020
Share Revised Timeline in PAC	12/12/2019
Review Draft in GP Steering Committee	2/5/2020
Review Draft in Academic Senate (first read)	2/13/2020
Review Draft in PBC	2/20/2020
Review Draft in PAC	2/27/2020
Review Draft in Academic Senate (second read)	2/27/2020
Review Draft in GP Steering Committee	3/4/2020
Review Draft in Academic Senate (for approval)	3/12/2020
Final Draft to Board of Trustees	3/24/2020
Certify Final Draft in NOVA for CCCCCO Deadline	3/30/2020

Craig said that some of the faculty didn't receive the email request from JoAnna very well. Craig has helped clarify with faculty that this was a request, but not a demand. He thinks that maybe a clarification email would help the faculty better understand what this is about. Craig offered to assist with the wording to faculty so they understand what is being asked. JoAnna thanked Craig for his help.

### **ASSOCIATED STUDENTS REPORT**

Presten Jimenez shared the following: The Associated Students had their annual Friendsgiving celebration. They also provided finals fuel sessions.

### **DISTRICT MANAGERS ASSOCIATION REPORT**

Katy Realista was not present, no update

### **ACADEMIC SENATE REPORT**

Craig provided the following update: Title V Grant – Diedre was approved as the Project Director. The conversation will continue today about other aspects of the grant. Topics of discussion, Jakie Rangel – program mapper, Steven Estrada – concern about student drops, New library system in 2020. ASCCC fall Plenary event and will review outcomes.

### **CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA) REPORT**

Temperance Dowdle was not present but sent the following information: The CSEA Holiday party at Rodrigos in Anaheim on the weekend. Elections will be December 18<sup>th</sup> at all three locations. AB108 Classified professional development – This is still new conversation and they are working out the details.

### **UNITED FACULTY REPORT**

Christie Diep provided the following update: UF negotiations are at an impasse and they are moving forward with mediation. Total compensation study was conducted in 2015 and is concerned that it seems to have disappeared from the website.

### **ADJUNCT FACULTY UNITED REPORT**

Tonya shared that the BOT meeting was on Tuesday and there was many who came to voice concerns. Thank you for your support. Online membership form is on the website.

### **VPI REPORT**

Dr. Carmen Dominguez let the committee know that the Catalog is clean and if you find errors please let her know and she will forward to Laurie. They have added more sections to the catalog and our head count is higher. Health Sciences have shown the most growth overall.

**ACTION ITEMS:** One Time Funding Revised process (Draft). Approved by committee.

### **OTHER**

The meeting adjourned at 3:00pm