

**CYPRESS COLLEGE  
PRESIDENT'S ADVISORY CABINET  
Approved Minutes**

**February 28, 2019  
1:00 p.m. - 3:00 p.m., CCCPLX-419**

**PRESENT:** JoAnna Schilling (Pres), Phil Dykstra (DirInstRes&Plng), Craig Goralski (AcSen), Lisa Gaetje (Dean, Soc Sci), Carmen Dominguez (VP Instruction), Paul de Dios (VP Student Services), Bryan Seiling (AcSen) Temperence Dowdle (CSEA), Zola Aponte (CSEA), Katy Realista (DMA), Marc Posner (DirCampCom)

**ABSENT:** Tonya Cobb (AdFac) Excused, Robert Mounce (Assoc Students), Jeremiyah White (Assoc Students)

**VACANT:** United Faculty

**GUESTS:** Gisela Verduzco, Special Project Director, Charger Experience

**RECORDER:** Karen Joy, Interim Executive Assistant III, President

**REVIEW OF MINUTES**

The minutes of the February 14, 2019 meeting were unanimously approved.

**COMMITTEE PRESENTATIONS – Integrated Planning / SEA**

Gisela Verduzco presented slides and a talk on Integrated Planning and the transition that will take place in the upcoming years to Student Equity and Achievement (SEA). The basic tenets of SEA is to provide answers to “The How, The What, and The Why” of the California Community College Chancellor’s Office, Vision for Success. The primary goal is to put students first and provide a better response to their needs. The ultimate goal is to align the Vision for Success with Guided Pathways and SEA. In addition, the transition involves fiscal reform. The new SEA will allow for one funding stream that combine the SSSP, Student Equity and Basic Skills.

**PRESIDENT’S REPORT**

Dr. Schilling provided the following updates:

**Regional Student Success Funding**

Dr. Schilling referenced the handout “Region 8 – Comparing Districts Across Regions and to State, on Equity and Success Metrics – Credit FTES Basis” document. The goal is to analyze the data (which is not currently aggregated by college) and target the most effective means by which to identify and increase funding for Cypress College. The report compares the District data to the state averages. Bryan Seiling commented that he remains the only representative from

Cypress to attend the Resource Allocation Workgroup that meets at the District. The workgroup has the data aggregated by College.

**ACTION ITEM:** Bryan offered to send the Resource Allocation Workgroup PowerPoint presentation and data to PAC members. He also suggested it might be beneficial for David from the workgroup to come to PAC and explain the complex concepts. It was also suggested that the new VPAS, Alex Porter should attend the meetings.

### **Hunger Task Force – Campus and Orange County**

There is a heightened awareness and response to the current food and housing insecurity issues that face our students. Dr. Schilling is actively involved to meet the needs of our students, as are the legislators in Sacramento. AB 302 is pending legislation that would allow homeless students to sleep overnight in their cars in campus parking lots across the state. There are discussions to provide a housing caseworker to homeless students to connect them to housing resources. There are also initiatives to increase the free meal programs to include K-14 and expand financial aid and create a single point of contact for students to obtain the support services they need while attending a California community college.

### **Promise Grant Expansion**

The District has expanded the Promise Grant program to include all first time college students, regardless of age, as long as they have never attended college. To qualify for free tuition they must enroll in and carry 12 units, complete the FAFSA, and enroll in Math and English their freshman year. The book voucher currently offered to Promise Grant participants will not be included in the new Promise Grant program expansion. It was noted that Cerritos offers 2 years of free tuition. They are able to do so because of their Vintage fund and real estate investment income.

## **VICE PRESIDENT'S REPORT**

### **Carmen Dominguez**

#### **Guided Pathways – Student Inquiry Group**

The Guided Pathways survey recently emailed to students garnered 349 responses. The intent of the survey was to find out what, if anything, students know about Guided Pathways and how it will impact their ability to follow their path throughout their educational experience. Craig commented that some faculty resist sending the survey to their students because they are not adequately informed to address questions which may arise about Guided Pathways. He suggested faculty need education and training.

### **Paul de Dios**

#### **Promise Grant Expansion Additional Info**

To anticipate the arrival of more freshmen students in response to the newly expanded Promise Grant a new Commit2Cypress drive is taking place to encourage students to enroll at Cypress. The deadline for priority Financial Aid consideration is March 2<sup>nd</sup> to complete the FAFSA. The new outreach efforts will consider the deadlines that surround the program expansion and accommodate the influx of new students. Cypress College is prepared to absorb all of the

students who choose to take advantage of the program and make their matriculation as seamless as possible. At the recent Connect2Cypress event all of the counselors were booked with appointments and were able to meet students' needs.

### **Office Hours**

Dr. de Dios has established regular drop-in office hours to decrease the amount of time he spends meeting one-on-one with students and to make himself more available to the general student population. It is a trial to see if students will come to his office to meet at the assigned times. His office hours are Wednesdays from 12:00 – 1:00 p.m. and 4:00 – 5:00 p.m.

### **Assessment Center Repurposing**

Since the implementation of AB 705 students are no longer required to take assessment tests, and thus the Assessment Center is no longer utilized for that purpose. Plans are underway to repurpose the room as a test proctoring center. Other ideas to utilize the space include group counseling and/or comprehensive SEP counseling as well as online Math testing. The room would need to be reconfigured to accommodate other ideas such as converting it to a revenue-generating facility for High School Board Exam tests.

## **INSTITUTIONAL RESEARCH AND PLANNING REPORT**

Phil Dykstra provided the following updates:

### **ACCJC Follow-Up**

Phil was happy to report the final ACCJC report was sent on time and is awaiting the final decision which is expected no later than June 30, 2019. There will not be another accreditation site visit until 2024 but the midterm and comprehensive reports involve much planning and writing to respond to recommendations for improvement which are due October 2021.

### **Planning and Budget Update**

There was no meeting.

### **Vans**

Three additional vans for M&O were approved by PAC and Phil Fleming was notified he can proceed with the purchase.

### **Student Services Program Review**

The Student Services Program review will take place this year and is currently in process. All departments will be reviewed in one year with a core set of questions established as well as the addition of a student equity question.

## **ACADEMIC SENATE REPORT**

Craig provided the following updates:

### **Faculty Pay Resolution**

The resolution presented to Academic Senate passed.

## **Management Hiring Committees**

There is dissension amongst faculty and the proposed hiring of 3 new managers. The dissension arose when contract negotiations stalled and the District claimed there was no money and then created three new management positions. Faculty are responding differently when asked to serve on hiring committees. Bryan commented he is the faculty member who will serve on the Staff Development Manager vacancy while there are no other volunteers to serve. Bryan pointed out the hiring committee will proceed without faculty so he thought it best to be represented at the table and agreed to participate in the shared governance process. It was suggested there needs to be more detailed discussions and adherence to the shared governance process when creating new management positions.

## **ASSOCIATED STUDENTS REPORT – No Report**

No representative present.

## **CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA) REPORT**

Temperence provided the following updates:

The first meeting of 2019 was held. New president, Dawnmarie encouraged Classified staff to become more involved with the local chapter. She initiated videoconferencing so the two sites can participate in the meeting held on the campus of the third site. There was discussion about the PAC composition. CSEA would like to appoint another Classified representative to PAC to maintain the balance offset by three VPs currently approved to sit on the committee.

## **UNITED FACULTY REPORT**

No representative.

## **ADJUNCT FACULTY UNITED REPORT**

Tonya Cobb submitted the following report:

ADFAC United Report for February 28, 2019

Our new contract has been ratified and approved by the Board of Trustees on Tuesday, February 26<sup>th</sup>. Thank you for all of your support! Per our agreement, we will have a committee to continue to work with the District on rehire rights.

Adfac United will host a California Part-time Faculty Association (CPFA) Conference at Fullerton College on Saturday, April 6<sup>th</sup>. Stay tuned for more details.

Adjuncts who were not able to attend the paid professional development (Sexual Harassment, Payroll, Risk Management, and Title IX) at Cypress or Fullerton can register and attend the training on April 16<sup>th</sup> at the Anaheim Campus.

The online membership form can be accessed via our website and Facebook page:  
<https://leadernet.aft.org/webform/adjunct-faculty-united>

Our next E-Board meeting is scheduled for Friday, March 15<sup>th</sup> at 12:30 in the ADFAC office located at 305 N. Harbor Blvd., Suite 313 in Fullerton.

Please look us up on Facebook and our website for regular updates and information.

Respectfully submitted,

Tonya Cobb, ADFAC United VP

**DISTRICT MANAGERS ASSOCIATION REPORT**

Katy had nothing to report.

**OTHER**

Nothing to report.

The meeting adjourned at 2:27 P.M.