

**CYPRESS COLLEGE
PRESIDENT'S ADVISORY CABINET
Approved Minutes**

**March 01, 2018
3:00 p.m. - 5:00 p.m., CCCPLX-419**

PRESENT: JoAnna Schilling (Pres), Santanu Bandyopadhyay (EVP), Emily Day (VP), Phil Dykstra (DirInstRes&Plng), Bryan Seiling (AcSen), Craig Goralski (AcSen), Gricelda Weed for Maria Isabel Alvarez (Assoc Students), Robert Mounce (Assoc Students), Rod Lusch (CSEA), Tina Johannsen (UF), Tonya Cobb (ADFAC), Darlene Fishman (DMA), Marc Posner (DirCampCom)

ABSENT: Temperence Dowdle (CSEA),

GUESTS: -

RECORDER: Ty Volcy

REVIEW OF MINUTES

The minutes of the February 15, 2018 meeting were approved as submitted.

PRESIDENT'S REPORT

Dr. Schilling provided the following updates:

Chance of PAC Meeting Schedule

- There was a proposal to change the PAC schedule from twice a month to once a month. The Cabinet discussed the purpose of PAC and the lines of communication that are currently taking place between each constituency group and the President. Dr. Schilling proposed that the second PAC meeting of the month be held as an optional meeting date that would be used if there were time sensitive items coming from PBC that needed to be voted on. All other recommendations from PBC would go to President's Staff for review and voting and a report out would be sent to PAC. This would be for a one-month trial period and revisited at the first meeting in April 2018.
 - The decision to move forward with the proposal was approved with a vote of 9 to 1.

DCC Update

- Pledge Day will happen on May 2 at both Cypress and Fullerton colleges. This will be advertised to AUHSD students in advance and they will have the opportunity to choose which college they will go to. The purpose of Pledge Day is to have students attend with their parents to commit to a college, sign a contract with the college, and have all of the information given to the parents. PAC reviewed a handout that gives an overview of the 2018 Charger Experience Program. There was a discussion about how this program will assist students coming from AUHSD through the Pledge.
- There was a discussion about winter intersession and the plan of action going forward. The Academic Senates at each institution will work together to discuss the faculty views

of the intersession. The Financial Aid teams at each institution will be contacted to see what their timelines are and how a winter intersession will affect student financial aid. The District is also looking at what the cost of holding a winter intersession would be. A survey pertaining to winter intersession will be sent to students and faculty.

- DCC reviewed information related to the new funding model and simulations.

Strategic Conversation

- The District will host Strategic Conversation on April 10 at Cypress College. Dr. Schilling encourages everyone to attend and to bring a student and colleague.

Student Voices in Guided Pathways

- The College plans to host an open forum in fall 2018 to highlight student voices.

VICE PRESIDENT'S REPORT

Ms. Day provided the following updates:

Planning & Budget Committee

- The following information items were discussed during PBC:
 - PBC and PAC logistics.
 - ACCJC institutional set standards.
 - One time funding process. Received 17 requests as of this morning.
 - Resource Allocation workgroup meeting.
- Special funding request from VRC for t-shirts, medals, and marketing. \$1,986 requested. \$400 was given by AS for this event.
 - PAC unanimously approved this request.

INSTITUTIONAL RESEARCH AND PLANNING REPORT

Phil provided the following updates:

- The Office of Institutional Research and Planning is currently completing the following three reports from ACCJC: fiscal report, annual report, and the annual directory update.
- The results of the climate survey and student satisfaction survey have been received. This information will be presented to Associated Students, at the Management Team meeting, and at the Leadership Team meeting.

ACADEMIC SENATE REPORT

Bryan provided the following updates:

- In the next session, Academic Senate will be approving curriculum bylaws. Once this is completed, they will be able to write the Curriculum Chair job description.
- There was a discussion on winter intersession.
- They are going through the standard process to get the AdFac one time stipend for training on the eLumen system related to SLOs.
- Resolutions will be brought to a vote to support the national walkouts on March 14 for 17 minutes and April 20 to commemorate the columbine shooting.
- Grease will be in theater on March 9, 10, 11, 16, 17, & 18.

ASSOCIATED STUDENTS REPORT

Robert and Gricelda provided the following updates:

- Associated Students are currently collecting club packets and are discussing ways to increase club involvement.
- Club of the month is Circle K International. The club held 10 service events and 3 Associated Students events in the month of February.

- The Associated Students Retreat will be held on March 16 – 18 on Catalina Island.
- They are looking to plan an on-campus retreat for ICC.
- Associated Students is in the processing of planning an event in the Fine Arts gallery.
- They attended the Black History Month event on Monday, February 26.
- Associated Students leaders will attend the next Academic Senate meeting to discuss the upcoming national student walkouts.
- There will not be a Women of the Year for 2018. Instead, there will be a women's recognition event.
- Associated Students has decided to have STEM speaker Farisa Morales as this year's commencement speaker.

CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA) REPORT

Rod provided the following updates:

- CSEA presented the successor bargaining agreement proposal at the last Board Meeting. CSEA has 27 proposals and District has seven proposals.

UNITED FACULTY REPORT

Tina provided the following updates:

- The Rep Council meeting was on the February 28.
- The UF budget was approved.
- Elections will be coming up and they are looking for two site reps, a secretary, and a treasurer. Information will be emailed about the voting process.
- Tina is still in the process of finding people to take her position on different committees.

ADJUNCT FACULTY UNITED REPORT

Tonya provided the following updates:

- The last AdFac meeting was on Friday, February 23.
- Discussions about fact finding are currently taking place with District.
- AdFac discussed AB 119, Higher Education Employer-Employee Relations Act.
- An email was sent to all adjuncts requesting that 2-3 faculty members attend the SLO meeting on Monday, March 5.
- AdFac is in the process of filling the positions of negotiations team member and co-chair.

DISTRICT MANAGERS ASSOCIATION REPORT

Darlene provided the following updates:

- The executive meeting on Thursday, February 22 was canceled.
- DMA plans to donate money to the Foundations of each institution within the District.

The meeting adjourned at 4:57 p.m. The next PAC meeting will be on April 05, 2018.