

**CYPRESS COLLEGE
PRESIDENT'S ADVISORY CABINET
Approved Minutes**

**March 2, 2017
3:00 p.m. - 5:00 p.m., CCCPLX-419**

PRESENT: Bob Simpson (Pres), Santanu Bandyopadhyay (EVP), Phil Dykstra (DirInstRes&PIng), Mark Majarian for Jolena Grande (AcSen), Bryan Seiling (AcSen), Amanda Aros (Assoc Students), Rod Lusch (CSEA), Tina Johannsen (UF)

ABSENT: Karen Cant (VP), Darlene Fishman (DMA), Donna Landis (CSEA), Vacant Seat (Assoc Students), Vacant Seat (ADFAC)

GUESTS: Marc Posner

RECORDER: Louella Nelson

REVIEW OF MINUTES

The minutes of the February 16, 2017 meeting were approved as submitted.

PRESIDENT'S REPORT

Dr. Simpson provided the following updates:

College

- Trustees Ed Lopez and Steve Bent toured the Campus on February 16.
- Americana will be On Saturday, March 4.
- The College's 50th anniversary event will be on April 1.
- For the new SEM building, we are coming to the conclusion of input from the building users. The architect will next develop a final rendering. The campus will have a building that is beautiful, functional and responsive to the teaching needs of faculty.
- The commencement speaker will be Jeanette Vasquez. While a student at Cypress, she served as Associated Students president.

Personnel

Due to the number of dean retirements this year, it is being brought forward to have Interim Deans for the 2017/2018 academic year for the following areas: CTE, Health Science and Humanities. Dr. Simpson stated that it would also be prudent to have the Campus Accounting Manager filled on an interim basis through June 2018 as well. This will allow for greater review of the fiscal resources, as the deficit could be between \$5 and \$8mil.

- PAC approved the motion to fill the following positions on an interim basis for 2017/2018: Dean of CTE, Dean of Health Science, Dean of Social Sciences while the College engages in an investigation of its organization structure. At the same time, PAC approved the Campus Accounting Manager position on an Interim basis.

DCC

- The last meeting was on February 27, and Dr. Simpson was not in attendance due to attending the CCLC conference.
- Vice Chancellor of Finance & Facilities, Fred Williams, presented preliminary budget assumptions for 2017/2018.
- Discussion took place regarding AP 3280 Grants and the approval process and Concept Paper procedure.

Board Meeting

- The School of Continuing Education (SCE): Consideration will be given to changing the name to North Orange Continuing Education.
- The retirements of Gail Smead and Judy Swytak were accepted and approved by the Board.
- The next Board meeting will be on Tuesday, March 14.

EXECUTIVE VICE PRESIDENT'S REPORT

Dr. Bandyopadhyay provided the following update:

FTES

- District Enrollment Management Advisory Committee (DEMAC) met on February 6 and is focusing on student enrollment, funding/budget, campus size and FTES. The second meeting will be held on March 6, and best practices will be discussed.

VICE PRESIDENT'S REPORT

Dr. Bandyopadhyay provided the following updates in Karen's absence:

Planning & Budget Committee

Discussion is taking place at the District level regarding a budget Resource Allocation Model. This model would require the campus to purchase services from the District.

Classified Needs Prioritization

The Committee discussed the Classified Position Prioritization requests. Twenty-three position requests were submitted for consideration, and while funding may not be available during periods of a soft hiring freeze, the approved positions are considered first when funding allows.

INSTITUTIONAL RESEARCH AND PLANNING REPORT

Phil provided the following updates:

Accreditation

- The first draft was presented to the Board on February 14. Feedback was received from the Board and has been discussed with the Accreditation Steering Committee regarding the five standards.

Colloquium

- The Colloquium will have a maximum of 65 participants. Consultant Matthew Lee will be facilitating the events.

ACADEMIC SENATE REPORT

Bryan provided the following updates:

- Several meetings have been held this week regarding campus morale. It could possibly be lower than it is perceived to be. If so, would like to address issues before they magnify.

ASSOCIATED STUDENTS REPORT

Amanda provided the following updates:

- AS participated in Senior Day, where 480 high school seniors were in attendance. They also participated in Kindercaminata, where 500 kindergarten students were in attendance.
- On March 22 the Annual Women's Recognition event will be held. Nomination forms are available in the Student Activities office. This year the nominations will not include student leaders.

CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA) REPORT

No report.

UNITED FACULTY REPORT

Tina provided the following updates:

- The nomination period has now concluded for UF officers.
- California School Board Association Annual Conference will be on November 30 through December 2, 2017.

ADJUNCT FACULTY UNITED REPORT

No report.

DISTRICT MANAGERS ASSOCIATION REPORT

No report.

The meeting was adjourned at 5:05 p.m. The next PAC meeting will be on March 16, 2017.