

**CYPRESS COLLEGE
PRESIDENT'S ADVISORY CABINET
Approved Minutes**

**March 14, 2019
1:00 p.m. - 3:00 p.m., CCCPLX-419**

PRESENT: JoAnna Schilling (Pres), Phil Dykstra (DirInstRes&Plng), Craig Goralski (AcSen), Carmen Dominguez (VP Instruction), Paul de Dios (VP Student Services), Bryan Seiling (AcSen) Temperence Dowdle (CSEA), Katy Realista (DMA), Marc Posner (DirCampCom), Jeremiah White (Assoc Students); Tonya Cobb (AdFac); Zola Aponte (CSEA)

ABSENT: Robert Mounce (Assoc Students),

VACANT: United Faculty

GUESTS: Yongmi Han

RECORDER: Christina Mix, Interim Executive Assistant III, President

REVIEW OF MINUTES

The minutes of the February 28, 2019 meeting were approved after one correction suggested by Bryan Seiling.

COMMITTEE PRESENTATIONS – STUDENT SERVICES COUNCIL

Yongmi Han presented on the Student Services Council that meets the 3rd Thursday of the month from 9a-11a in CCC #419. She shared a handout that detailed the purpose, goals, member's names & program area for each member.

PRESIDENT'S REPORT

Dr. Schilling provided the following updates:

AP3900 & BP3900 DRAFT

Dr. Schilling shared the Chancellor's staff updates on the AP3900 & BP 3900 witch defines the free Speech time, place & manner on campus. Requested to please share with your groups and get feedback.

REAL COLLEGE CA RESULTS

Dr. Schilling shared the results of the Real College California Survey with the committee. (CA 60% have unstable housing in the last year, 19% reported homelessness, 44% food need). She will be bringing this topic back and wishes to have a wider campus discussion on hunger & homelessness. The city is pushing back on the overnight parking for homeless students but is continuing to

working with them. Currently they would have to be a student and registered in our parking system to be able to park during the hours of 11p-6am.

PAC REQUEST & DISCUSSION

A suggestion was proposed to start PAC at 1:30pm vs. 1:00pm & was not agreed upon due to a few committee members needing the time to set up for the next committee meeting. PBC Membership - open seats, CSEA would like to add 3 CSEA reps, Executive VP SS (Presidents appointment). We will bring this back and will vote on this at the next meeting.

AMAZON SMILE UPDATE

Dr. Schilling described the Amazon Smile set up and how easy it is to do. Takes only a few minutes and select Cypress College Foundation as the recipient. A certain percentage 5% of every purchase automatically goes as a donation. Katy asked if you could specify if the donation go to a specific program at Cypress College. Dr. Schilling did not know the answer but Marc will reach out to Howard to find out.

ACTION ITEM: Dr. Schilling will send hiring of Grant position to PAC before going forward to Irma. Dr. Schilling will share the overnight parking form with Associated Students.

VICE PRESIDENT'S REPORT

Carmen Dominguez Vice President, Instruction

GUIDED PATHWAYS UPDATE

Dr. Carmen Dominguez spoke on the Guided Pathways forum and liked the way Craig & Bryan represented at the Guided Pathways forum though not all the divisions were represented. Phil Dykstra – Spoke on the GP student survey stating that 200 students responded that they wanted to participate in the student focus groups.

EDUCATIONAL ALLIANCE

We need to find the fastest way is to sit down and create a dialog. Need to be flexible but opportunistic to gain that understanding, Connection to younger students for example; an 11 year old kid given an adult sized t-shirt with the year of graduation/attendance on it for them to look forward to attending.

Paul de Dios Vice President, Student Services

PROGRAM UPDATES

Kindercominata is coming up, 2 Fridays from now. They re-engineered parent night, bringing non-registered students in Gym 2. Pledge night is open to every 1st year college student.

INSTITUTIONAL RESEARCH AND PLANNING REPORT

Phil Dykstra provided the following updates:

PROGRAM REVIEW CHAIR

Increased to 60% Reassigned Time.

Planning and Budget Update

One time funding items voted on & unanimously approved by PBC - Voted & unanimously approved by PAC.

ACADEMIC SENATE REPORT

Craig shared his concern about the hiring process and how faculty do not have input until after the decisions have been made on the job descriptions etc. campus positions - layers of approvals, duties, description. The process at the district level vs. the process at the campus really needs to be reviewed. He is raising issues at CBF after it goes to board and it is not very effective. Bryan - agrees that this is disappointing. JoAnna – Dr. Marshall is listening and wants it to be clear that the grant position has to spend 1 day on CC, 1 day on FC & the rest at district.

ASSOCIATED STUDENTS REPORT

Jeremiah Exec board positions filled ICCPR position for the first time in a long time. Attending general assembly and is excited about that. John is working on the retreat for this semester. Attended Green Zone training and is pushing for more trainings. John and Rob are working on getting priority registration going. JoAnna asked Paul if we have a process for that. Paul is working on it. Coming up with Raffles (April 5-7 retreat topics) - supportive of the overnight parking & foodbank, initiatives. Wants to create a concrete policy.

CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA) REPORT

Merit Campaign – Temperance stated there was a survey that went out to classified staff to get feedback on interest in the Merit Campaign. The majority of responses indicated that there was a need to provide more information regarding the campaign to classified members.

UNITED FACULTY REPORT

Planning a student debt clinic in May for students, CFT convention 3/22 Biltmore in LA (100 year) part timers asking about receiving the bonus of \$1,000. They think it will be coming soon hopefully April. It had to be board approved.

ADJUNCT FACULTY UNITED REPORT

Tonya Cobb submitted the following report:

Our next E-Board meeting is scheduled for Friday, March 15th at 12:30 in the ADFAC office located at 305 N. Harbor Blvd., Suite 313 in Fullerton. Adjuncts can refer to our website for more information. Several delegates will be sent to the California Federation of Teachers (CFT) Conference the weekend on March 22nd. ADFAC United will co-host the annual California Part Time Faculty

Association (CPFA) Conference at Fullerton College on Saturday, April 6th. Assembly member, Sharon Quirk-Silva will be one of the guest speakers and adjuncts can refer to our website for more information and to register for the event.

DISTRICT MANAGERS ASSOCIATION REPORT

Katy had nothing to report.

OTHER

Dr. Schilling introduced Christina Mix as the new Temporary Executive Assistant III in the president's office.

The meeting adjourned at 2:55 P.M.