

**CYPRESS COLLEGE
PRESIDENT'S ADVISORY CABINET
Approved Minutes**

**March 28, 2019
1:00 p.m. - 3:00 p.m., CCCPLX-419**

PRESENT: JoAnna Schilling (Pres), Phil Dykstra (DirInstRes&Plng), Craig Goralski (AcSen), Carmen Dominguez (VP Instruction), Paul de Dios (VP Student Services), Bryan Seiling (AcSen) Temperence Dowdle (CSEA), Katy Realista (DMA), Marc Posner (DirCampCom), Presten Jimenez (Assoc Students), Zola Aponte (CSEA)

ABSENT: Robert Mounce (Assoc Students), Tonya Cobb (AdFac)

VACANT: United Faculty

GUESTS: Stephanie Teer, Veronica Flores, Stephanie Gonzales, Henry Hua

RECORDER: Christina Mix, Interim Executive Assistant III, President

REVIEW OF MINUTES

The March 14, 2019 meeting minutes were approved after two name corrections.

COMMITTEE PRESENTATIONS – DUAL ENROLEMENT

Henry Hua shared a video highlighting stories of Dual Enrolment students. Stephanie Teer presented on Increased Growth from 1488 in 2017/2018 to 2072 so far for 2018 not counting the summer program yet. The changes are going to keep in line with the guided pathways at Cypress. The students will now have to go to counseling introductory course 1st before starting the chosen path. Starting for Fall & Spring semesters. Stephanie Flores – Adjunct dual enrolment counselor they are conduits between students and faculty to help them succeed. They also work with High school counselors on their services and have strong collaboration & communication with K-12. Most Dual Enrollments programs do not have counselors, but it is a norm for Cypress that is what makes us different. They have a 15 minute video on the website with instructions in English & Spanish that shows how to do the online application. Veronica Gonzales – We help students begin to build the basic foundation to achieve the Cybersecurity pathway. Cyber Mentors support the Cyberpatriot & the dual enrollment. So proud of the Automotive Technology Pathway at the 2019 OC Auto Dealers Association 26th Annual Technology Competition. Competed against 14 teams. The jobs Challenge Program is coming soon that is only being offered to 3 in the nation. So it's an honor that Cypress has been selected. It's a 22 week program and will receive certificates and will get employed at the end.

VICE PRESIDENT'S REPORT

Carmen Dominguez Vice President, Instruction

April 5th, next Friday is Guided Pathway Summit with guest speaker who will speak based on "Completion by design". Saturday is Kinesiology's Hall of Fame Induction. Today is opening night of the 12 angry Jurors performance.

Paul de Dios Vice President, Student Services

Kindercaminata is tomorrow, planned for 500 but added more at the end. Looking forward to seeing many kids tomorrow. Charger experience program. Fine arts scaling up the program expecting over 2,000 in total. Lock down drill reminder, April 2nd @ 10:15am.

INSTITUTIONAL RESEARCH AND PLANNING REPORT

Phil Dykstra provided the following updates:

One Special/Emergency request was voted on for \$8,668 for Forensics to participate in the National Championships in Reno Nevada for 5 or 6 students. PBC voted to approve unanimously. PAC voted to approve unanimously.

PRESIDENT'S REPORT

Dr. Schilling provided the following updates:

Athletic Director Position: Would like to discuss hiring this position as a manager. Bill Pinkham is currently doing the position as a faculty member, which does not allow him to work over the summer, except as a professional expert, and requires Rick Rams to perform the managerial duties. This position is a compliance position and is not intended to be an associate Dean position. Craig said he will bring this to Academic Senate to get feedback and would like to see the comparison of programs vs. students and also compared to Fullerton.

BP/AP 3900 – Requesting feedback on the drafts. Policy outlines designated areas on campus for free speech groups that aren't students or staff. For students & staff anywhere on campus is a free speech zone 20 feet away from buildings, but Dr. Schilling would prefer a modification of 100 feet from buildings. The District will hold forums to answer questions from the campus community. Craig has concerns about the policy and is glad that the District is having the forums. JoAnna asked Zola, Temperance, Craig & Bryan to take this back to your constituency groups to gather feedback on the drafts.

Time to completion – Shared handout that showed how many years and units that students are taking to complete their degrees. Shows they are going to more than one school, and how many units taken to get there. We hope to be able to get to use this data so when we do our program mapping, students can see how other students have taken courses and see their path. This will be touched on at the Guided Pathway Summit next week.

Scholars of distinction – Marc Posner spoke on the topic. This year they want to celebrate students as a whole, looking for a current year graduate, good standing, persistent in achieving, represent the division as determined by the division. Nominated by the division that meets all the criteria and then move forward with flag or banner at graduation & Sit in a reserved section to be recognized at graduation with VP making a brief presentation for each. We hope we can find the funding for each student to receive \$1,000 scholarship. One student from every division will receive the award.

ACTION ITEM:

Dr. Schilling will confirm with Howard if the Amazon Smile donation is really 5%

ACADEMIC SENATE REPORT

Craig shared the following update: Faculty awards nominations are open until April 24th. Candidates should have recommendation letters, the more the better. The Senate discussed the Assistant Director position and the discussion is ongoing. Today's agenda includes strategic conversations, guided pathways, urban education conference, transfer center plan.

ASSOCIATED STUDENTS REPORT

Presten shared the following update: That they are leaving very early Friday Morning for the upcoming debate. There is an upcoming Town Hall meeting Wednesday, April 3rd from 11:30-1:30p in Gym 2, Second Floor. They would like input from faculty, not just students. Spring lunch is upcoming.

CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA) REPORT

Temperance shared the following update: Update on the survey on merit campaign. The responses were that it was not enough information to give an answer. So now, they are requesting further information so that more members can complete the survey.

UNITED FACULTY REPORT

Vacant – No report

ADJUNCT FACULTY UNITED REPORT

Tonya Cobb was unable to attend

DISTRICT MANAGERS ASSOCIATION REPORT

Katy was unable to attend

OTHER

Dr. Schilling shared a photo and update on the new walking path linking parking lot #6 to parking lot #9. This will help detour people from walking in the street to get around construction.

The meeting adjourned at 2:37P.M.