

**CYPRESS COLLEGE
PRESIDENT'S ADVISORY CABINET
Approved Minutes**

**April 7, 2016
3-5:00 p.m., CCCPLX-419**

PRESENT: Bob Simpson (Pres), Karen Cant (VP), Phil Dykstra (DirInstRes&Plng), Bryan Seiling (AcSen), Angelyn Garcia (Assoc Students), Angie Brito (Assoc Students), Rod Lusch (CSEA), Donna Landis (CSEA), Tina Johannsen (UF), Darlene Fishman (DMA)

ABSENT: Vacant Seat (ADFAC), Santanu Bandyopadhyay (EVP), Jolena Grande (AcSen)

GUESTS: Ashley Griffith (Stu Equity)

RECORDER: Louella Nelson

REVIEW OF MINUTES

The minutes of the March 3, 2016 meeting were approved as submitted.

PRESIDENT'S REPORT

Dr. Simpson provided the following updates:

College

- The Campus is continuing the hiring process for full-time faculty and other positions. Mario Gaspar has been offered and accepted the Night Custodial Manager position pending Board approval.
- The Classified Appreciation luncheon on April 1 was well attended.

DCC

- Discussed that a .25% cola may possibly be effective at the state level, but will be waiting for the May budget revise to determine actual.
- The District Strategic Plan fund is proposing universal design, and the Academic Senate is in support of the concept.

Board Meeting

- The soccer field leveling project was completed and closed off.
- For the Cypress Campus, a two-year and three-month hosting agreement was approved for Blackboard Learn 9.1, which will put the contract effective through June 30, 2018.

EXECUTIVE VICE PRESIDENT'S REPORT

Karen provided the following updates:

DSS Accommodations

- In order to aid/assist students who need more lab time to complete assignments, Fridays will be scheduled as lab days for those students.

STEM Institutionalization

- Currently the STEM Special Project Manager is on a year-by-year contract, and while the STEM grant had covered the costs associated with this position up til now it will be institutionalized/absorbed by the Campus using general funds in the future.

Student Equity Summit

- Ashley Griffith presented information on the upcoming Student Equity Retreat that is scheduled for April 29, beginning at 7:30 a.m. There will be strands that focus on administration, instruction, student services and student engagement/success. Guest speakers will include Dr. Anna Ortiz, Dr. Lindsay Perez-Huber, Dr. Edward Bush, Dr. Dyrell Foster, Dr. J. Luke Wood and Dr. Frank Harris III.

VICE PRESIDENT'S REPORT

Karen provided the following updates:

Planning & Budget Committee

- Advanced Funding list (attached) was reviewed and presented with full funding recommended by PBC.
 - PAC approved.
- A request from Health Science to fund \$4208.00 which includes accreditation fees in the Mortuary Science area was approved to move forward.
 - PAC approved.
- A Foundation Funding request for \$53,970.00 was discussed. Further review will take place and will be brought forward to Planning and Budget and PAC during the next several weeks.

Facilities

- LPA has been selected as the architects for the SEM building.
- The LRC and the Veteran's Center will be moving out into swing space in the 2017/18 academic year, in order to prepare for renovation/expansion.
- OCTA has indicated the costs to the College to lease the former railway property would be \$1.44 per square foot. Unfortunately this is cost prohibitive, as not only would the campus be responsible for upgrading the land to a parking lot with asphalt, etc., but at the end of the lease the campus would be responsible for returning the area to a vacant "dirt" lot once again.
- A public forum on the Environmental Impact Report will be held on April 27. This information has been posted on our website and 5,000 post cards have been mailed.
- The Eyepax parking system is being implemented and will eventually be used district-wide.

INSTITUTIONAL RESEARCH AND PLANNING REPORT

Phil provided the following updates:

Accreditation Update

- The initial drafts of the reports are being compiled. As co-chairs, Phil and Liana will review everything during the summer 2016. A presentation to the Board of Trustees will be scheduled during January 2017.

ACADEMIC SENATE REPORT

No report.

ASSOCIATED STUDENTS REPORT

Angie provided the following updates:

- Karen Cant spoke at the Women's Recognition Event hosted by Associated Students.
- An AS retreat was held and was well attended.
- Elections will be held on April 25th.
- World Fest will be held on April 27th.

CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA) REPORT

No Report.

UNITED FACULTY REPORT

Tina provided the following updates:

- UF elections will be conducted the week of April 11th.
- Currently garnering faculty support to attend the Board of Trustees meeting on April 12th.

ADJUNCT FACULTY UNITED REPORT

No Report.

DISTRICT MANAGERS ASSOCIATION REPORT

No report.

The meeting was adjourned at 4:35 p.m. The next PAC meeting will be on April 21, 2016.

ADVANCED FUNDING 2015-2016

Budget Unit	Item	2015-2016	Requested Amount	Presidents Staff	Notes
Academic Computing	PC/Infrastructure/Multimedia Replacement	379,709.33	276,469.69		Advanced Funding Request
Distance Education	Distance Education (Online, Hybrid, Web-Enhanced Instruction)	203,400.00	207,400.00		Advanced Funding Request
Diversity	Multicultural & Diversity Events	10,000.00	10,000.00		Advanced Funding Request
Student Learning Outcomes	Implementing Student Learning Outcomes through TracDat	168,385.00	168,385.00		Advanced Funding Request
Legacy	Funding for Legacy Program	26,300.00	26,500.00		Advanced Funding Request
LLRC SI / Tutoring	Funding for Tutoring and supplemental Instruction (S.I.)	163,000.00	143,000.00		Advanced Funding Request
Professional Development	Cypress College Professional Development Program	63,178.00	75,000.00		Advanced Funding Request
Grand total:		1,013,972.33	906,754.69		

Budget Unit	Item	2015-2016	Requested Amount	Notes
High Risk Safety	Replacement of drive system for firewall in Campus Theater		76,000.00	Advanced Funding Request
High Risk Safety	Installation of locks onto Theater doors		35,264.90	Advanced Funding Request
Grand total:		0.00	111,264.90	