

**CYPRESS COLLEGE
PRESIDENT'S ADVISORY CABINET
Approved Minutes**

**April 21, 2016
3-5:00 p.m., CCCPLX-419**

PRESENT: Bob Simpson (Pres), Karen Cant (VP), Phil Dykstra (DirInstRes&Plng), Mark Majarian for Jolena Grande (AcSen), Michael Klyde for Bryan Seiling (AcSen), Rae Gelvin for Angelyn Garcia (Assoc Students), Rod Lusch (CSEA), Donna Landis (CSEA), Tina Johannsen (UF), Darlene Fishman (DMA)

ABSENT: Santanu Bandyopadhyay (EVP), Angie Brito (Assoc Students), Vacant Seat (ADFAC)

GUESTS: -

RECORDER: Ty Volcy

REVIEW OF MINUTES

The minutes of the April 7, 2016 meeting were approved as submitted.

PRESIDENT'S REPORT

Dr. Simpson provided the following updates:

California Community College System Information

- Dr. Simpson shared updates from the April 21, 2016 California Community Colleges Chancellor's Office [Consultation Council meeting](#).

College

- The Leadership Team meeting was positive and well attended. The group shared their favorite advice in an ice breaker activity.
- Cypress College Day of Sex and love was held on April 21. Students celebrated a day of love, sexuality, and diversity with games and activities by the pond.
- *The Importance of Being Earnest* opens on Friday, April 22, 2016 in the Studio Theater.
- Yom Ha-Shoah: An Evening of Remembrance will be on May 4, 2016 by the pond.
- The following faculty were hired pending Board approval: James Tapia, Human Services; Gary Shin, Biology; Jennie Larez, Health Information Technology; Janet Driggs, Art History; Dawn Decker, Learning Disability Specialist; Diana Tira, Dental Hygiene; Anthony Hutting, Kinesiology.

Board Meeting

- Faculty articulated their concerns about salary and benefits at the April 12 Board meeting.
- Adam Eckenrode in Science, Engineering and Math; Nicole Ledesma in Science, Engineering and Math; Ann Sheridan Solis in Business; and Marredda Williams-Cooksey in Health Science were recognized for achieving tenure.
- Therese Mosqueda-Ponce and Kathrynne Sonne presented a brief overview on the success of the PUENTE program to the Board of Trustees.

- The Board awarded RFP #2015-17, Utility Mapping and Infrastructure Planning Services to PSOMAS. This will allow the College to establish site boundaries and map both wet and dry utilities.
- The College accepted \$350,000 from the state as an allocation in support of the Baccalaureate Degree Pilot Program.

EXECUTIVE VICE PRESIDENT'S REPORT

No report.

VICE PRESIDENT'S REPORT

Karen provided the following updates:

Planning & Budget Committee

The following recommendations were presented for review:

- A recommendation from PBC for a special request from Kathleen Reiland, Program Review Chair. The request is in the amount of \$10,800 to write a program review guide. PBC recommends advancing \$5,400 and will follow-up with Ms. Reiland later on to discuss the other \$5,400.

PAC unanimously supported the recommendation

- A recommendation from PBC for a special request from the SEM Division. The request is in the amount of \$1,800 to hire an hourly employee to work 10-15 hours a week until the end of the fiscal year.

PAC unanimously supported the recommendation

- PBC will need an additional time to continue the process of reviewing and discussing the one-time funding request list before presenting it to PAC for approval.

Facilities

- Striving to have the SEM architect contract with LPA completed and on the May 10 Board Agenda.
- The LLRC and Veterans' Center architects should be hired by mid-summer.
- We plan to approach the owner of a property on Lincoln Ave. to see if s/he is interested in selling. Purchasing this property would provide an access point to the campus from Lincoln Ave. into parking lot 9.
- A public forum related to the environmental impact report will be on April 27, 2016.
- The safety report is still in draft format. Karen is reviewing the document to ensure the facts are accurate before having it finalized. The report includes the following recommendations: have all employees wear photo ID badges allowing first responders to know who works at the College; armed presence on campus with recommendations for how arrangements should be made; film on all exterior windows so people cannot see who is standing behind them; tools on the inside of classrooms that can be used to break windows; fire extinguishers in classrooms; putting room numbers inside to assist with identifying location; auto lock doors with intermediate suggestions until auto locks are installed. The College is being cautious about the widespread distribution of the document as it lays out areas of vulnerability.
- Karen Cant, Dr. Simpson, Albert Miranda, and Susan Rittel will attend a Measure J Retreat at District to discuss the Measure J communication and relationship between Cypress College, Fullerton College, and the Anaheim Campus.

INSTITUTIONAL RESEARCH AND PLANNING REPORT

Phil provided the following updates:

- The Planning and Budget Committee (PBC) reviewed the College's Institutional Effectiveness Partnership Initiative (IEPI) goals. These goals are needed for the College to be eligible to receive SSSP funds. PBC set goals for successful course completion, accreditation status, and all of the student achievement measures with the exception of FTES.

ACADEMIC SENATE REPORT

Mark provided the following updates:

- Academic Senate has candidates for the End of Year Awards and will soon be making selections. All of the nominees will receive recognition.
- Academic Senate will continue to discuss the proposal to split the Distance Education Coordinator position.
- Academic Senate discussed the possibility of having a winter intersession but there was no consensus.

ASSOCIATED STUDENTS REPORT

Rae provided the following updates:

- Academic Senate general elections will be April 25 – 28, 2016.
- Blood drive will be on April 26 from 10am – 4pm at the Student Center.
- World Fest will be on Wednesday, April 27
- Graduation information has been distributed to students graduating this spring.
- Veterans 5k fundraiser will be on May 13, 2016. Proceeds will benefit large and growing veteran population at Cypress College.

CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA) REPORT

Rod provided the following updates:

- CSEA is currently in negotiations with District.

UNITED FACULTY REPORT

Tina provided the following updates:

- United Faculty is currently in negotiations with District.
- United Faculty elections are taking place and ballot boxes will be picked up on Friday, April 22 at 12PM. Secretary, Treasurer, and several Site-Rep seats are open and will be on the ballot for voting.
- The spring 2016 Community College Association Conference was on April 15 – 17. UF was presented with the Membership Award for adding the most members.
- There were approximately 150 attendees at the April 12th Board meeting. Many faculty members addressed the Board and respectfully voiced their concerns about salaries and benefits.
- Tina informed the President's Advisory Cabinet that United Faculty newsletters are not censored and members are allowed to share the information they believe is relevant.

ADJUNCT FACULTY UNITED REPORT

No report.

DISTRICT MANAGERS ASSOCIATION REPORT

No report.

The meeting was adjourned at 3:59 p.m. The next PAC meeting will be on May 5, 2016.