

**CYPRESS COLLEGE
PRESIDENT'S ADVISORY CABINET
Approved Minutes**

**May 4, 2017
3:00 p.m. - 5:00 p.m., CCCPLX-419**

PRESENT: Bob Simpson (Pres), Karen Cant (VP), Phil Dykstra (DirInstRes&Plng), Donna Landis (CSEA), Kathleen Reiland (for Jolena Grande, AcSen), Bryan Seiling (AcSen), Amanda Aros (Assoc Students), Rod Lusch (CSEA), Tina Johannsen (UF), Darlene Fishman (DMA)

ABSENT: Santanu Bandyopadhyay (EVP), Vacant Seat (Assoc Students), Vacant Seat (ADFAC)

GUESTS: Mark Majarian

RECORDER: Louella Nelson

REVIEW OF MINUTES

The minutes of the April 20, 2017 meeting were approved as submitted.

PRESIDENT'S REPORT

Dr. Simpson provided the following updates:

College

- Met with representatives of Los Amigos of OC on April 28.
- Coffee with the Trustees and Chancellor was held on May 1.
- On May 1 an SEM Design Development meeting was held and Dr. JoAnna Schilling attended. We are slightly over budget, as labor costs are higher due to increased demand for skilled trades. Talks on options for reducing costs continue.
- End of the Year Luau was held on May 3. Apples were presented to 24 retirees.
- Parent Night was held on May 4.
- Final candidate selections have been made for Journalism instructor and Articulation Officer.
- The Holocaust Survivor Gallery opened in the Student Services building on May 3, with survivors Piri Katz and Dr. Eisenbach in attendance.

DCC

- The next DCC meeting will be on May 22.
- DEMAC: If the fall FTES enrollment declines, there will be significant budget challenges going forward.

Board Meeting

- The Strategic Conversation was held prior to the April 25 Board meeting.

VICE PRESIDENT'S REPORT

Karen provided the following updates:

Planning & Budget Committee

- The following recommendations were presented to PAC for review:
 - Fine Arts: A request for funding of \$7,011 for a renovation project on the 3rd floor of Fine Arts – a performing space, and an area for students to congregate. This will be known as “Bob’s on Third.”
- PAC approved.

Classified Positions

- Critical Staffing Needs: An LLRC Instructional Assistant to allow for consistent evening coverage to maintain evening hours for students at a cost of \$75,976. The second need relates to the Campus Safety seal-supported budget which absorbs pay and benefit increases. The department will barely have staff costs covered and no operational budget. To resolve this situation at least \$75,000 of salary/benefit would be transferred to the general fund beginning 7/1/17.
- PAC approved.

Facilities.

- The sculpture on the CC-Complex building: This was cleaned of grit and grime and water proofing was applied. We did not do a re-color of the exterior piece, in order to preserve the integrity of the artists’ work.
- There are ongoing water issues with the Piazza area over Student Activities.
- We are developing an endowment to raise funds for the Veterans Resource Center Bridge project. A donor “tier” level is being developed for the project. Bob and Karen are in support, and are willing to volunteer as needed on the endeavor.

INSTITUTIONAL RESEARCH AND PLANNING REPORT

Phil provided the following updates:

Strategic Plan

- On May 4 the Strategic Direction workgroup met, and reviewed the “Goal and Objective” candidates that received the top votes during the Colloquium. These will be incorporated into the revised Strategic Plan document, and this document will be brought to PBC for review. Following that review, it will be brought forward to PAC for review and consideration on May 18.

Accreditation

- The final report will go to the Board on May 23.

PBC and PAC Evaluation

- The PAC Effectiveness Report was shared. Dr. Simpson stated he is pleased with the faculty participation in the prioritization process.
- While there is overlap in representation on both PBC and PAC, the meetings are conducted on the same days of the month and held back-to-back.
- Rod stated that PBC and PAC are the two most important shared governance committees on the Cypress Campus.

ACADEMIC SENATE REPORT

Bryan provided the following updates:

- The senate members had a presentation on MyGateway.
- Faculty Award recipients are being determined.

ASSOCIATED STUDENTS REPORT

Amanda provided the following updates:

- The year-end banquet will be held on May 18.
- On May 22 & 23 a “Puppies on Campus” will be held during finals week.

CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA) REPORT

Rod provided the following updates:

- CSEA will hold the Classified Week breakfast at Fullerton College, on May 23.

UNITED FACULTY REPORT

Tina provided the following updates:

- The UF event will be at the Starting Gate on May 4.
- Elections have been completed, and there are write-in candidates. The results were finalized May 1 and faculty will be notified by May 5.

ADJUNCT FACULTY UNITED REPORT

No report.

DISTRICT MANAGERS ASSOCIATION REPORT

Darlene provided the following updates:

- Elections are currently taking place for the DMA representatives.
- Will be awarding scholarships.
- It has been determined that an end of the year breakfast will not be held this year.

OTHER

The meeting was adjourned at 4:31 p.m. The next PAC meeting will be on May 18, 2017.