

**CYPRESS COLLEGE
PRESIDENT'S ADVISORY CABINET
Approved Minutes**

**May 17, 2018
3:00 p.m. - 5:00 p.m., CCCPLX-419**

PRESENT: JoAnna Schilling (Pres), Santanu Bandyopadhyay (EVP), Emily Day (VP), Bryan Seiling (AcSen), Craig Goralski (AcSen), Robert Mounce (Assoc Students), Rod Lusch (CSEA), Temperence Dowdle (CSEA), Marc Posner (DirCampCom)

ABSENT: Phil Dykstra (DirInstRes&Plng), Maria Isabel Alvarez (Assoc Students), Tina Johannsen (UF), Darlene Fishman (DMA), Tonya Cobb (ADFAC)

GUESTS: -

RECORDER: Ty Volcy

REVIEW OF MINUTES

The minutes of the May 03, 2018 meeting were approved with the edit of delete Emily Day's name, as she was not in attendance.

PRESIDENT'S REPORT

Dr. Schilling provided the following updates:

- The Strategic Plan was reviewed by the committee
PAC unanimously approved the strategic plan.

EXECUTIVE VICE PRESIDENT'S REPORT

No report.

VICE PRESIDENT'S REPORT

Emily Day provided the following updates:

Planning & Budget Committee

- Emily gave an update on the May revise.
- There was a review of the one time funding request list. Fine Arts' request for classroom equipment will be reviewed closely to ensure that fixture changes would not overlap with the renovation. The request for two campus safety vehicles has been revised since one vehicle can be repaired.

PAC unanimously approved the one time funding request list.

- The following recommendations were presented to PAC for review:
 - A special funding request from the Health Sciences division for the radiological technology program for \$3,566.

PAC unanimously approved the request.

- The Student Services Quality Review (SSQR) has been revised to integrate quality review into planning and tie in to resources. There is also discussions on

connecting the SSQR with eLumen, which would make it easier for documents to be accessed broadly.

PAC unanimously approved the request.

INSTITUTIONAL RESEARCH AND PLANNING REPORT

No Report.

ACADEMIC SENATE REPORT

Bryan & Craig provided the following updates:

- Presented the job descriptions for Program Review Coordinator and SLO Coordinator. Program Review Coordinator is now at 40% reassigned time with 20% going to Jolena Grande and 20% for David Halahmy. The SLO Coordinator receives 40% reassigned time and the Co-coordinator receives 20% reassigned time. The plan is to keep this the same for the next 3 years, which will get the College through accreditation. Academic Senate will look at reducing 20% of the SLO reassigned time once the foundation for SLOs has been established in eLumen. There is also an annual review built into the job description, which will allow the College to assess the needs for reassigned time and revise if needed.

PAC unanimously approved the job descriptions.

- The 2018 faculty award recipients have been selected. The Outstanding Full Time Faculty award will be given to Cindy Shrout. The Outstanding Adjunct Faculty award will be given to Wayne Chang, and the Charger award will be given to Regina Rhymes.
- Senate passed two resolutions, one was in opposition to proposed online community college, and the other was in opposition to performance based funding.
- Senate has recommendations on improving equity in faculty hiring. They met with Dr. Marshall who was overwhelming supportive of the recommendations. The language for job announcements are being worked on and should be ready in fall 2018. Senate would also like to discuss this during Flex day and possibly offer training on equity in faculty hiring.
- Senate is still working on winter intersession. Students and faculty are completing a survey, which will give a better idea of where the College stands on this topic. Survey results will be brought to DCC.
- Academic Senates post-graduation meeting will be held at Cherie Dickey's house.

ASSOCIATED STUDENTS REPORT

Robert provided the following updates:

- Finals fuel is taking place and AS is providing free coffee, food, and scantrons for students.
- Phil Dykstra and Craig Goralski presented at an AS meeting and the students were thankful for the information shared.
- The AS banquet was held at the White House in Adventure City.
- During summer 2018 AS will start planning for a Week of Services and the Welcome Back event.
- AS was unable to elect a Student Trustee; therefore, special elections will be held in fall 2018.

CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA) REPORT

Rod provided the following updates:

- The Classified School Employees Week event was a success and Rod thanked Dr. Schilling for attending. Melisa Barrios received the Gem award and Grace Supharmark received the President's award.

UNITED FACULTY REPORT

No report.

ADJUNCT FACULTY UNITED REPORT

No report.

DISTRICT MANAGERS ASSOCIATION REPORT

No report.

OTHER

- Abhiruchi Chaulagain was selected as the 2018 Cypress College Outstanding Graduate.

The meeting adjourned at 4:01 p.m. The next PAC meeting will be on September 13, 2018.