

**CYPRESS COLLEGE
PRESIDENT'S ADVISORY CABINET
Approved Minutes**

**May 18, 2017
3:00 p.m. - 5:00 p.m., CCCPLX-419**

PRESENT: Bob Simpson (Pres), Santanu Bandyopadhyay (EVP), Phil Dykstra (DirInstRes&PIng), Donna Landis (CSEA), Jolena Grande (AcSen), Bryan Seiling (AcSen), Amanda Aros (Assoc Students), Vacant Seat (Assoc Students), Rod Lusch (CSEA), Tina Johannsen (UF), Darlene Fishman (DMA)

ABSENT: Vacant (VP), Vacant Seat (ADFAC)

GUESTS: Marc Posner

RECORDER: Ty Volcy

REVIEW OF MINUTES

The minutes of the May 4, 2017 meeting were approved with the following revisions:

- Page 3, Academic Senate report: Faculty Award recipients are being determined.
- Page 3, United Faculty Report: The results were finalized May 1 and faculty will be notified by May 5.”

PRESIDENT’S REPORT

Dr. Simpson provided the following updates:

College

- The final draft of the accreditation self study report will be presented to the Board on May 23.
- Fulltime faculty hiring is nearly complete with 10 of the 11 positions filled as of today. The Mortuary Science faculty position will be interviewed in two weeks.
- The dean of fine arts hiring process has concluded and the hiring committee will meet tomorrow evening to make a decision.
- The positions for Interim Dean of Health Sciences, Social Sciences, and Career Technical Education are in progress and should be concluded by next week.

DCC

- The next DCC meeting will be on Monday, May 22.
- The last DCC meeting included a discussion about flex days, a presentation on Network Refresh, and budget updates.

Board Meeting

- The College presented updates on the development of the Veterans/SRC.
- The College received approval for a 5-year extension of the open air markets.
- The Board approved for the network refresh project to move to the design phase.

- The College's Educational Master Plan was presented as an informational item and will be on the May 23 agenda for approval.
- There was a discussion about the Board of Trustees assessment.
- The next Board meeting will be on May 23.

Facilities

- SEM faculty have requested fume hoods in the chemistry lecture rooms. The College is exploring options to see if portable fume hoods can be accommodated.
- Math faculty have requested that the classrooms in the SEM building be made of another material instead of glass. There will be a discussion taking place about having an expert discuss the integrity of the materials that will be used in the new building. The College would like to address the concerns and ensure that the issues are mitigated.
- The VRC and SAC remodel is going well. The College plans to start a roofing project that will provide integrity and fix the leaking roof concerns.

EXECUTIVE VICE PRESIDENT'S REPORT

Dr. Bandyopadhyay provided the following updates:

- Students have started to enroll for summer classes.
- The Baccalaureate in Mortuary Science program will begin in fall 2017. The enrollment numbers are low at this time.
- AB 705 is a new bill that was proposed. The bill is related to the assessment system and has not been passed at this time.
- Pathways are highly promoted by the state Chancellor's Office and the College is looking for a way to design our application system to incorporate meta majors.
- The College is in the final stage of negotiations with Civitas Learning.

VICE PRESIDENT'S REPORT

- No report

INSTITUTIONAL RESEARCH AND PLANNING REPORT

Phil provided the following updates:

Planning & Budget Committee

- Three changes were made to the one time funding list. These changes will be presented to Dr. Simpson for review.
- IEPI targets have been selected. These targets are: course completion, accreditation, and completion of under prepared students.
- Dr. Bandyopadhyay presented the Strong Workforce Development Year two funding. PBC did not support the Workforce Dean or the Extended Day Proposal.
- The Strategic Plan was on the agenda; however, PBC was unable to discuss it. The Strategic Plan will be brought back for discussion in fall 2017.
- The following recommendations were presented to PAC for review:
 - 30 chairs in the classrooms in the CTE division \$8800. Approved
 - A new peace pole at no cost to the College. Approved
 - A Learning Outcomes Management Information System. This item has been discussed by the Academic Senate but not approved. The approval of PBC is conditional dependent upon the approval of the Academic Senate. This item will be voted on at the next Academic Senate meeting on Thursday, May 25. Cost for the first year of implementation is \$24,000.
 - Professional Development made a request to change the reassigned time to 80% and maintain their request for a classified position. Approved

Accreditation

- The final accreditation report has been given to the District and will be presented to the Board on May 23.

ACADEMIC SENATE REPORT

Bryan provided the following updates:

- The Senate passed a resolution in support of students. The resolution will also be presented to the Board.
- The faculty of the year award recipients have been selected.
 - Susan Johnson, Outstanding Full-Time Faculty Award
 - Michael Hannah, Outstanding Adjunct Faculty Award
 - Massoud Saleh, Charger Award
- Senate discussed Professional Development, SLOs, and Program Review.
- The next Senate meeting will be on Thursday, May 25. New Executive Officers will be selected and identified at this meeting.
- This year's commencement after party will be held at Cherie Dickey's home.

ASSOCIATED STUDENTS REPORT

Amanda provided the following updates:

- Member of A.S. attended the State Conference on May 5th and proposed a resolution in hopes that faculty will be able to post syllabus before students register for their classes. Doing so will allow students to see how classes are laid out ahead of time. The resolution was passed and will be moved up to the SSCCC.
- The A.S. banquet will be tonight at the Knott's Berry Farm Hotel.
- A.S. is hosting Finals Fuel Week and will have puppies on campus to assist with releasing stress.

CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA) REPORT

Rod provided the following updates:

- The CSEA breakfast banquet will be held on May 23, 2017

UNITED FACULTY REPORT

Tina provided the following updates:

- UF voting concluded yesterday.
- The last Rep. Council meeting will be on May 24.

ADJUNCT FACULTY UNITED REPORT

No report.

DISTRICT MANAGERS ASSOCIATION REPORT

Darlene provided the following updates:

- No report

OTHER

- Commencement will be on Friday, May 26, 2017. The President's Pre-Commencement Reception will be held in CCCPLX 414.

The meeting was adjourned at 4:43 p.m. The next PAC meeting will be on September 7, 2017.