

**CYPRESS COLLEGE
PRESIDENT'S ADVISORY CABINET
Approved Minutes**

**September 13, 2018
1:00 p.m. - 3:00 p.m., CCCPLX-419**

PRESENT: JoAnna Schilling (Pres), Mike Kasler (EVP), Matt Ceppi (VP), Bryan Seiling (AcSen), Craig Goralski (AcSen), Jeremiah White (Assoc Students), Zola Aponte (CSEA), Temperence Dowdle (CSEA), Marc Posner (DirCampCom), Phil Dykstra (DirInstRes&PIng)

ABSENT: Maria Isabel Alvarez (Assoc Students), Vacant (UF), Katy Realista (DMA), Tonya Cobb (ADFAC)

GUESTS: -

RECORDER: AeYoung Kim

REVIEW OF MINUTES

The minutes of the May 17, 2018 meeting – approved as submitted

Introductions and Guidelines

The committee members went around the room with introductions and Dr. Schilling reviewed the Guidelines.

PRESIDENT'S REPORT

Dr. Schilling provided the following updates:

- SSSP, SEP, & BSI Joint Funding- State Chancellor's office has merged 3 separate categorical funds SSSP, SEP and BSI into one funding source, known as Integrated planning. Matt will bring more info to the next meeting.
- New State Funding Formula- There will be a new formula for funding called, "Hold Harmless" with a 3-year transition timeline with a limit of \$12.5 million. Dr. Schilling shared an example provided by Cambridge West and they will come back with actual numbers.
- Organizational changes- Dr. Schilling would like approval from the committee regarding the changes in splitting the EVP position and instead, having a Vice President of Instruction and Vice President of Student Services. The structure for the VP of Administrative Services will remain the same minus Campus Safety, which will fall under VP of Student Services. Mike Kasler agrees that the splitting of position will be beneficial as each VP will be able to focus on each particular area. The committee provisionally approves the request.
- PAC approved the motion to move forward with the Vice President of Administrative Services – Composition of hiring committee and timeline.

- Employees of the Year- Dr. Schilling feels there are many unsung heroes on campus and behind the scenes who deserve to be recognized and feels it an oversight not having awards for Classified and Managers who have gone above and beyond at Cypress College. Historically, Classified were recognized and given a \$500 gift card but eventually phased out but JoAnna would like to explore options. More discussion to follow.
- 2018/19 Proposed PAC Presentations- Dr. Schilling shared a list of Proposed PAC Presentations and asked the Committee, which PAC Presentations would most benefit them this year. The following were agreed upon:
 - Accreditation Steering Committee
 - Campus Technology Committee
 - Diversity Committee
 - Guided Pathways Taskforce
 - Integrated Planning Committee
 - Professional Development Committee- Zola Aponte is on this committee and will report with updates.
 - Program Review Committee- Will defer to senate
- Diversity Committee- Proposed changes nothing definitive. This item will be brought back to the next meeting.

EXECUTIVE VICE PRESIDENT'S REPORT

No report.

VICE PRESIDENT'S REPORT

Phil Dykstra provided the following updates:

Planning & Budget Committee

- Matt gave an update on the new Funding Formula with ideas for One-time Funding.
- Faculty Prioritization proposed to use the existing rubric and moving forward with possible updated rubric.

INSTITUTIONAL RESEARCH AND PLANNING REPORT

No Report.

ACADEMIC SENATE REPORT

Bryan & Craig provided the following updates:

- Discussion regarding Faculty Prioritization with each division with the exception of one, but will meet next week.
- Winter intersession survey had 350 responses, with more PT instructors than FT instructors who participated. Historically better than past years further discussion will be made and sent to Chancellor.
- Maha Afra will be the co-chair for Curriculum upon pending approval.

ASSOCIATED STUDENTS REPORT

Jeremiah provided the following updates:

- A Food truck was on campus where they sold stickers to go towards Associated Students as well as providing coupons for a free cookie. The event was a success and they hope to get more Food Trucks on campus throughout the year for various events.
- AS has had more students spending time in their area and are currently working on getting more games ie: Foosball, Board Games etc. etc.
- Club packets are due tomorrow, Friday, September 14th.

CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA) REPORT

No report.

UNITED FACULTY REPORT

No report.

ADJUNCT FACULTY UNITED REPORT

No report.

DISTRICT MANAGERS ASSOCIATION REPORT

- Would like to recruit new committee members instead of the same participants for new perspective.
- Topics discussed concerning the theme "HOPE". How do we instill positivity? Further discussion will be made.