

CYPRESS COLLEGE
PRESIDENT'S ADVISORY CABINET
Approved Minutes

September 18, 2014
3-5:00 p.m., PRESIDENT'S CONFERENCE ROOM

PRESENT: Santanu Bandyopadhyay (EVP), Karen Cant (VP), Bernadette Dando (Assoc Students), Phil Dykstra (DirInstRes&Plng), Arnette Edwards (CSEA), Richard Fee (DMA), Jolena Grande (AcSen), Rod Lusch (CSEA), Ivonne Orduno (Assoc Students), Sam Russo (ADFAC), Bob Simpson (Pres), Randa Wahbe (UF), Gary Zager (AcSen)

ABSENT: - none

GUESTS: Tina Johanssen (UF)

RECORDER: Louella Nelson

REVIEW OF MINUTES

The minutes of the September 4, 2014 meeting were approved with the following corrections: Gary Zager was absent; pg. 3, CSEA Report, last line, "...a waiver of the notification requirements had to be obtained..."

PRESIDENT'S REPORT

Dr. Simpson provided the following updates:

- College/DCC/Board Meeting - The photo exhibit *Over Under On In Near and If We Don't Have It We Will Make It* will be on display in the gallery until the end of September. Our Women's Volleyball team is 8 - 0 and is currently rated #5 in the state. Our Women's Soccer team remains unbeaten at 4 - 0 - 1, while our Men's Soccer team is at 5 - 0 - 2. On September 12, the Campus lost one of its strongest supporters when Sonia Travers, a graduate of the SCE Independent Living Skills program, passed away suddenly. Sonia loved the College, the athletic programs and could be seen at games throughout the year.

DCC held its first meeting of the academic year on September 15.

School Services of California has been approved by the Board of Trustees to conduct a compensation comparability study for all employee groups.

EXECUTIVE VICE PRESIDENT'S REPORT

Dr. Bandyopadhyay gave the following update:

- Enrollment/FTES - FTES spring 2015 projections are 5394, up from 5144 in spring 2014. Our current academic year target increased by 5% in order to capture additional growth.

An enrollment task force will be convened and chaired by the EVP and will include Phil Dykstra, 3 faculty members, 2 CSEA reps, and 3 deans. Three meetings will be scheduled this semester: 2 in September; 1 in October.

VICE PRESIDENT'S REPORT

Karen Cant provided the following updates:

- Planning and Budget Committee Update

The following funding recommendations were presented:

- A recommendation for funding the purchase of an infrared spectrometer for use in SEM, in the amount of \$2450.

PAC unanimously supported funding the recommendation.

- A recommendation for setting aside funds in the amount of \$10k for transportation costs, in case our teams advance to the state play-offs.

PAC unanimously supported funding the recommendation.

- A recommendation for funding transportation costs for our Men's and Women's Swim and Dive teams in the amount of \$14k.

PAC unanimously supported funding the recommendation

- Due to the pending vacancy of the Clerical I position in the Public Information Office, the recommendation was made to change/upgrade the position to a Campus Marketing/Outreach Assistant to better align the position with the needs of the College's programs and services now, and into the future.

PAC unanimously supported this recommendation.

- Facilities Update

There was a motor failure on air handlers of the air conditioning unit located in the Humanities building. This repair is scheduled to take place on September 19.

INSTITUTIONAL PLANNING AND RESEARCH REPORT

Phil stated that the 2014-2017 Strategic Plan Comments from the spring colloquium were initially presented to the Planning and Budget Committee at the September 4 meeting. The Suggested Strategic Directions, Goals, Objectives and Actions for 2014-17 Strategic Plan was discussed at the September 18 meeting and received approval by PBC.

He thanked all Colloquium participants for their efforts, as this could not have been brought forward without their time and input.

PAC unanimously supported.

ACADEMIC SENATE REPORT

Jolena Grande reported that the first meeting of the Senate was held on September 11, and she thanked Dr. Simpson for addressing Senate members. Senate meetings are now being streamed live.

CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA) REPORT

Rod reported that the ratification vote for CSEA members to pay their own CalPERS retirement contributions was successful, and results were forwarded to Human Resources to begin the next step toward implementation. At the recent chapter meeting, consensus was not reached regarding support of Measure J.

ASSOCIATED STUDENTS REPORT

Bernadette and Ivonne reported that A.S. will hold their fall blood drive on October 8 and 9. Bob reminded everyone that the Associated Students will select the candidates to move forward in the selection process as graduation speaker for the 2014-2015 academic year.

UNITED FACULTY REPORT

Randa reported that United Faculty will be conducting a member benefits survey. UF has not yet conducted a vote among representatives regarding support of Measure J.

ADJUNCT FACULTY UNITED REPORT

No report.

DISTRICT MANAGERS ASSOCIATION REPORT

Richard Fee shared that once salary and benefits comparisons for managers, classified and faculty have been submitted to districts selected for participation, it typically takes six to eight weeks for the responses to be returned to/received by Human Resources.

OTHER

Bob shared that Brown Act training will be conducted at the District offices on October 1 from 3:00 - 5:00pm. All who can attend should make every effort to do so.

The meeting was adjourned at 5:00 pm.