

**CYPRESS COLLEGE**  
**PRESIDENT'S ADVISORY CABINET**  
**Approved Minutes**

**October 2, 2014**  
**3-5:00 p.m., PRESIDENT'S CONFERENCE ROOM**

**PRESENT:** Santanu Bandyopadhyay (EVP), Karen Cant (VP), Bernadette Dando (Assoc Students), Phil Dykstra (DirInstRes&Plng), Arnette Edwards (CSEA), Richard Fee (DMA), Jolena Grande (AcSen), Bev Harrington (CSEA for Rod Lusch), Tina Johannsen (UF for Randa Wahbe), Ivonne Orduno (Assoc Students), Sam Russo (ADFAC), Bob Simpson (Pres), Gary Zager (AcSen)

**ABSENT:** - none

**GUESTS:** - none

**RECORDER:** Louella Nelson

**REVIEW OF MINUTES**

The minutes of the September 18, 2014 meeting were approved as submitted.

**PRESIDENT'S REPORT**

Dr. Simpson provided the following updates:

- College/DCC/Board Meeting - The Campus will receive an allocation of the District full-time faculty positions at the last Chancellor's Staff meeting in October. The total could be 50 or more positions district-wide. The departments are working on their requests.

DCC discussed budget process and priorities at the September meeting.

At the September 23 meeting, the Board of Trustees honored the following outstanding employees of the year for 2013-2014: Full-time Faculty - Becky Floyd; Adjunct Faculty - Claudia Garcia-Marroquin; Charger Award - Randy Martinez; Classified Staff - Alan Reza.

## **EXECUTIVE VICE PRESIDENT'S REPORT**

Dr. Bandyopadhyay gave the following update:

- Enrollment/FTES - Projected FTES in spring 2015 is increasing to 5574.63, up from 5143 in spring 2014. The sections offered in spring 2015 will increase by 104.

The Campus is encouraging Associated Student participation/representation in the enrollment management meetings/process.

## **VICE PRESIDENT'S REPORT**

Karen Cant provided the following updates:

- Planning and Budget Committee Update  
Karen requested that the Student Equity Plan be placed on the next PAC agenda.

PBC reviewed the Diversity Committee Purpose and recommended approval. Bob explained that the Campus Core Value of Inclusiveness was determined / established as a major purpose of the Committee in 2014.

PAC unanimously approved.

The following funding recommendations were presented:

- A recommendation for funding the installation of tamper-proof cabinetry in CTE in the amount of \$2,085.

PAC unanimously supported funding the recommendation.

- A recommendation for hiring a consultant to evaluate the strategic plan, review and revise the mission/vision/values, and provide analysis of the outcomes - which are important aspects related to the accreditation process - in the amount of \$24,600.

PAC unanimously supported funding the recommendation.

- A recommendation for funding uniform replacements for Charger team members in the amount of \$6,152.91.

PAC unanimously supported funding the recommendation

- Facilities Update

The District is currently developing a "pool" of architects to work with us on major facilities issues. A major architect can be selected from the pool to oversee Measure J related construction should the bond pass.

## **INSTITUTIONAL PLANNING AND RESEARCH REPORT**

Phil explained that the Strategic Planning Workgroup Roles and Responsibilities, with the composition of: Nina DeMarkey, Paul de Dios and Richard Fee - Strategic Direction A: Student Success; Dave Wassenaar - Strategic Direction B: Institutional Effectiveness & Excellence; Raul Alvarez - Strategic Direction C: Strong Community Connections, was discussed at the October 2 meeting and received approval by PBC.

PAC unanimously supported.

## **ACADEMIC SENATE REPORT**

Jolena Grande reported that the Senate is in support of Measure J.

Distance Ed, Staff Development, and the Baccalaureate degrees being offered at community colleges will be discussed at the next Senate meeting.

## **CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA) REPORT**

No report.

## **ASSOCIATED STUDENTS REPORT**

Bernadette and Ivonne reported that A.S. will hold their fall blood drive on October 8 and 9 and will conduct a special election on both days as well. A.S. will be participating in the Donate a Day of Service scheduled for October 8. Surveys regarding support of Measure J will be completed by A.S. constituents.

## **UNITED FACULTY REPORT**

Tina Johannsen reported that United Faculty is in support of Measure J.

UF representatives will be assisting with voter registration on campus during the month of October.

## **ADJUNCT FACULTY UNITED REPORT**

No report.

## **DISTRICT MANAGERS ASSOCIATION REPORT**

Richard Fee shared that DMA is planning to conduct their fall meeting and holiday event on the same day, and November 21 has been selected. While prior year events have been held in the morning, this is being considered an afternoon / evening event.

## **OTHER**

Bob expressed that he believes strongly in the importance of keeping rumors at bay, and having open communication. He asked that members of PAC bring issues or concerns, especially issues of trust, to the table so they can be appropriately addressed.

The meeting was adjourned at 4:35 pm.