

**CYPRESS COLLEGE
PRESIDENT'S ADVISORY CABINET
Approved Minutes**

**October 5, 2017
3:00 p.m. - 5:00 p.m., CCCPLX-419**

PRESENT: JoAnna Schilling (Pres), Santanu Bandyopadhyay (EVP), Phil Dykstra (DirInstRes&Plng), Bryan Seiling (AcSen), Craig Goralski (AcSen), Maria Isabel Alvarez (Assoc Students), David Whalen (Assoc Students), Rod Lusch (CSEA), Marc Posner (DirCampCom), Grace Suphamark (CSEA), Darlene Fishman (DMA)

ABSENT: Tina Johannsen (UF), Vacant (VP), Vacant Seat (ADFAC)

GUESTS: -

RECORDER: Louella Nelson

REVIEW OF MINUTES

The minutes of the September 21, 2017 meeting were approved as submitted.

PRESIDENT'S REPORT

Dr. Schilling provided the following updates:

College

- Guided Pathways Workshop: On September 28th she attended the workshop along with Bryan Seiling, Santanu Bandyopadhyay, and Phil Dykstra. A total of 12 individuals from the Cypress campus attended. Currently the self-assessment is being completed which is due November 2017. The multi-year plan is due February 2018.

EXECUTIVE VICE PRESIDENT'S REPORT

Dr. Bandyopadhyay provided the following updates:

- From a recent statewide survey for CTE students who received training and/or certificates: statewide 68% secured jobs, with 65% of Cypress students securing jobs. 2/3 of those surveyed are employed 40 hours per week, while 1/5 are employed 30 hours per week. Prior to receiving training the average pay was \$15.00 per hour, while following training the rate per hour was up to \$21.00.
- STEM Program: We currently have 400 students in this highly successful program, and at present they are receiving one counseling appointment. We are at the point of determining how much this program can grow into the future.

INSTITUTIONAL RESEARCH AND PLANNING REPORT

Phil provided the following updates:

Planning & Budget Committee

- The following recommendations were presented to PAC for review:

- A special request to remodel the Kinesiology reception area in the amount of \$3,992.00.
 - This item was unanimously approved by PAC
- A special request from Kinesiology/Athletics for the purchase of championship banners in the amount of \$3193.00.
 - This item was unanimously approved by PAC

The committee reviewed the PBC Guidelines. The determination was made to keep the committee composition and meeting schedule as is.

Accreditation

During the ACCJC site visit four open events will be held: On October 9 a meet & greet from 1:30-2:30pm and open forum from 5:30-6:30pm; October 10 open forum #2 12:30-1:30pm; October 12 exit interview/read out 10:00-11:00am. The open forums allow faculty, staff and students the opportunity to discuss worthwhile things happening on campus, and for comment regarding items in need of updating/ or changing.

ACADEMIC SENATE REPORT

Bryan provided the following updates:

- The Academic Senate and United Faculty created a joint Resolution in support of DACA. The first read was at the September 28 Senate meeting.
- The Senate has created an ad hoc subcommittee for the grab & go food program to be located in each division office. They are hoping for student participation in this.

ASSOCIATED STUDENTS REPORT

Robert provided the following updates:

- Club Rush: More clubs participated than initially anticipated. There are 30 total clubs..
- 120 people participated in the blood drive on October 5.
- Special Elections were held: All positions have been filled.
- Food Bank: There are new registrants on a daily basis. AS is planning to sell shirts as a fundraiser to assist the food bank.
- Pumpkin Bash: The annual event will be held on October 26, 2 mazes are planned for the event and will be based on the "It" movie.
- State-wide convention: All senators will be attending the week-long convention beginning October 9 in San Jose.

CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA) REPORT

Rod provided the following updates:

- Smoking on campus: each campus has a different smoking policy. Based upon the confusion this can create for staff, faculty and administration, when trying to interpret the rules, he would like to see something outlined in the Administrative Procedures. He would like to be certain that individuals are treated respectfully when rules and expectations are being explained to them.

UNITED FACULTY REPORT

- No report.

ADJUNCT FACULTY UNITED REPORT

- No report

DISTRICT MANAGERS ASSOCIATION REPORT

Darlene provided the following updates:

- DMA will conduct a business meeting on October 27: Surfing Waves of Change.

The meeting was adjourned at 4:16 p.m. The next PAC meeting will be on October 19, 2017.