

**CYPRESS COLLEGE
PRESIDENT'S ADVISORY CABINET
Approved Minutes**

**October 19, 2017
3:00 p.m. - 5:00 p.m., CCCPLX-419**

PRESENT: JoAnna Schilling (Pres), Phil Dykstra (DirInstRes&Plng), Bryan Seiling (AcSen), Maria Isabel Alvarez (Assoc Students), Rod Lusch (CSEA), Grace Suphamark (CSEA), Tina Johannsen (UF), Marc Posner (DirCampCom)

ABSENT: Santanu Bandyopadhyay (EVP), Craig Goralski (AcSen), David Whalen (Assoc Students), Darlene Fishman (DMA), Vacant (VP), Vacant Seat (ADFAC)

GUESTS: -

RECORDER: Ty Volcy

REVIEW OF MINUTES

The minutes of the October 02, 2017 meeting were approved with the following revision:

- Remove Marc Posner's name from the guest section.

PRESIDENT'S REPORT

Dr. Schilling provided the following updates:

Guided Pathways

- The guided pathways self-assessment was sent out to the campus and will be left open until Wednesday. The College's self-assessment will be brought to Academic Senate and PAC for review between November 1 – 15 and will go to the Board on November 28, 2017. The group discussed the importance of having representation from all constituency groups in order to ensure that the pathways is implemented with all viewpoints taken into consideration. There was also discussion around manager support to allow classified employees attend the meetings.

INSTITUTIONAL RESEARCH AND PLANNING REPORT

Phil provided the following updates:

Planning & Budget Committee

- The Committee received updates on the College budget, guided pathways, the strategic plan fund, accreditation, the request for spin bikes from kinesiology, and request for computers from Fine Arts.
- PBC voted and approved that all of the committee agendas and minutes will be emailed to the College. This information will also be posted on the College website once a page is created for the Committee.
- The following recommendations were presented to PAC for review:

- A special request from the Office of Institutional Research and Planning for a Noel Levitz Satisfaction Survey in the amount of \$3,423.00.
 - This item was unanimously approved by PAC
- A special request from the Forensics department for the installation of a monitor in the amount of \$2469.52.
 - This item was unanimously approved by both PBC and PAC contingent upon the review of M&O as it may be possible for the installation to be handled in-house.

ACADEMIC SENATE REPORT

Bryan provided the following updates:

- The Resolution in support of DACA was passed by the Senate.
- Senate thanked Phil and Liana for their hard work on making the accreditation such a success. They also highlighted the work of Treisa Cassens and Kathleen McAlister for improving Distance Education and ensuring it was not mentioned as a recommendation.
- Senate reviewed their bylaws.
- There was a Conversation about guided pathways.
- Senate discussed switching to Canvas and getting the opinions of others before a decision is made.

ASSOCIATED STUDENTS REPORT

Maria provided the following updates:

- AS went to a leadership conference at UCLA. The Cypress College AS students did well and highlighted the support that they receive from their faculty and how vital it is to the student experience. Many of the other colleges at the conference had questions about how to implement a snack and go on their campuses. Maria will meet with Bryan to get guidance on how to share this information with AS at other colleges.
- There was a discussion about students not being informed about the health center on campus and the services offered at the center. This information will be shared with the Dean of Health Sciences and a suggestion was made that faculty mention this in class or include the information on the syllabus.
- Pumpkin Bash will be on October 26, 2017 from 5pm – 10pm.
- Maria will ask AS if the one-man show related to DACA could be pushed back which will allow more time for promoting the event to ensure there are ample donations.

CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA) REPORT

- No report.

UNITED FACULTY REPORT

- Election information has been delivered to all faculty.
- The Retirement Committee shared that investments are currently going at 12%.

ADJUNCT FACULTY UNITED REPORT

- No report

DISTRICT MANAGERS ASSOCIATION REPORT

- No report.

The meeting was adjourned at 4:35 p.m. The next PAC meeting will be on November 02, 2017.