

**CYPRESS COLLEGE
PRESIDENT'S ADVISORY CABINET
Approved Minutes**

**October 20, 2016
3:00 p.m. - 5:00 p.m., CCCPLX-419**

PRESENT: Bob Simpson (Pres), Karen Cant (VP), Santanu Bandyopadhyay (EVP), Phil Dykstra (DirInstRes&PIng), Jolena Grande (AcSen), Bryan Seiling (AcSen), Amanda Aros (Assoc Students), Rod Lusch (CSEA), Donna Landis (CSEA), Tina Johannsen (UF)

ABSENT: Vacant Seat (Assoc Students), Vacant Seat (ADFAC), Darlene Fishman (DMA)

GUESTS: -

RECORDER: Louella Nelson

REVIEW OF MINUTES

The minutes of the October 6, 2016 meeting were approved as submitted.

PRESIDENT'S REPORT

Dr. Simpson provided the following updates:

College

- At the CAPED (California Association of Postsecondary Education and Disability) conference held earlier this month, Dr. Simpson was honored with the Administrator of the Year Award for his commitment to the education of students with disabilities.
- The Humanities Division will host the Cypress City Council candidates' forum this evening.

DCC

- The next meeting will be on October 24.

Board Meeting

- At the October 11 Board meeting, authorization was given to enter into agreement with LPA, Inc. to begin the design process on the expansion of the Veterans' Resource Center and Student Activities Center.
- Approval was given for the following retirements: Tien Nguyen – M&O, December 1st, and Debra McPherson – ESL, May 28, 2017.
- Arturo Ocampo, District Director of Diversity and Compliance, presented the District Office of Human Resources Institutional Commitment to Diversity – Six Year Report 2010/11-2015/16.

Full-time Faculty Hiring

- Dr. Simpson concurred with the top 8 Joint Committee recommendations: nursing instructor, accounting instructor, mortuary science instructor, journalism instructor, physics instructor, veterans counselor/coordinator, SEM counselor, management/marketing instructor. The following revisions were made to the list for position 9, 10 and 11:
 - Photography was moved to position #9.
 - Forensics Coach was moved to position #10.
 - Mathematics was moved to position #11 and English was moved to position #12.

The Campus rankings and allocations will be discussed on October 26 at the District Chancellor's Staff meeting.

EXECUTIVE VICE PRESIDENT'S REPORT

Dr. Bandyopadhyay provided the following update:

AUHSD Dual Enrollment: We had a meeting with AUHSD officials to explore dual enrollment for students. The intention is to begin offering a few courses on trial basis from Spring 2017 onwards. Two suggested paths are general education and CTE. Although there are some restrictions about the classes that can be offered to high schools, a variety of courses can be offered in both CTE and general education areas to benefit students.

VICE PRESIDENT'S REPORT

Karen provided the following updates:

Planning & Budget Committee

- Distance Education: Will proceed with the current duties, utilizing a professional expert for the faculty portion of this position.
- A request was received from Fine Arts faculty to rename the Theater after longtime faculty member Kaleta Brown. Typically a building name request is made by a donor that is making a significant monetary contribution. There could possibly be other ways to honor/recognize this faculty member and other faculty members, who have made significant academic contributions to the campus.
- PBC moved forward the following funding requests:
 - \$3301.00 for a portable plexi-glass display from PE for the 50th anniversary. PAC unanimously approved this request
 - \$1488.80 for a display that includes the state logo from EOPS for the 50th anniversary. PAC unanimously approved this request

Facilities

- There are four pre-qualified contractors who will be interviewed on October 21, for the SEM and Veterans Resource Center projects.
- Parking Lot 9 spaces will be realigned and horizontal. This will add 50 more parking spaces.
- The state has not been supportive of funding for facility capital improvements. This would require local districts and community colleges to seek funding through local bonds.

INSTITUTIONAL RESEARCH AND PLANNING REPORT

Phil provided the following updates:

- Strategic Plan Fund Requests
A grand total of \$476,923 has been submitted for funding the direction areas: Six requests for funding to support Direction A in the amount of \$155,740; Six requests for funding to support Direction B in the amount of \$121,888; Five requests for funding to support Direction C in the amount of \$199,295.
- Colloquium: The week of October 24 a letter will be sent regarding Colloquium participation to individuals who have expressed interest.

ACADEMIC SENATE REPORT

Bryan provided the following updates:

- The Fall Academic Plenary Session is being held in Costa Mesa on the same day as the Campus Leadership Team meeting. Bryan is planning to attend the Plenary Session.

ASSOCIATED STUDENTS REPORT

Amanda provided the following updates:

- Associated Students will be participating in Operation Christmas Box, and the goal is to complete 50 filled boxes for children in need.

CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA) REPORT

Rod provided the following updates:

- Rod will be attending the Community College League of California (CCLC) conference. This is the first time that he will have had the opportunity to attend and he is definitely looking forward to the experience this will provide.

UNITED FACULTY REPORT

Tina provided the following updates:

- A happy hour will be hosted on the evening of October 20.
- Leonard Lahtinen is being endorsed as a candidate for the Anaheim City Council.

ADJUNCT FACULTY UNITED REPORT

No report.

DISTRICT MANAGERS ASSOCIATION REPORT

No report.

The meeting was adjourned at 4:29 p.m. The next PAC meeting will be on November 03, 2016.