

**CYPRESS COLLEGE
PRESIDENT'S ADVISORY CABINET
Approved Minutes**

**October 25, 2018
1:00 p.m. - 3:00 p.m., CCCPLX-419**

PRESENT: JoAnna Schilling (Pres), Mike Kasler (EVP), Matt Ceppi (VP), Phil Dykstra (DirInstRes&Plng), Craig Goralski (AcSen), Bryan Seiling (AcSen & UF), Preston Jiminez on behalf of Robert Mounce (Assoc Students), Zola Aponte (CSEA), Temperence Dowdle (CSEA), Katy Realista (DMA), Marc Posner (DirCampCom)

ABSENT: Jeremiyah White (Assoc Students), Tonya Cobb (AdFac)

GUESTS: Lisa Gaetje, Bret Clarke

RECORDER: Ty Volcy

REVIEW OF MINUTES

The minutes of the October 11, 2018 meeting were approved as submitted.

COMMITTEE PRESENTATIONS – PLEDGE PROGRAM

Lisa Gaetje, Interim Dean of Social Sciences gave a brief presentation on Cypress College's progress on Guided Pathways with a specific emphasis on the work completed by the Meta Majors workgroup.

PRESIDENT'S REPORT

Dr. Schilling provided the following updates:

Veterans' Resource Center Donations

- Curtis Sheetz took the naming opportunity for the plaza near the VRC which consisted of a \$300,000 donation. The Plaza will be named Total Environmental Management, Inc.
- The College a \$100,000 donation from Forest Lawn
- The College received a \$100,000 VRC grant from the state.

Hunger Taskforce

- Dr. Schilling attended a Hunger Taskforce meeting with other community college CEOs on October 24. There were discussions about the possibility of some community colleges having dorms.
- Dr. Schilling is discussing the possibility of creating a plan with YBH where students could purchase food using a meal voucher from the College.

Staff Parking in Lot 8

- PAC discussed the comments received from AdFac regarding opening up the parking lot after 6pm. They also reviewed the number of parking spaces taken after 6pm based on campus safety's assessment. There are concerns about the heavy use of lot 7, which will be reduced once construction begins and led to increased parking in lot 8.

EXECUTIVE VICE PRESIDENT'S REPORT

No report.

VICE PRESIDENT'S REPORT

No report.

INSTITUTIONAL RESEARCH AND PLANNING REPORT

Phil Dykstra provided the following updates:

- PBC discussed the following
 - A presentation was given on the new Student Centered Funding Formula.
 - Members of PBC were debriefed on the final 2018/19 Faculty Prioritization list.
 - They reviewed the institution set standards on course completion.
 - An update was provided on local and District one-time funding.
 - An update was provided on the College Strategic Plan fund.
- Phil reminded everyone that the deadline to apply for Strategic Plan Funds is Friday, October 26.

ACADEMIC SENATE REPORT

Craig provided the following updates:

- AS presented a proposal asking for faculty support in having the syllabi available online. It will be discussed further in their October 25 meeting.
- There was a discussion about seeking additional information from Dr. Marshall related to the Winter Intersession. The last updates received were from the memo that she sent out a few months ago.
- Senate is comfortable with the current process used for faculty prioritization and do not see a need for a standard rubric.
- Senate discussed the role of faculty in the decision making process for the curriculum management system. At this time, the process is taking place with very little faculty involvement.
- Both Academic Senate and United Faculty are discussing ways to improve communication and participation.
- The Academic Senate for California Community Colleges conference will be on November 2, 2018.

ASSOCIATED STUDENTS REPORT

Preston provided the following updates:

- General Assembly will be on October 26 – 28.
- Students have started to inquire about the Student Trustee position.

CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA) REPORT

No report.

UNITED FACULTY REPORT

No report.

ADJUNCT FACULTY UNITED REPORT

No report.

DISTRICT MANAGERS ASSOCIATION REPORT

Katy provided the following updates:

- The Fall Business meeting will be on October 26 at 8am.

The meeting adjourned at 2:25 P.M. The next regular PAC meeting will be on November 8.