

**CYPRESS COLLEGE  
PRESIDENT'S ADVISORY CABINET  
Approved Minutes**

**November 03, 2016  
3:00 p.m. - 5:00 p.m., CCCPLX-419**

**PRESENT:** Bob Simpson (Pres), Karen Cant (VP), Santanu Bandyopadhyay (EVP), Jolena Grande (AcSen), Amanda Aros (Assoc Students), Rod Lusch (CSEA), Donna Landis (CSEA), Tina Johannsen (UF), Darlene Fishman (DMA)

**ABSENT:** Phil Dykstra (DirInstRes&Plng), Bryan Seiling (AcSen), Vacant Seat (Assoc Students), Vacant Seat (ADFAC)

**GUESTS:** -

**RECORDER:** Ty Volcy

**REVIEW OF MINUTES**

The minutes of the October 20, 2016 meeting were approved as submitted.

**PRESIDENT'S REPORT**

Dr. Simpson provided the following updates:

College

- Chancellor's Staff has allocated faculty positions for 2017-18. Cypress College will have 11, SCE has 5, and Fullerton College has 23.
- Dr. Paul de Dios, Dean of Counseling/ A&R will be out of the office for an extensive amount of time.
- Final interviews for the Dean of Business/CIS position will be on November 10. The person selected should start the first week of January 2017.
- The Mortuary Science and Articulation Officer positions will be moving forward.
- The construction manager recommendation will be on the next Board agenda.
- The College is finalizing the 10-year Educational Master Plan. Final edits are being made and then the Plan will be sent to the College for review.
- High School Superintendents and Principals Breakfast was held on October 27.
- Dr. Simpson suggested that everyone try to attend one of the College's Women's Volleyball games. They are currently 18 – 2 and 12 – 1 in conference. He commended Coach Nancy and the players for their hard work and extraordinary talent.

DCC

- DCC met on Monday, October 24. They discussed the goals and objectives of DCC under the direction of Dr. Marshall.
- The group discussed the Enrollment Management Committee, member composition, mission, and plans for moving forward.
- Dr. Li-Bugg gave an overview of the innovation fund procedures. She will look at the revisions made to BP 3010 which relates to adjunct faculty. A draft will come to DCC for discussion at a later time.

### Board Meeting

- The Board met on October 25. The District Network Refresh project was presented and a company was selected.
- A temporary adjustment has been made to a management assignment. The Manager, EOPS position will now be Interim Director, EOPS.
- Sabbatical projects and innovation fund projects were presented to the Board.
- The retirements of Judith Swytak and Karen Cant were approved by the Board.
- The Board discussed revisions for Policies & Procedures.

### **EXECUTIVE VICE PRESIDENT'S REPORT**

Dr. Bandyopadhyay provided the following update:

- Dr. Bandyopadhyay attended the CIO conference. A presentation about multiple measures was given by John Hetts where he discussed the importance of ensuring colleges are not working with a student deficit mindset.
- The state has provided \$200M for the CTE Strong Workforce Development Program Grant of which approximately \$3M will be distributed to District. At this moment, the funding allocation between campuses has not been discussed by District. Dr. Bandyopadhyay will propose a funding allocation model to District that heavily relies on FTES for CTE programs.
- The College and AUHSD had a meaningful discussion about dual enrollment. Kennedy High School has requested for the College to administer assessment test, place students, and create a pathway which will ensure a smooth transition from high school to Cypress College.

### **VICE PRESIDENT'S REPORT**

Karen provided the following updates:

#### Planning & Budget Committee

- No items were brought to PAC as the Planning and Budget Committee did not meet.

#### Facilities

- Karen met with the fundraising consultation to develop the fundraising campaign for the veterans memorial bridge project. Vice Chancellor Fred Williams also agreed to allow the College to borrow funds from District to start the planning phase of the project while in the process of fundraising.
- A contractor for the SEM building and veterans memorial bridge has been selected.
- The environmental impact report is finished and will go to the Board in December. The original buildings of the College have been designated as historically significant which means we will need to be more diligent when making alterations.
- Student Activities will be relocated to the 2<sup>nd</sup> floor of Gym II toward the end of the fall 2017 semester during the duration of the construction phase. The area is being prepared for them now.
- The parking feasibility study is completed and a temporary parking lot will be built to the east of SCE adding an additional 200 spaces. Lot 9 will also be restriped which will add 35 additional spaces.
- Fencing for thermal energy project will extend into lot 8 as they will begin building the tank. The tank should be up and visible by the end of March 2017.

### **INSTITUTIONAL RESEARCH AND PLANNING REPORT**

No report.

## **ACADEMIC SENATE REPORT**

Jolena provided the following updates:

- Senate set a subcommittee to review curriculum by-laws.
- Faculty members have been appointed for the Cypress College President hiring committee.
- A Research Committee for TracDat is being formed.

## **ASSOCIATED STUDENTS REPORT**

Amanda provided the following updates:

- Four members of AS and David Okawa will attend General Assembly in Sacramento, CA on November 10-13.
- Baskets for the AS thanksgiving food drive will be located throughout campus until November 18.
- Veterans appreciation week will be November 7 - 11. Postcards will be available near student activities for those who would like to write kind messages to our vets.
- T-shirts with the new AS logo have shipped and should arrive by next week.

## **CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA) REPORT**

No report.

## **UNITED FACULTY REPORT**

Tina provided the following updates:

- Tina attended the CCA conference. The conference included mental health training for community colleges and was created in conjunction with Julie Bruno, Vice President for the Academic Senate for California Community Colleges.
- Equivalency is being put forward for ASCCC and will be discussed at the next meeting.
- The UF contract has been Board approved and will be available for view once final signatures are received.

## **ADJUNCT FACULTY UNITED REPORT**

No report.

## **DISTRICT MANAGERS ASSOCIATION REPORT**

- DMA surveyed its membership to determine leadership activities they support or suggest for the spring semester. DMA will have a holiday party in December for the managers across the District.

The meeting was adjourned at 4:17 p.m. The next PAC meeting will be on November 17, 2016.