

**CYPRESS COLLEGE  
PRESIDENT'S ADVISORY CABINET  
Approved Minutes**

**November 17, 2016  
3:00 p.m. - 5:00 p.m., CCCPLX-419**

**PRESENT:** Bob Simpson (Pres), Santanu Bandyopadhyay (EVP), Karen Cant (VP), Phil Dykstra (DirInstRes&Plng), Bryan Seiling (AcSen), Jolena Grande (AcSen), Amanda Aros (Assoc Students), Donna Landis (CSEA), Darlene Fishman (DMA)

**ABSENT:** Rod Lusch (CSEA), Vacant (Assoc Students), Vacant (AdFac)

**GUESTS:** Marc Posner

**RECORDER:** AeYoung Kim

**REVIEW OF MINUTES**

The minutes of the November 3, 2016 meeting were approved as submitted.

**PRESIDENT'S REPORT**

Dr. Simpson provided the following updates:

College

- Dr. Paul de Dios, Dean of Counseling and A&R, is on medical leave and will not return until after the winter break. Dr. Rick Rams has taken on the Dean of Counseling role in his absence.
- The President and hiring committee were in unanimous agreement with respect to offering the Business/CIS Dean position.
- The College has offered a full-time faculty position in Mortuary Science starting in the Spring 2017 semester.
- We hope to move forward with the process to hire a permanent Articulation Officer for the spring 2017 term even though Dr. de Dios is currently on leave.
- The fall 2016 grade submission deadline for faculty is Thursday, December 22 at 12:00pm.
- Majors2Careers: Dr. Simpson was happy to report that over 500 students participated in the event and were appreciative of the information and opportunity of connecting their majors to careers, exploring personal strengths, and receiving guidance.
- Women's Volleyball: First regional playoff game will be held on Tuesday, November 22 here at Cypress College.
- Women's Soccer have made it to the State Playoffs and the next game will be Monday, November 21 at Rio Hondo College.

DCC

- DCC will not meet on November 28, 2016

Board Meeting

- Marc Posner and Phil Dykstra were thanked for the fabulous job on the Annual Report. The pictures effectively told the story of our programs and our successes from the 2015-2016 academic year.
- Sundt Companies, Inc., was approved by the Board and will begin the schematic design phase with LPA for the SEM Building.
- Long-time Photography Professor Rob Johnson is retiring after 30 years of service. Classified staff member Gail Smead will also be retiring from our Care/CALWorks program.

## **EXECUTIVE VICE PRESIDENT'S REPORT**

Dr. Bandyopadhyay provided the following updates:

- Tuesday, November 22 there will be an open forum on Diversity and Inclusiveness. Dr. Simpson would like to emphasize that we are not a political campus and we all need to recognize many of us have voted one way or another. Karen Cant shared that people are feeling unsafe on both sides. Dr. Simpson feels that everyone has the right to their opinion and also why the campus has the free speech areas.
- Dual Enrollment: Currently working with AUHSD on what courses and how many will be offered in the spring 2017 Semester. These classes will not be shown on the schedule but instead will be for this particular population of students. The classes that require use of computer labs may not be offered in Spring semester as the logistics remains to be finalized for use of the labs at Cypress College. More discussion to follow.
- Summer Class Schedule will begin June 12, 2017 and will be 8 weeks long, remaining the same as before.
- Basic Skills- There will be a demonstration on the new predictive analytic software by Daniel Webb, a representative from Civitas at 9am on Friday, November 18<sup>th</sup>.

## **VICE PRESIDENT'S REPORT**

Karen provided the following updates:

### Planning & Budget Committee

The following recommendations were presented for review:

- A recommendation from PBC that the Strategic Plan will be funded. 6 proposals from Direction A, 6 proposals from Direction B, and 5 proposals from Direction C. Karen read through each item and will be able to start right away. The grand total of all 17 proposals is
- A recommendation from PBC to fund seven requests for the 50<sup>th</sup> Anniversary display applications. There are a total of seven applications totaling \$5492.00.
  1. \$500.00 Mobile Photo Montage Highlighting the 17 year History of the Honor's Program.
  2. \$1100.00 Display highlighting the history of Puente at CC
  3. \$1421.00 Wall Display case highlighting Study Abroad.
  4. \$540.00 permanent video display screen to highlight history of Forensics
  5. \$247.00 Time Capsule to be reopened at 100<sup>th</sup> Anniversary
  6. \$900.00 Picture Mosaic highlighting the history of Nursing
  7. \$748.80 Collage of Associated Students past and present

### Facilities

- Entering phase 2 of the SEM building. Floorplans of what the building will look like and images will also be developed.
- Office space is a concern mostly coming from the Adjunct Faculty. The offices will be shared by two faculty and there will be other private areas for the Adjunct to meet with their students.

## **INSTITUTIONAL RESEARCH AND PLANNING REPORT**

Phil provided the following updates:

### Colloquium

- Phil is requesting names of those who would like to attend Colloquium in Lake Arrowhead on April 6 – 7, 2017.
- Bryan Seiling and Rod Lusch will send out one last invite.

### Mission Statement

- All changes made in red and to be reviewed by PAC. The final approval will be December 1<sup>st</sup> and then to the Board.

## **ACADEMIC SENATE REPORT**

- Deborah Ludford prepared a nice presentation at the last AcSen meeting to clarify the bylaws.

## **ASSOCIATED STUDENTS REPORT**

Amanda Aros provided the following updates:

- AS shipped a total of 150 boxes to those in need for Operation Christmas.
- Pool tournament tomorrow, \$5 per team.
- Thanksgiving boxes will be assembled and shipped out by 11am on November 18.
- Amanda brought shirts and distributed them to PAC members.

## **CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA) REPORT**

No report.

## **UNITED FACULTY REPORT**

No report.

## **ADJUNCT FACULTY UNITED REPORT**

No report.

## **DISTRICT MANAGERS ASSOCIATION REPORT**

No report.

The next PAC meeting will be on December 1, 2016.