

CYPRESS COLLEGE
PRESIDENT'S ADVISORY CABINET
Approved Minutes

November 20, 2014
3-5:00 p.m., ROOM 419

PRESENT: Santanu Bandyopadhyay (EVP), Bernadette Dando (Assoc Students), Phil Dykstra (DirInstRes&Plng), Darlene Fishman (DMA), Jolena Grande (AcSen), Rod Lusch (CSEA), Bob Simpson (Pres), Tina Johannsen (UF), Gary Zager (AcSen), Sam Russo (ADFAC), Gail Smead (CSEA), Karen Cant (VP)

ABSENT: Arnette Edwards (CSEA), Ivonne Orduno (Assoc Students), Randa Wahbe (UF)

GUESTS: -

RECORDER: Ty Volcy

REVIEW OF MINUTES

The minutes of the November 6, 2014 meeting were approved as corrected: replace "Karen Cant provided the following updates" with "Dr. Bandyopadhyay provided the following updates on Karen Cant's behalf".

PRESIDENT'S REPORT

Dr. Simpson provided the following updates:

- College
 - The College has started construction on the new marquee. "Crimes of the Heart" is closing up this weekend. The women's soccer and volleyball teams are in the playoffs. Dr. Simpson encouraged the group to try to attend a game as the teams are playing wonderfully.
- DCC
 - No report
- Board Meeting
 - Dr. Simpson stated that he presented the Institutional Effectiveness Report and Annual Report at the board meeting. Both reports were well received. The IER has changed significantly as it will now reflect the Student Success

Scorecard data outlined by the state. Dr. Simpson will discuss the achievement gap at the Leadership Team Meeting. UF and ADFAC presented reopeners at the board meeting, and negotiations are going forward. NOCCCD is trying to sell the La Habra property and has only received one bid so far. NOCCCD will consider negotiating for purchase of the property with the Fullerton Joint Union High School District as their local bond has recently passed. The retirement of Carol O'Brien will be effective Feb 2015, Fullerton College Fine Arts Dean Robert Jensen will retire at the end of the Academic Year, and Ned Doffoney will retire Feb 28, 2015. The Board voted to move forward with the Cypress College Mortuary Science BS program. Dr. Simpson noted that recommendations from governing bodies are not set aside lightly and that the Board took the recommendation for the Fullerton College BA program from DCCC into strong consideration; however they decided to support the Cypress College proposal. In the DCCC recommendation, there were four votes for Fullerton, three votes for Cypress, and one abstention. A requirement for the baccalaureate program is that a community college cannot offer a program offered by UC or CSU. There are currently nine CSUs that offer Criminal Justice programs. Fullerton College submitted a program for Law Enforcement. The DCCC voting ratio, Law Enforcement program submitted, support from faculty and students in the Mortuary Science program, and a host of other reasons contributed to their final decision. Dr. Simpson reminded everyone that it is our responsibility to ensure that our application is polished and that we do the work to support this very exciting opportunity. The President has contacted California State University, Fullerton and California State University, Long Beach requesting their support for the Cypress College Mortuary Science BS proposal. As of Nov 20, Measure J is five votes over 55% with votes still being counted from LA County.

EXECUTIVE VICE PRESIDENT'S REPORT

Dr. Bandyopadhyay gave the following update:

There has been a proposition to use a system from Leep Frog, a company that develops software for Ecatalogs. The College would need to review the software, check the compatibility and integration with Banner and DegreeWorks, and address any concerns that may arise. Leep Frog also offers a component that does curriculum; however the College will not use the curriculum portion now. The Leep Frog Ecatalog system will be evaluated with the intent to have updates to software and Ecatalog online by March 2015. The College is working with its AUHSD partners for Summer Boost programs. The goal is to get the College name out and hopefully sometime in the future offer Cypress College counseling classes at AUHSD venues. This would assist in informing high school students on how to enroll in the program and how to take advantage of the benefits of Summer Boost. There is a Summer Boost meeting on December 16 for faculty members who are willing to attend. Expenses will be covered for this meeting. Dr. Bandyopadhyay encourages faculty to attend and not take a complete hiatus from this process. Spring registration begins on

Monday. This will be the largest spring registration Cypress College has seen in years. The EVP's Office will closely monitor registrations and make course adjustments as needed.

VICE PRESIDENT'S REPORT

Karen Cant provided the following updates:

- Planning and Budget Committee Update

The following funding recommendations were presented:

- A recommendation for \$207,000 to fund English Success Center and Math Learning Center. These programs are related to Title V and as they approach the last year of Title V grant they will not have enough funds to continue the program in Spring 2015 unless services to students are drastically reduced. The request includes \$172,000 directly for the English Success Center and Math Learning Center, \$20,000 to maintain Smart Thinking online tutoring, and a little over \$14,000 to temporarily and voluntarily increase the contracts for the classified employees in that area. This recommendation had unanimous support from PBC. Money for this recommendation could come from carry over funds and other campus one-time funds that have not been previously allocated.

PAC unanimously supported funding the recommendation

- A recommendation for \$5,500 to go toward the Puente annual trip to Northern California to visit college campuses. This is a follow up recommendation as the original was submitted to PAC on November 6. PAC placed initial recommendation on hold for further review. Requested Puente to contact International Students Program and see if they can collaborate to share the expenses for this project. Puente has contacted ISP and was informed that ISP would have their Northern California trip every other year; therefore ISP will not be taking a trip this year.

PAC unanimously supported funding the recommendation

INSTITUTIONAL PLANNING AND RESEARCH REPORT

Phil reported that the three Direction Chair Committees are moving forward and have had their first meeting. The three committees are: Direction A - student success, Direction B - institutional excellence, Direction C - strong community connections. Each committee has discussed the goals and objectives as well as items related to the Strategic Planning fund. \$100,000 is allocated to the Strategic Planning fund each academic year allowing proposals to be put forward. There are currently four proposals in the queue: Nursing division to expand their clinical simulations program, SEM to create math videos on concepts that students find challenging, anatomy and physiology in relation to a study room, and a proposal to Direction C for partnerships with high schools that do not offer auto tech programs. The proposals will go through the appropriate review process.

ACADEMIC SENATE REPORT

Jolena Grande reported that Academic Senate discussed students using instructional space without faculty supervision at their last meeting. Dr. Simpson was in attendance and shed light on the matter. A subcommittee has been formed as a result of the conversation; their first meeting will be on Nov 26. The ASCCC fall Plenary attendees voted to review a different curriculum inventory software program. The Educational Plan Initiative Group presented information on options colleges might adopt that could replace software programs like DegreeWorks. The Common Assessment Initiative is still going forward. There is also an Online Ed Initiative that has the potential to replace BlackBoard should Cypress College decide to opt in. The Online Ed Initiative will also include an exchange system. This system will allow students to enroll in classes at various colleges. The campus hosting the class would get the enrollment and the student's home campus would still retain the graduation. It was suggested that the exchange could open up the possibility for colleges to host upper general education courses that would be beneficial to students once the BA pilot programs are in effect. These are all technology initiatives that the College will be able to opt into that could provide cost savings.

ASSOCIATED STUDENTS REPORT

Bernadette reported that the Thanksgiving food drive baskets will be distributed the week of November 24. The donations received from the food drive will be given to students, foster students, veterans, and the homeless. A.S. will be hosting Finals Fuel from Nov 9 to Nov 11. Students with A.S. stickers will be able to receive free scantrons, snacks, pens, pencils, etc. at the Finals Fuel event.

CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA) REPORT

Rod shared that CSEA elections took place and they will have a full e-board. Rod has been elected as President and Gail is now the Communications Officer.

UNITED FACULTY REPORT

Tina stated that UF has formed an Election Committee for the elections taking place in Spring. The 2015/2016 academic calendar went into negotiations and it has been agreed on that Veterans Day will be observed on Wednesday, November 11, 2015 aligning with the actual National Holiday date.

ADJUNCT FACULTY UNITED REPORT

No report.

DISTRICT MANAGERS ASSOCIATION REPORT

Darlene shared that DMA's fall festivist will be on November 21.

OTHER

Bob reminded everyone that the Leadership Team meeting will be on November 21 and the PAC meeting on December 18 will be cancelled.

The meeting was adjourned at 4:05 pm.