

**CYPRESS COLLEGE  
PRESIDENT'S ADVISORY CABINET  
Approved Minutes**

**December 03, 2015  
3-5:00 p.m., CCCPLX-419**

**PRESENT:** Bob Simpson (Pres), Santanu Bandyopadhyay (EVP), Karen Cant (VP), Jolena Grande (AcSen), Bryan Seiling (AcSen), Angelyn Garcia (Assoc Students), Rae Gelvin (Assoc Students), Rod Lusch (CSEA), Donna Landis (CSEA), Tina Johannsen (UF), Darlene Fishman (DMA)

**ABSENT:** Phil Dykstra (DirInstRes&Plng), Vacant Seat (ADFAC)

**GUESTS:** -

**RECORDER:** Ty Volcy

**REVIEW OF MINUTES**

The minutes of the November 19, 2015 meeting were approved as submitted.

**PRESIDENT'S REPORT**

Dr. Simpson provided the following updates:

College

- On December 1, 2015 ACCJC was supposed to take action on the College substantive change. The College has not received any updates from ACCJC at this time.
- The College Professional Development Committee is involved in an ongoing process of reviewing and funding requests from those who apply to attend conferences using Professional Development funds. The Committee presented 14 requests to Dr. Simpson totaling \$7,750.
- The Bond Oversight Committee meeting was held at Cypress College. Karen Cant and Dr. Simpson took Committee members on a tour of the campus and highlighted upcoming Measure J Construction project sights.
- The Anaheim Union High School District Board of Trustees approved Cypress College to offer Counseling 140 classes at the following high schools: Cypress High School, Kennedy High School, and Western High School.
- The Library and LRC will be open until 11pm during the College finals period.

DCC

- The last DCC meeting was on Monday, November 23, 2016. During this meeting they discussed the process for disseminating information.
- There was an engaged discussion about the proposed extended day funding model. Although the group did not come to a unanimous agreement, the discussion remained professional and everyone was given the opportunity to share their opinions. The College did receive assurance that the model can be revised going forward.

Board Meeting

- The last Board Meeting was on November 24. Fullerton College Interim President, Dr. Schulz presented their Annual Report and Institutional Effectiveness Report.
- The Thermal Energy Storage/Chiller Plant Project was on the Board Agenda as an informational item and will be brought back for voting at the December 8 meeting.
- The agenda item for the SSSP Plans have been submitted to the state. Board approval was not required for the SSSP Plans. The Student Equity Plan was submitted for review and will be voted on at the December 8 Board meeting. If approved, the Student Equity Plans will be sent to the state.

## **EXECUTIVE VICE PRESIDENT'S REPORT**

Dr. Bandyopadhyay's provided the following updates:

### Enrollment / FTES

- Dr. Bandyopadhyay updated PAC on the number of sections offered and FTES at both Cypress College and Fullerton College. The College is currently on target and looking at a 1% growth for next year. 50% of available seats for spring are taken at this time.

### Comprehensive Master Plan Revisions

- The current Comprehensive Master Plan was completed in 2011 and now contains outdated information. Minor revisions will be made to the Comprehensive Master Plan to align it with changes that have been made at the College.

### Student Success Conference

- The Student Success Conference will take place in March 2016 in Sacramento. Santanu stated that faculty involvement is beneficial and he will work with Deans to get substitutes for faculty members who would like to attend. SSSP funding will support the needs for the trip.

## **VICE PRESIDENT'S REPORT**

Karen provided the following updates:

### Planning and Budget

The following recommendations were presented for review:

- A recommendation from PBC for \$10,760 to cover travel arrangements needed for the development of the baccalaureate pilot program. This request comes from the Health Science Division.

PAC unanimously supported the recommendation

### Facilities Update

- The proposal for a new SEM building will be presented to the Board of Trustees at the next Board meeting. The College has done its due diligence and the recommendation from the campus architects (DLR Group) and the College is to build new.
- The hiring process for the Campus Capital Manager is complete and Susan Rittel was selected for the position. She will be on the next Board Agenda for approval and is scheduled to start on January 4, 2016.

### LOA Report

- The Legislative Analyst Report was given with projected budget updates for next year. There could be as much as \$250M of additional one time funds coming to the Community College system. Karen estimates that of this amount NOCCCD could receive approximately \$10M. By projecting into 2016/2017 there could be \$396M in new on-going funds. This could mean that NOCCCD receives approximately \$15M of those funds. Most of the increases of available funds are related to income taxes as employment rates have gone up. COLA is proposed at 1.99% and the Governor's Budget for 2016/2017 will be released mid-January.

## **INSTITUTIONAL RESEARCH AND PLANNING REPORT**

No report.

## **ACADEMIC SENATE REPORT**

Jolena stated that the Distance Education revision and conference will be discussed at the next Academic Senate meeting.

## **ASSOCIATED STUDENTS REPORT**

Angel shared that Associated Students will host their annual Finals Fuel event next week. During this event they will give out free coffee, snacks, and scantrons. Associated Students are also aiming to attend a conference in Washington DC during spring 2016.

## **CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA) REPORT**

No report.

## **UNITED FACULTY REPORT**

Tina advised that there will be a joint United Faculty and Academic Senate meeting at Fullerton College on January 28.

## **ADJUNCT FACULTY UNITED REPORT**

No Report.

## **DISTRICT MANAGERS ASSOCIATION REPORT**

Darlene informed everyone that the DMA holiday party will be on December 4, 2015. She also advised that DMA representatives were involved in two focus groups and worked with the District Professional Development Committee to develop a leadership program. This program would be for those who work for NOCCCD and believe that they may want to advance within the District. Human Resources is very supportive of this program.

## **OTHER**

PAC voted that the originally scheduled meeting on December 17, 2015 be canceled since school is not in session.

The meeting was adjourned at 4:16pm. The next PAC meeting will be on February 04, 2016.