

**CYPRESS COLLEGE
PRESIDENT'S ADVISORY CABINET
Approved Minutes**

**February 11, 2021
1:00 p.m. Zoom Meeting**

PRESENT: JoAnna Schilling (Pres), Eileen Haddad (DirInstRes&Plng), Alex Porter (VPAS), Craig Goralski (AcSen), Damon de la Cruz (AcSen), Paul de Dios (VPSS), Zola Aponte (CSEA), Temperence Dowdle (CSEA), Lisa Gaetje (DMA), Marc Posner (DirCampCom), Lee Douglas (VPI), Joe Vasquez (CSEA), Angela Haugh (CSEA), Nicolette Garcia (Assoc Stud), Loyal Lebdeh (AdFac) Christie Diep (UF),

GUESTS: Virgil Adams – DEI Presentation

RECORDER: Kristi Valdez, Executive Assistant III

REVIEW OF MINUTES

The committee approved January 28, 2021 minutes with no corrections made.

COMMITTEE PRESENTATION

Dr. Schilling and Virgil Adams presented an update on DEI covering how the DEI Committee has evolved including a change in name, review of goals, and adding equity as a core value. They also went over the oversight areas of the DEI committee and the recent implementations including the common book series, work on an equity definition and joining the Community College Equity Leadership Alliance last year. The creation of equity spaces on campus including the upcoming Legacy space, Puente space and gender-neutral bathrooms were also reviewed.

PRESIDENT'S UPDATE

JoAnna shared that over 50 people are currently participating in the Camino Virtual Challenge and an additional 50 spots are still available. If more people are interested beyond the 50 currently available, the college will pay for it. An optional fundraiser to this challenge has been added with every dollar raised going directly to student relief.

JoAnna also provided a COVID update. People have been asked to register for a COVID vaccination appointment through the Othena app. Cypress College has also requested from the county that our campus be a testing pod. The ability to have nursing students administer the vaccinations for clinical hours has been discussed. A COVID Town Hall meeting is being planned to allow people the opportunity to ask questions and get information from people who have already been vaccinated. The town hall meeting will be taped so those who are unable to attend can view it later.

COVID vaccinations are not mandatory at this point because this is an emergency vaccination. JoAnna reminded everyone that Debbie Simes-Marriott should be contacted for employee/student positive tests or to answer any questions you may have. She will also be doing the contact tracing if that needs to be done, based on your unique situation.

Cypress College has contracted with Exceltox Laboratories to provide PCR testing for our athletes and health science faculty and students who are going on clinical sites. JoAnna commended Wes Curtis, Scott Tucker, and Rick Rams for putting together extremely tight and impressive protocols to keep our athletes and our employees safe. The athletes will be getting antigen testing every day and PCR testing once a week, or more if for any reason the antigen testing shows a positive indication. The antigen testing will also help us balance any concerns about a false negative test through the PCR. We are confident that we have a system in place that will also help our Health Science faculty get their testing much more conveniently now that somebody will be administering those tests on campus.

VPAS UPDATE

The Chancellor has set aside money for each of the colleges for diversity equity and inclusion activities – Cypress college was allocated \$145,000. Preliminary allocations were discussed at PBC in order to get their feedback and recommendations for the funding. Concern was expressed about items coming forward that were just dollar allocations versus not understanding the breadth of the hours or the outcomes, faculty contracts, how stipends were paid out, etc. One of the recommendations was to identify the total need for these areas and, if need be, go back to the district and ask for more funds to fully fund the program or at least eliminate what the need is for these specific areas. Alex said the recommendation from PBC at this point is to move ahead with the authorization to spend the \$90K for the mental health support and that the other components of the initial proposal would be held back. A vote was held to approve the \$90K funding for racial trauma mental health counseling. PAC approved this recommendation. Craig expressed the need to make the community aware of the counseling available and the value of mental health counseling in general.

VPSS UPDATE

Paul de Dios said that Student Services, together with District Director of Grants Lisa King, are in the process of putting together two grants: A Mesa grant and an educational talent search grant. A National Science Foundation grant in support of the stem program has already been submitted.

Paul said the departure of Rick Rams has given him the opportunity to put together a work group to look at the dean of student services position and the entire Student Services organizational structure. He will be reaching out for names of representatives to provide recommendations on this realignment.

VPI UPDATE

Lee Douglas said the kinesiology and athletics portion of Rick Rams position remains in Instruction. An interim dean will be hired for six months. The posting for this job closes on the February 19. The committee has already been formed and will be conducting interviews in early March, so he anticipates having someone in that

position fairly soon. The student services component will not be considered within this new position.

INSTITUTIONAL RESEARCH AND PLANNING REPORT

Eileen Haddad brought the Guided Pathways Scale of Adoption Assessment back to the group for approval. It was voted on and approved with no additional changes.

ACADEMIC SENATE REPORT

Craig Goralski said at the last Senate meeting curriculum committee bylaws revisions were considered. The dedicated effort to amplify the adjunct voice in curriculum decisions will be discussed at today's meeting. They also reviewed the Cypress College RSI policy, Zoom guidelines, and COVID 19 protocols, policies and procedures. The fall 2020 students' survey results were disseminated. One of the key takeaways was that the learning environment for our students is in flux and access to the things they need at home for a suitable learning environment is still a concern. Faculty needs to be aware of these issues and be flexible in their approach.

At today's meeting, the Senate will be finalizing the curriculum committee bylaws. Stephen Estrada and Angela de Dios are going to present a social sciences coaches update covering the role of the coaches in the Guided Pathways effort in general. Senate budget and expenditures will be reviewed. Senate is also going to start the discussion of the Faculty code of ethics, which was identified in our last interactions with ACC JC.

Craig expressed his concern about the oversized amount of discussion and oversight on a faculty request for equipment at the board meeting. In regards to the faculty request for equipment, JoAnna said that she and Alex have been contact with them to make sure that we make a recommendation from our faculty for why they need something versus the cost.

Craig also stated that Trustee Bents' behavior continues to be a concern. This topic will be added to the agenda for the next PAC meeting for further discussion on a response from the Cypress campus and the role of PAC.

ASSOCIATED STUDENTS REPORT

Nicolette Garcia provided the Associated Students Report. There are two new members for the Associated Students executive board. Sydney Pike who is one of our senators is our new executive vice president. Also, Harley Tran is the new vice president of fiscal affairs. They will also be advertising for upcoming elections.

Krista Chavez came to one of the last A.S. meetings and presented the Better You goal setting app, which is now available for students for free.

Nicolette also shared the registration link for the food bank and the food distribution that happens every week on Wednesday.

ADJUNCT FACULTY UNITED REPORT

Tonya Cobb has transitioned off as our adjunct faculty rep and has been replaced by Layal Lebdeh. She reported that there will be a monthly community action event for members on February 25 to learn more about our union and how to get involved and fight for better education and community. The meetings provide space for discussion and questions and are facilitated by our membership committee. These meetings are great way to know our organizers and members. If you're not a member, let us know and we'll sign you up. Please remember you can wear a red T-shirt red shirt for solidarity. The next adjunct faculty executive board meeting will be on February 26, 2021.

CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA) REPORT

Temperance Dowdle said the next CSEA meeting is on February 17, so a CSEA report was not available.

UNITED FACULTY REPORT

Christie Diep said they would be negotiating the MOU for summer and fall 2021 in the coming month and are currently gathering information from members to get their concerns. They are waiting on the district to get back to them on the academic calendars. There will be a retiree benefits meeting in March. Christie also expressed that she was very uncomfortable by the way our student trustee was disparaged at the board meeting and feels it is a bad representation of our district.

DMA (DISTRICT MANAGERS ASSOCIATION) REPORT

Lisa Gaetje said they have been solicited for DMA representatives for the chancellor's hiring committee. The board policy requests a manager from all three sites and district. Four DMA members in total will be serving on the Chancellor's search committee. Lisa also shared similar concerns regarding Trustee Bent.

ACTION ITEMS: Kristi will send the DEI presentation to PAC members.

Meeting adjourned at 2:46 pm.