

**CYPRESS COLLEGE
PRESIDENT'S ADVISORY CABINET
Approved Minutes**

**October 24, 2019
1:00 p.m. - 3:00 p.m., CCCPLX-419**

PRESENT: JoAnna Schilling (Pres), Eileen Haddad (DirInstRes&Plng), Carmen Dominguez (VPI), Alex Porter (VPAS), Zola Aponte (CSEA), Craig Goralski (AcSen), Katy Realista (DMA), Paul de Dios (VPSS), Marc Posner (DirCampCom), Presten Jiminez (Assoc Stud), Christie Diep (UF), Jason Thibodeau (AcSen), Angela Haugh (CSEA); Joe Vasquez (CSEA)

ABSENT: Tonya Cobb (AdFac); Temperence Dowdle (CSEA)

GUESTS: Kathleen Reiland

RECORDER: Christina Mix, Interim Executive Assistant III

REVIEW OF MINUTES

The committee approved the October 10 minutes.

COMMITTEE PRESENTATIONS

Kathleen Reiland presented on Strong Work Force projects and funding. Each program in CTE group has its own website. They are tracking the funding to make sure it is all used before they lose it. The CTE classes are growing quickly. So what they are doing is actually working and the other colleges are now copying Cypress.

PRESIDENT REPORT

Dr. Schilling shared that the OC United way would like to partner and fund a mural on campus that helps bring awareness about homelessness. She asked the committee if there were any concerns that should be considered before responding to OC United Way. This is just in the discussion phase and is open to suggestions. One idea is to use the brick wall that is on the backside of parking lot #9 so it is viewable by the swap meet. Christie suggested the backside of the gym wall that is up high away from possible graffiti. Joe agreed that from a facilities perspective, that may be a better location.

JoAnna shared the Board of Governors Sustainability Goals for all campuses. The Cypress Sustainability committee has been formed and the first meeting is scheduled for Monday, December 2. The group will come up with campus

sustainability goals. The list she shared is more California driven and can be used as a guideline. They have outlined 7 goals set for 2025 - 2030.

JoAnna and Alex are working with the furniture vendor to redesign some spaces for students on campus and that includes Humanities. Language Arts and Social Science will have committee meetings to discuss and provide feedback. Christie asked if the doors to the classrooms could be relocated for the sake of noise carrying into classrooms. Presten visited some other schools to get some good ideas of how they create good student study spaces. Craig pointed out that Legacy and Puente would like to ask that their request for a specific space does not get overlooked when creating these student study spaces. Also, this all will be communicated to the EFMP group. JoAnna pointed out that the Science building will also be a good usable space for students once they move into the new Science building. JoAnna would like to include a new faculty center of excellence added to the Complex 4th floor and is discussing with the architects for future planning. Christie asked if faculty would have access to the stairs from the 2nd floor.

Faculty Prioritization Ranking – JoAnna and Carmen think that there should be a nursing position on this list. Otherwise, the ranking seems solid and Fred confirmed that we will be able to hire 13 positions and maybe one or two more. Craig asked if it's ok to share this with Faculty. JoAnna agreed that it was ok to share with Senate. The timeline will be starting soon. By next week this should be finalized and they can begin preparing the hiring committees. They will be hiring 18 total in the district, 13 for Cypress and 5 for Fullerton and possibly 1 for NOCE. The reason it was split this way is because of data. Craig would like to be involved with the prioritization process going forward that includes a rubric that defines the way the ranking is going to go. JoAnna asked if he would like to put together a small committee that would be part of the conversation to decide how we need to do this. The committee should include Brian, Craig, Eileen, Carmen, JoAnna to begin with.

Please join us for Thirsty Thursday tonight at 4pm. This was a request that came from Managers at the retreat. The goal is to provide a place for people to hang out and get to know each other on a personal level. We are having hot cider and snacks. We will have several more events throughout the year.

November 1st event in the Theater Lobby will be very important to attend and provide feedback from all groups. The point of this is to support the guided pathways work. She would like the department coordinators to be present. Zola wanted to know if they needed to RSVP. JoAnna asked if everyone could RSVP and we will send out another email blast to everyone so the message is clear.

VPSS REPORT

Dr. de Dios reminded the committee that Conect2Cypress event is Tuesday, November 5 featuring Majors2Careers beginning at 8:30am with a resource fair until 1:30pm. There will be 800 high school students on campus. Wear your free t-shirts that will be delivered to you soon. They are providing lunch from Habit burger food trucks. November 7th is the Transfer & Graduation fair from 10a-1p and also the Veterans day recognition event from 12-12:30p.

VPAS REPORT

Alex Porter had no update at this time.

VPI REPORT

Dr. Dominguez thanked the entire faculty for their hard work. With a special thanks to Jackie & Silvie for the online catalog. The printed catalog will come out in the next 28 days. It was the first time it's been updated in 3 years.

INSTITUTIONAL RESEARCH AND PLANNING REPORT

Dr. Eileen Haddad shared a slide titled "Enrollment Swirl" between Cypress & Fullerton. This report summarizes the number of students attending both Cypress & Fullerton College, as well as the op enrolled Fullerton College courses and residence zip codes among students attending both colleges. This information is in response to questions from the last PAC meeting. Distance Ed does contribute to the students taking courses at both schools. JoAnna is looking at this information in a similar way with evaluators to define the barriers for students.

ADJUNCT FACULTY UNITED REPORT

Tonya was not present.

DISTRICT MANAGERS ASSOCIATION REPORT

Katy Realista shared that the DMA had their Fall business meeting last Friday, October 18th at the Holiday Inn, Buena Park. The CEO's presented on what is going on with each of the campuses. They had a nice breakfast and a conversation about collective ownership for the benefit of the entire group.

ACADEMIC SENATE REPORT

Craig provided the following update: At the last Senate meeting they heard a presentation on Strong Work Force. Craig attended the ASCCC meeting (Academic Senate for California Community colleges) that met at San Diego Mesa College which is a beautiful facility. The president of ASCCC and the state chancellor were there. The resolutions coming forward are not controversial. The stuff coming out of the area meetings are pretty safe items. At the next Senate meeting they will have a Civitas update from Lisa Gaetje and a brief discussion on EFMP but waiting for the results of the survey to come out.

ASSOCIATED STUDENTS REPORT

Presten Jimenez shared the following: They have two new charging stations for Associated Students. They are attending a conference in Sacramento; they leave tomorrow at 4:00am. They are looking at the bylaws that need some updating. They had an AS Town Hall yesterday and they required all students to fill out a survey before getting their free food. They had a very strong survey support from students as far as paying a small fee for an OCTA bus pass. The 1st year would

be free and the 2nd year would be a fee of \$2.50 per student. We would have to commit to OCTA for 3 years. There will be more to come on that later.

CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA) REPORT

Temperance Dowdle provided the following update in writing: October marks the first call of nominations for 2020 chapter officers. There will be another call at the November meeting. CSEA is bringing training to all classified staff on knowing your rights. There will be five sessions to give all classified staff the opportunity to attend. The schedule for Cypress is November 8th 5:30p-7:00p in Complex 414 and November 20th 11:30a-1:00p in Business Room 203. CSEA and the district are in discussing offering professional development to classified employees, with the trainings spanning 2 years to receive a certificate. Trainings will be offered on all sites on a rotating basis, likely on Friday's. Reminder to classified employees to continue to provide input for EFMP. The CSEA holiday party will take place on Saturday, December 14th from 3:00p-5:00p at Rodrigo's Mexican Grill.

UNITED FACULTY REPORT

Christie Diep shared that the UF is meeting with the district Monday. The 18/19 contract needs to be closed. After Nov 12 they will be looking at 19/20. Linda & Christie attended the new faculty orientation and presented on tenure review. It was very positive. Wants to get the faculty hiring committee process out there.

ACTION ITEMS:

OTHER

The meeting adjourned at 2:40 pm