

**CYPRESS COLLEGE
PRESIDENT'S ADVISORY CABINET
Approved Minutes**

**December 10, 2020
1:00 p.m. Zoom Meeting**

PRESENT: JoAnna Schilling (Pres), Eileen Haddad (DirInstRes&Plng), Alex Porter (VPAS), Craig Goralski (AcSen), Damon de la Cruz (AcSen), Paul de Dios (VPSS), Zola Aponte (CSEA), Temperence Dowdle (CSEA), Lisa Gaetje (DMA), Marc Posner (DirCampCom), Lee Douglas (VPI), Joe Vasquez (CSEA), Angela Haugh (CSEA), Josh Boyton (Assoc Stud), Tonya Cobb (AdFac) Christie Diep (UF),

ABSENT: Nicolette Garcia (Assoc Stud),

GUESTS: Fola Odebunmi - Black Lives Matter Oversight Taskforce Presentation

RECORDER: Kristi Valdez, Executive Assistant III

REVIEW OF MINUTES

The committee approved November 12, 2020 minutes with no corrections made.

COMMITTEE PRESENTATION

Fola Odebunmi attended as a guest and presented a Black Lives Matter Oversight Taskforce presentation. Fola covered the BFS Task Force and the 6 sub – committees. She also went over the Black Lives Matter Taskforce Recommendation Report highlighting several areas and discussed the goals, partners and allies of the taskforce.

PRESIDENT'S UPDATE

Dr. Schilling covered the strategic plan fund including what it is and how to apply. Dr. Marshall would like the funds to go toward DEI efforts in the District this year. Dr Schilling reviewed the nine proposed actions and initiatives for Spring 2021 and AY21-22. \$35k has been allocated to Fullerton and Cypress for the spring and additional \$110K for the following year. The floor was opened to ideas for prioritization. Craig suggested that we allocate money for several years instead of one-time funding. JoAnna said the funds are being allocated for this year, but Fred Williams will let us know if this allocation will occur again in following years. These recommendations will be going to CBF and DCC to consider and then back to PAC for distribution.

Faculty prioritization was discussed. There was a general argument from Craig that the process was not followed and faculty input had been diminished. JoAnna

responded that the process as currently identified was followed and she reminded the committee that she had advocated for more faculty participation since she became president, resulting in more faculty hiring the past two years. Dr. Schilling stated this year was an entirely different year for prioritization due to being well over the FON and that we encourage a more clearly identified process going forward. Dr. Douglas reiterated we will have processes in place and the new subcommittee will work on clarifying this process.

VPAS UPDATE

Alex Porter went over the CARES Act funding opportunities, providing an update on where we are today and how we are spending the funds. Out of \$3.5M allocation of CARES Act funding, to date we have identified \$3M in allocations. \$434K in funding is still available and can be applied to student aid related activity. Craig suggested that before we allocate this funding to the six suggested areas, we need to be sure instructional needs of faculty, staff and students has been met. Lee Douglas will reach out to faculty and staff to see what their needs are. Alex stated that the deadline for expenditures to be completed is May 1, 2021, however we need to identify use of the funds by late January or early February. JoAnna, would like to bring this proposal back to first the PAC meeting in February with how funds are going to be used with dollar amounts attached to each suggested area and a plan for how we are going to get the funds into students' hands. PAC agreed with this approach.

VPSS UPDATE

Paul de Dios shared an overview of Starfish which is a collaborative effort between staff and Student Services that allows quick intervention and referrals for students needing support. Students will be able to ask for help and it will direct them to the right campus resource. A workgroup, consisting of Guide Pathways, completion team members and faculty, will be determining what we want from Starfish (early alert process, predictive analytics, kudos, etc.). The contract will be reviewed in late spring and Starfish is expected to start in July.

Paul also noted that Frank Harris from SDSU will be the keynote speaker for the Student Services kickoff meeting on February 11, 2021.

VPI UPDATE

Lee Douglas reported that enrollment overall is down across the state of California. CC enrollment for Spring 2021, compared to last year at the same time, is down 15.7%. Headcount is down 15.2% and fill rate is down 10.3%. This is down further than we have been in previous years. Student Services is working on getting students registered and enrolled. They are hoping to see an uptick in enrollment soon.

Lee also covered the Winter Cultural Curriculum Audit. He said that 15 members of our faculty will be partnering with LBCC on their Winter Cultural Curriculum Audit. The focus is on increasing equity and student success. He said that LBCC has seen the success rates go up after this training, particularly for students of color. LBCC has given us open access to all of their materials which will be brought back to share with our faculty at-large.

INSTITUTIONAL RESEARCH AND PLANNING REPORT

Eileen Haddad reviewed our Institution-Set Standards which focus on five areas of student achievement. Concerns were expressed about the methodology used to set the standards. JoAnna explained that the Institution Set Standards are simply a way for ACCJC to see if we are living up to a minimum standard. Our own strategic goals are our internal process and where we can strive for higher. The Institutional Set Standards were approved by PAC.

Eileen covered the Guided Pathways Scale of Adoption Assessment, which is a required update to the state on our implementation of Guided Pathways to get funding. This assessment needs to be completed by March 1, 2021. Lisa and Ruth will be taking the lead on coordinating the completion of this assessment. They will have a draft completed by January 18, 2021. Craig asked that Lisa and Ruth communicate with him over the break about presenting to Senate. He feels they need some additional context prior to voting on approval.

ACADEMIC SENATE REPORT

At the last Senate meeting, Craig stated that the academic probation and dismissal were communicated to Paul through a couple motions that were passed. The Academic Senate sent the Board a statement supporting Fullerton students relating to the actions of Trustee Bent. Craig also stated that Peter will be coming to present Zoom capabilities to them in the spring. At today's meeting, the Senate will be discussing further their resolution in support of the BLM Taskforce Recommendation Report with a second reading today. Ruth will also be giving a Professional Development update about dual-enrollment. The Senate is also considering a bylaws revision coming from the curriculum committee.

ASSOCIATED STUDENTS REPORT

Josh Boyton attended in place of Nicolette Garcia to provide the Associated Students Report. The first post-election townhall was held on November 13, 2020. ASB are putting together a semester wrap up video and participated in the Wednesday Wellness event. Associated Students also sent support to Fullerton students in regards to the actions of Trustee Bent. Other things being worked on for next semester include a COVID Resource Fair and recruitment for Spring.

ADJUNCT FACULTY UNITED REPORT

Tonya Cobb shared had no report for ADFAC.

CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA) REPORT

Temperance Dowdle shared that CSEA is continuing to take nominations for E-Board, and elections will be held this month before the break.

UNITED FACULTY REPORT

Christie Diep said the TA was ratified by the membership at 93%. They are thankful for Chancellor's involvement with CTA to get this done. It includes a significant structural change in that faculty will now be provided with a contribution to medical dependent coverage. That will help us in so many ways including recruiting, hiring, and retaining.

DMA (DISTRICT MANAGERS ASSOCIATION) REPORT

Lisa Gaetje had no report.

ACTION ITEMS: None

Meeting adjourned at 3:00 pm.