

**Cypress College
Planning and Budget Committee
Approved Minutes of May 15, 2014**

Present: Santanu Bandyopadhyay (EVP), Karen Cant (VP/Chair), Philip Dykstra (Dir, IR & P), Jolena Grande (AcSenate), Rod Lusch (CSEA), Grace Suphamark (CSEA), Gary Zager (AcSenate)

Absent: Raul Alvarez, Jasmine Lee (Assoc Students), Mark Majarian, Patipat Suttiworasagoon (Assoc Students), Randa Wahbe (UF),

Resource Advisors: Dr. Joyce Carrigan, Paul de Dios, Steve Donley, Rebecca Gomez, Yongmi Han, Mike Kavanaugh, Richard Rams

Recorder: Carol Ridley

1. **Minutes**

The Minutes of May 1, 2014, were approved as written.

2. **Local Bond Discussion**

The Board of Trustees will have until August to make a decision on a Bond initiative. Karen asked if the PBC would support the Bond initiative for November. It was agreed informally that staff/faculty generally support the idea of a Bond.

Karen asked if there was any opposition to the Bond and another member stated that he had not heard of any opposition to the Bond from any employee, staff or faculty at this time.

3. **Legacy Update**

The Black Faculty and Staff Association meet one Friday a month. Last Friday Dr. Simpson, Dr. Bandyopadhyay and Karen Cant attended the meeting. This group includes members of the Legacy Advisory Committee. Discussion centered on the future of the Legacy Program.

A proposal to work over the summer was discussed, but has not been submitted yet for review.

Karen also stated Dr. Simpson wants to see student input. A PBC member stated several students were being interviewed on the Legacy program by a program representative from CSUF.

3. **Budget Updates**

Karen noted that instructional equipment funds have been deleted in the Governor's May Revise.

STRS increases are part of Governor Brown's proposal. Karen discussed Gov. Brown's proposal with the PB Committee and briefly went over the proposal:

- Address the "state share" as \$20 billion, by increasing the state's contribution from 3% to 6.3%.
- Address the "employer share" as \$42 billion—including those of community college districts—by increasing the employer rate from 8.25% to 9.50% in 2014-15, and by an additional 1.6% increase each year between 2015-16 and 2021-22 (to 19.1%).
- Address the "employee share" as \$12 billion, increasing the employee rate from 8.0% to 9.2% in 2015-16, and to 10.25% each year after. Newer and future employees subject to the pension reform measures of 2013 (Public Employees' Pension reform act, or PEPRA) would pay an employee contribution of 9.21%.

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5. One-Time Budget Requests

Karen reviewed and discussed the items highlighted in red on the One-Time Budget Request spreadsheet with the PBC members.

Items mentioned:

- Fine Arts classroom technology costs have been refined and classrooms prioritized.
- Social Science request to purchase televisions for classrooms - recommend they speak with the Fullerton program that just removed them.
- Technical upgrades – A proposal has been submitted for a 3 year wireless “phase-in” to alleviate upfront costs.
- There is no change to Career Tech.
- Two Physical Education requests have been withdrawn because they conflict with the Master Plan.

Karen stated that a funding proposal will be recommended in August.

PBC members were in agreement with the revisions made for the One-Time Budget Requests spreadsheet.

6. Distance Education – Special Project Manager

Santanu stated that there has been a constant change of staff in the Distance Education Coordinator position. It has been offered internally on campus, but not a lot of interest has been generated. The next option is to advertise for a one year Special Project Manager. The approximate cost would be \$45,000 per year. PBC supports this allocation if needed.

The position requires the candidate to have extensive experience in Blackboard to maintain consistency for online classes. It is a challenging position and requires flexibility. Communication is critically important since they will be working with faculty and students on a daily basis.

7. Proposed Diversity Committee Changes

This is an information item. The Committee will be recommending to PAC that their scope be broadened.

8. Other

- Special Request for Funding
Topic: Sending 5 Academic Senate members to a summer Leadership Conference for training.
Cost: Approx. \$4,470

All were in agreement.

- Academic Senate - Faculty Awards
It was requested, that the general fund budget be increased to cover faculty cash awards. It was also noted that the Cypress College Foundation donates partial funding to help pay for the award. Discussion centered on the general funds not being an appropriate option for a cash award. It was decided that this topic should be discussed further during the PAC meeting later today.

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Before adjourning, Karen Cant thanked all the members of the Planning and Budget Committee for their participation and hard work during this past year.

Meeting adjourned at 2:00 p.m.