

**Cypress College
Planning and Budget Committee
Minutes of February 15, 2018**

Present: Santanu Bandyopadhyay, Emily Day, Phil Dykstra, Christina Johannsen, Rod Lusch, Bryan Seiling, Joe Vasquez

Resource Advisors: Michael Brydges, Yong Mi Han, Peter Maharaj, Mark Majarian, Rick Rams, Eldon Young

Guest: Treisa Cassens

Recorder: AeYoung Kim

1. Public comment on agenda items

No comments at this time.

2. Minutes

Minutes from February 1, 2018 were approved.

3. PBC/PAC Discussion – Emily Day

Follow up discussion regarding the PBC/PAC meetings was revisited. Emily provided a handout to the committee explaining the layout which included participants names in which many of the voting members are on both committees. Dr. Schilling feels there may be redundancy in having two meetings which have mostly the same attendees. She would like to continue discussion and find an efficient alternative. Further discussion shall be made throughout the Semester.

Items discussed:

- Different items are covered at each meeting
- Schedule restraints
- More time between 2 meetings which would give more time to think of the item at hand.
- Change to one meeting and add reports
- Stagger meetings weekly PBC to be held one week and PAC to be held the following week.

4. Budget Update- Emily Day

Governor's 2018-19 Budget Proposal was shared with the committee. Emily explained the Trailer bill language and highlighted differences in the formula framework FTES calculations 50% Base Grants, 25% Supplemental grant, and 25% Student Success Incentive Grants. Emily also noted that the District's Resource Allocation workgroup will be meeting on February 20th to discuss how to allocate the resources to NOCCCD's different units. As for the Cypress College budget, meetings will be scheduled with each budget manager as the Fiscal Year 2019 Budget is developed.

5. Guided Pathways- Santanu Bandyopadhyay

Santanu noted that the multi-year plan is being finalized with different teams. Not all 14 elements of the Plan are mandatory. Next meeting is March 2, 2018.

6. Distance Ed. – Treisa Cassens

Distance Ed Committee and DE Plan work group develops and recommends standards and policies to promote the quality, managed growth and sustainability of distance education at Cypress College.

Bryan Seiling spoke on Treisa Cassens behalf stating that membership of the Distance Ed. Committee and DE plan work group has been proposed. PBC approved the membership without changes.

7. **Other**

Rick Rams shared a PE follow up informational item which was already approved regarding the OPTI-FIT request to purchase 33 Keiser-M3 Indoor Cycle. Rick expressed the importance to act now in order to accommodate the 5-6 sections which will be available in the Fall Semester.

Meeting adjourned 2:39 p.m.