

**Cypress College
Planning and Budget Committee
Minutes of March 2, 2017**

Present: Santanu Bandyopadhyay, Phil Dykstra, Rod Lusch, Bryan Seiling, Grace Suphamark, Christina Johannsen

Resource Advisors: Richard Fee, Mike Kavanaugh, Rick Rams, Katy Realista, Yongmi Han, Mark Majarian,

Guest:

Recorder: AeYoung Kim

1. Minutes

Minutes from February 16, 2017 were approved as amended.

2. FTES Target- Santanu Bandyopadhyay

The FTES target is short districtwide and will lead to a deficit that will need to be addressed. Cypress is down approximately 500 FTES. Fullerton may have a larger deficit. The District is looking at reassessing its capacity to generate FTES through the districtwide enrollment management workgroup.

3. Resource Allocation Model for Extended Day- Santanu Bandyopadhyay

District is looking at creating a new funding model known as the push out allocation model where all funds are allocated to the colleges and the colleges pay the district for the services. This model is a proposal to replace the current EDFM.

Fred Williams wants to share this model with the campuses in the coming months and seek feedback before moving for implementation.

4. Classified Position Priorities- Santanu Bandyopadhyay

An updated ranking of collective scores for the classified positions was shared with the committee. The database was reviewed by the committee. The committee agreed on the ranking which will be sent to the President's Advisory Cabinet. The committee asked how many positions can be funded. The information was not available readily. Vice President Cant will be able to address the question in the future meeting.

5. Educational Master Plan Status- Phil Dykstra

The task force met regarding the English and English Reading programs. Those changes were taken to the last Academic Senate meeting but the meeting adjourned before any final approval. Updated timeline:

March 23, 2017-	The 2 nd reading will be finalized.
April 20, 2017-	Will go to the PBC meeting.
May 9, 2017-	Will go to the Board meeting.
May 23, 2017-	Will complete the Accreditation Final Report.

6. **PBC and PAC Evaluation- Phil Dykstra**

An evaluation will be created available and Phil encourages the committee members to complete the survey. Various components will be included. The initial draft of the evaluation will be April 20, 2017 with a meeting in May to determine what needs to be modified.

Institution-set Standards-Phil Dykstra

PBC will be charged with determining the institution set standards for the 2017 ACCJC annual report. Different methodologies will be presented at the Mar 16 meeting for the committees review and the standards will be set in advance of the ACCJC deadline of March 31, 2017.

7. **Other**

Mike Kavanaugh provided a handout to the committee regarding the Cypress College Tech plan. Located on the J drive. Committee members are encouraged to share any feedback at the next PBC meeting.

Meeting adjourned 2:00 p.m.