

**Cypress College
Planning and Budget Committee
Minutes of March 20, 2014**

Present: Santanu Bandyopadhyay (EVP), Karen Cant (VP/Chair), Jolena Grande (AcSenate), Rod Lusch (CSEA), Jasmine Lee (Assoc Students), Grace Suphamark (CSEA), Randa Wahbe (UF), Gary Zager (AcSenate)

Absent: Patipat Suttiworasagoon (Assoc Students,) Philip Dykstra (CSEA)

Resource Advisors: Raul Alvarez, Joyce Carrigan, Steve Donley, Rebecca Gomez, Yongmi Han, Mike Kavanaugh, Richard Rams, Paul de Dios, Mark Majarian

Recorder: Carol Ridley

1. **Minutes**

Item #6, the approved retiree privileges list has not been distributed yet. All other items for The Minutes of March 6, 2014, were approved as written.

2. **Budget Update NOCCCD**

Karen distributed the Preliminary Budget Assumption and briefly reviewed key areas. Committee discussed some of the highlights of the list. Karen discussed districtwide general funds proposed expenditures. A revised version of the budget assumption will be distributed in the summer.

FTES is on its current year target, and projected to be over target by 63 FTES. The 11,159.13 target is included for 2014/15. Santanu stated he is working on the gap in FTES between Banner and SPMS. He stated we are over budget in the Extended Day. Details will be provided when he has a resolution.

3. **Advanced Funding 2014-2015**

Karen stated that Academic Computing, Distance Education and Diversity requests have increased from the prior year.

It was recommended that funding for the Legacy Program be deferred until PBC has time to be updated on the Legacy Program status. It was suggested that the Legacy Coordinator attend a PBC meeting to answer questions regarding the program. It was asked how many are in the Legacy Program in 2013-2014. This past fall, there were 20 students who enrolled. There are 8 students identified for Spring.

It was asked if there are enough resources or the right resources to help the Legacy Program grow. The budget information will be shared at the next meeting.

PBC approved all advanced funding except for the Legacy Program. Legacy will be deferred until the April 24 meeting.

4. **One-Time Budget Requests – Orientation**

Santanu distributed to the Committee One-time Funding Data Sources document. He stated that the information would be accessible on the “J” drive to PBC. Flash drives with this information will also be distributed to the Committee. It was suggested to combine all the One-time Funding evaluations onto a single spreadsheet instead of using a separate sheet for each.

5. **Bond Community Meeting**

Karen stated that at last Monday's meeting, high profile community members attended to support the idea of a bond. Promoting areas in the Master plan will help with the approval of a bond. Still paying on the previous bond is part of the issue to move forward on a new bond, in particular, the SEM renovation and support for veterans.

Karen stated the group was created to address more public venues to raise awareness. The Board will decide whether to put a bond on the ballot in August.

6. **CIO/CSSO Meeting Information**

Santanu stated statewide enrollment was down from 2.6 to 2.1 million. Chancellor's office is trying to increase access by funding growth and improve success via student success initiative. Approach to providing instruction is being constantly reviewed to improve success. Many colleges have introduced pathways to help students more towards degree completion/transfer quickly. Santanu discussed moving students through Cypress College within 3 years improving access.

7. **Strategic Plan Fund Update**

Santanu stated that there is \$100,000 in the Fund. \$75,000 has been spent leaving approximately \$25,000. He informed the committee that the remaining \$25,000 will be spent to develop and implement a new energy and sustainable technologies program and to purchase a piece of equipment ("Dynatronics Solaris 709 Ultrasound/Electrical Stimulator") in order to bring current and to strengthen PE's "Physical Therapy and Sports Medicine" program.

8. **Other**

There were no additional updates.

Meeting adjourned at 2:40 p.m.