

**Cypress College
Planning and Budget Committee
Minutes of March 17, 2016**

Present: Amanda Aros, Raul Alvarez, Santanu Bandyopadhyay, Rod Lusch (CSEA), Bryan Seiling, Grace Suphamark, Jane Walker (sub for Jolena Grande)

Resource Advisors: Paul de Dios, Steve Donley, Yong Mi Han, Mark Majarian, Katy Realista

Guest:

Recorder: AeYoung Kim

1. Minutes

Minutes from March 17, 2016 were approved as amended.

2. Advanced Funding– Karen Cant

The committee was in support of the Advanced Funding items including the two safety that are considered high risk items. A few details mentioned by Karen: The theater doors currently have no locks funded per the agreement. A few items mentioned by Karen: The theater doors currently have no locks which allows for unauthorized student access. Diversity had a slightly higher request this year but the President would like it to stay the original budget.

3. IEPI/Institutional Set Standards – Phil Dykstra

The ACCJC annual report was accepted, March 31st with the standards set by the committee at its previous meeting. Phil then shared the IEPI Indicators- Year 2 handout which was broken down to Student Outcomes, Accreditation Status, Fiscal Viability, State and Federal Programmatic Compliance. The IEPI Goal Setting document was also shared with the committee. Phil explained that only 8 goals are required to be completed however schools can complete all 20 goals. Phil needs to know from the committee whether we should complete what is required or all 20 items along with 1 year and 6 year goals at the next meeting.

4. Special Request- Health Science and Foundation- Santanu Bandyopadhyay

The Committee supports the special request from Health Science for the amount of \$4208.00 for funding to cover the commission on Dental Accreditation/American Dental Association Annual Accreditation fees for the Cypress College Department of Dental Assisting and Department of Dental Hygiene (\$3,440.00), Mortuary Science annual accreditation fee (\$500.00) and Dental Office request for reimbursement for replacement for patient dental implant accidentally disposed of by Cypress College Students.

After a lengthy discussion, the committee will forward a recommendation to PAC for the special request from the Foundation in the amount of \$53,000.00 for the 50th Anniversary and Alumni outreach.

5. **One Time Budget Requests- PBC Orientation – Karen Cant**
Karen reminded the committee that the One Time Budget Request ranking is due by 5pm on April 19th. Phil walked the committee through the OTFR Database and distributed instructions on how to access the OTFR on the One Drive. The total cost \$6.5 million which is the highest total requested amount to date.
6. **DSS Science Lab Accommodation- Santanu Bandyopadhyay**
There have been some accommodation concerns the Science Labs with the DSS students. In order to assist students, the suggestion of having a Friday, 9:00am Science Lab for the DSS students would be beneficial. More discussion to follow.
7. **STEM Inst.- Santanu Bandyopadhyay**
In renewing the STEM grant, they will need to include renewing Yanet Garcia as Coordinator. There shall also be a Learning Communities component and the STEM grant will be able to help with funding. If the grant is not renewed, continuing Yanet’s assignment would require funding from general funds.
8. **Student Equity Summit- Santanu Bandyopadhyay**
Santanu introduced Ashley Griffith the Special Project Director, Student Equity. Ashley informed the committee that there will be a Student Equity Summit April 29th. Currently there are 32 signed up for the event with 15 of those being Faculty. Santanu shared that the attendance of faculty is strongly encouraged. Robert Teranishi author of “Asians in the Ivory Tower” will be a guest speaker at this event.
9. **Other**

Meeting adjourned 1:45pm