

Cypress College
Planning and Budget Committee
Minutes of September 17, 2015

- Present:** Amanda Aros (AS) Santanu Bandyopadhyay, Karen Cant, Phil Dykstra, Bryan Seiling (Ac. Sen.) Jolena Grande (Ac. Sen. Pres.), Christina Johanssen (UF), Michael Kavanaugh, Rod Lusch (CSEA), Daniel Sabastian (AS), Grace Suphamark (CSEA)
- Resource Advisors:** Joyce Carrigan , Paul de Dios, Nina DeMarkey, Steve Donley, Richard Fee, Yongmi Han, Mark Majarian, Rick Rams,
- Guest:**
- Recorder:** AeYoung Kim

1. **Minutes**

The Minutes of September 3rd ^{were} approved as amended.

2. **Facility Update- Karen Cant**

After her attendance to the Community College Facility Coalition Conference in Sacramento, Karen shared that the conference is a great tool for networking. Attendees included consultants, Building Planners, Architects, etc. much discussion about what worked and what didn't work at other campuses occurred.

There was a presentation regarding various Science facilities where Karen was able to see various layout samples for the labs which she had not seen before with further discussion on having the lab arrangements improve student engagement.

To prepare for upcoming weather changes (El Nino) M&O at Cypress has begun to clean the roof drains, pumping the man holes however the real issue is the city on either side of the college the streets cannot handle the overflow of water from the campus.

3. **Legacy Update- Phil Dykstra**

Phil reported that last year Cypress worked with the Center for Research on Educational Access and Leadership (CREAL) for the Legacy evaluations. Dr. Simpson was unhappy with the results and Legacy has been restructuring the evaluation and program. Phil has met with Leadership and listened to their suggestions and feedback. The next step will be a meeting between Phil, Santanu and Dr. Simpson to come up with a plan acceptable to all parties.

Santanu informed the committee that Legacy is based on black cultural studies, however, not limited to only the African American population students. It consists of English, Counseling, Ethnic Studies and Math Classes. Mentoring is available and there are also special student activities. Now is the time to build the program. Students who qualify for the certain classes may join the program. He then asked the Associated Student committee members, Amanda Aros and Daniel Sabastian from their perspective as students, the best approach for outreach. Amanda and Daniel both agreed that Social Media school events/free food and show how the student will best benefit from the program. They also suggested using Associated Students to spread the word, they could take flyers to their classes

and share the information with their fellow students. Another suggestion would be to make the posters more eye-catching the current posters are being overlooked.

4. **Smoke Free Campus- Karen Cant**

Follow up from last meeting, Karen asked if anyone had spoken to their constituents regarding a smoke free campus. Bryan Seiling will be addressing this at the next Academic Senate meeting and Rick Rams brought this to his department's attention and also he recommends the committee to review the smoke free policy through Irvine Valley College who has used the same policy for the last two years and he felt this policy has been nicely done.

5. **One Time Funding Requests- Karen Cant**

Follow up from last meeting, Karen asked if the Academic Senate sent forward their approval to PAC, Bryan Seiling said they were unable to cover the topic but will take this item to the next AS meeting.

10. **Special Requests**

The Committee supports the request by Health Science for \$3,510 to provide and install 4 new electrical breakers and circuits in the existing Dental Clinic. Currently the existing electrical breakers cannot accommodate the 6 autoclaves to be centrally located without tripping the breaker.

Next meeting will be held on October 1, 2015

Meeting adjourned: 1:45p.m.