

**Cypress College
Planning and Budget Committee
Minutes of April 19, 2018**

Present: Santanu Bandyopadhyay, David Dang, Phil Dykstra, Student Rep Substitute for Angiel Mendieta, Bryan Seiling

Resource Advisors: David Booze, Peter Maharaj, Mark Majarian, Marc Posner, Katy Realista

Guests:

Recorder: AeYoung Kim

1. **Public comment on agenda items**

No comments at this time.

2. **Minutes - All**

Minutes from the May 3rd were approved as amended.

3. **Strategic Plan Update- Phil Dykstra**

The Strategic Plan workgroup will be meeting after graduation to review all of the annual updates from the champions as to their specific goals and objectives. This information will serve as the primary evidence for the workgroup to assign ratings on progress regarding each item. The workgroup will also discuss the process for this year and suggest recommendations for improvement.

4. **One-Time Funding Requests- Phil Dykstra**

Phil went over a synopsis on each of the requests sharing that there are 3 safety items. Emily will have a conversation with Katy Realista regarding bond money and will also meet with each person who has made a request. The committee is in support of the proposed ranking and will forward to PAC.

5. **Other**

Bryan Seiling shared that a proposal was completed for both Program Review Chair with the help of David and Jolena and Christie and Nicole have been working on Student Learning Outcomes position responsibilities for Accreditation and must be authorized each year.

Bryan also stated that there are many unhappy faculty due to the change in the production center's policies and procedures. The faculty would prefer to go back to the previous arrangements. Santanu explained that a number of faculty have been using the copy machines for large jobs other than their assignment here at Cypress College. As for now, the copies have been set back to a 200 copies per day per faculty limit until further discussion has been made.

Meeting adjourned 1:35 p.m.