

**Cypress College
Planning and Budget Committee
Minutes of March 21, 2019**

Present: John Castillo, David Dang, Carmen Dominguez, Phil Dykstra, Brian Gomber, Craig Goralski, Presten Jimenez, Monica Santana, Brian Seiling, Joe Vasquez

Resource Advisors: Michael Brydges, Paul de Dios, Yongmi Han, Marc Posner, Rick Rams, Katy Realista, Eldon Young

Guests: Bret Clarke, Eileen Haddad, Liana Koeppel, Kristina Oganessian, Aaron Pilkey

Recorder:

1. **Public comment on agenda items**

No comments at this time.

2. **Minutes** – Minutes from the March 7th meeting minutes were updated and approved

3. **One-time funding list**

There are a total of 20 One-Time Funding Requests. The Direction Chairs will meet at the end of April will review the requests in ranked order and will return to PBC in early May where there will be a brief presentation from the Direction Committees and at which time the list will be combined and then meet again 2 weeks later to determine the final rankings.

The One time funding process will stay as is for this year until the new VPAS is in place and possible changes will be discussed for next year's cycle.

4. **Guided Pathways**

Eileen distributed data on what a path to a Degree completion looks like for an average Cypress College student. Data include degrees awarded over the past 5 years. She provided an overview of the top awarded degrees as well as the individual degrees which included Business, CIS, Fine Arts, Health Science, Language Arts, Kinesiology, SEM, Social Science, CTE , and Liberal Arts.

5. **ACCJC Institution Set Standards**

Phil updated the committee about the midterm report. Three main questions expected to be answered for the midterm report included:

- Has the college met its floor standards?
- How does the college inform its constituents of this information?
- How is it tied back to Program Review?

Kristina presented information on the ISS 2019 Draft and ISS the Stretch Goals:

- Successful Course Completion
- Degree Completion
- Certificate Completion
- Transfer Volume

For the 2019 annual report, some areas were re-defined and other areas were added to the annual report:

- Successful Course Completion
- Certificates (now 18+)
- Associate Degrees (AA/AS and AA-T/AS-T)
- Bachelor Degrees (BA and BS)
- Transfer Volume

Kristina will forward the document via email to the PBC Committee members.

6. **Vision for Success goals**

4 specific goals to be set which include completion, increasing goals, transfer ADT and or transferred to CSU or UC. Phil shared that the initial date will be April 4th to the PBC meeting followed by Leadership and PAC on April 11th and DCC on April 22nd.

7. **Special Requests**

Forensics

The Committee supports the Special Request from Forensics CRPA 39350-96255 in the amount of \$8,668 for additional funding for the Phi Rho Pi (2 year college) National Championship. This tournament goes beyond the scope of their seasonal competitions. Therefore, additional funds are necessary. The competition will last 9 days in Reno, Nevada.

8. **Other**

Bryan Seiling stated that there is now a Program Review summary form in place with hopes to also bring this summary in to PBC practices. A couple of major changes were Program Compliance and Resource and Budget needs. Kathleen Reiland is strongly backing this process. Liana added that she would like to see Student Administrative Review and Program Review work in line with one another.

Meeting concluded at 2:30 p.m.