

**Cypress College
Planning and Budget Committee
Minutes of March 7, 2019**

Present: John Castillo, David Dang, Carmen Dominguez, Phil Dykstra, Brian Gomber, Craig Goralski, Presten Jimenez, Monica Santana, Brian Seiling, Joe Vasquez

Resource Advisors: Paul de Dios, Yongmi Han, Marc Posner, Rick Rams, Katy Realista, Eldon Young

Guests: Bret Clarke, Eileen Haddad, Liana Koeppel, Kristina Oganessian, Aaron Pilkey

Recorder:

1. Public comment on agenda items

No comments at this time.

2. Minutes – Minutes from the March 7th meeting minutes were updated and approved

3. One-time funding list

There are a total of 20 One-Time Funding Requests. The Direction Chairs will meet with their committees and review the requests. Their rankings will be provided to PBC and be the starting point for the committee's final rankings.

The One time funding process will stay as is for this year until the new VPAS is in place and possible changes will be discussed for next year's cycle.

4. Guided Pathways

Eileen distributed data on what a path to a Degree completion looks like for an average Cypress College student earning an award. Data included degrees awarded over the past 5 years. She provided an overview of the top awarded degrees as well as the individual degrees for each division.

5. ACCJC Institution Set Standards

Kristina presented information on the ISS 2019 including the changes to the standards and a plan on how to develop what we need for next year's annual report related to:

- Successful Course Completion
- Degree Completion
- Certificate Completion
- Transfer Volume

Kristina will forward the document via email to the PBC Committee members.

Phil updated the committee about the ACCJC midterm report due in 2021 related to the ISS. The main questions expected to be answered for the midterm report include:

- Has the College met its floor standards?
- Has the College met its (aspirational) goals?
- What initiative(s) is the college undertaking to improve its outcomes?
- How does the College inform its constituents of this information?

Vision for Success goals

Kristina and Phil shared with the group that the SEA committee will set the initial VFS goals for the campus and those groups disproportionately impacted. PBC and PAC will be involved ratifying those goals as they move forward in the process.

6. **Special Requests**

Forensics

The Committee supports the Special Request from Forensics CRPA 39350-96255 in the amount of \$8,668 for additional funding for the Phi Rho Pi (2 year college) National Championship. This tournament goes beyond the scope of their seasonal competitions. Therefore, additional funds are necessary. The competition will last 9 days in Reno, Nevada.

7. **Other**

Bryan Seiling stated that there is now a Program Review summary form in place which will become part of the program review annual report. Liana added that she would like to see the Administrative Services Program Review and Student Services Program Review work in line with one another in conjunction with Instructional Program Review.

Meeting concluded at 2:30 p.m.