

**Cypress College
Planning and Budget Committee
Minutes of May 2, 2019**

Present: David Dang, Phil Dykstra, Brian Gomber, Craig Goralski, Aaron Pilkey, Alex Porter, Brian Seiling,

Resource Advisors: Paul de Dios, Yongmi Han, Marc Posner, Rick Rams, Eldon Young

Guests: Samreen Manjra,

Recorder: AeYoung Kim

1. Public comment on agenda items

No comments at this time.

2. Minutes – Minutes from the April 4, 2019 meeting minutes were approved.

3. Auto Collision Special Request

The committee supports the request from Cypress Auto Collision Repair, TE1 in the amount of \$200,000.00 commissioned by Debbie Valentine, NOCCCD District Manager, Environmental Health & Safety, to repair the ventilation in the existing paint mixing room to bring us into compliance with the National Fire Protection Association.

4. Program Review Annual Report

Bryan Seiling shared information regarding Program Review.

- The Committee added the word “Instructional” to the beginning of its title. The change was made to distinguish the review of instructional programs from those of student services and administrative services programs.
- Distance Ed. QFE will adopt Canvas across the campus and will have web enhanced face to face time.
- Increased training and assure remediation is up to code.
- Grant writer is needed on our campus.
- Reprioritize or assess all resource requests concern for reassigned time and supply budget.

5. Chancellor’s Office webinars

There were a total of 3 Chancellor’s Office Webinars. The webinars provided updates regarding

- The Student Centered Funding Formula will be awarding funds per student based on only the highest certificates.
- A student panel held a discussion on Curriculum and Guided Pathways
- State Student Funding Formula/Hold Harmless provision is expected to be extended an additional year.
- Webinars are available to view on the Chancellor’s Office website.

6. **One-time funding list initial rankings**

After discussion and clarifications made in the process of ranking the One-Time Funding Requests, Alex will send out a revised spreadsheet and the committee will return to the next meeting with their revised ranking sheet. The Direction Committee Chairs will be invited to the next meeting.

7. **Departmental Budget Update**

Alex has been meeting with each Department Dean to review the individual Budgets and as it evolves he hopes to establish a more accurate budget with hopes that it may be simpler to follow.

8. **Other**

Meeting concluded at 2:30 p.m.