

ACADEMIC SENATE
Unapproved Minutes for March 30, 2017
Place: CCC – 414 3:00 pm to 5:00 pm

ACADEMIC SENATE OFFICERS		PRESENT
President	Bryan Seiling	X
Past-President	Jolena Grande	X
Secretary	Joel Gober	X
Treasurer	Michael Klyde	X
Curriculum Chair	Mark Majarian	X
ACADEMIC SENATORS		
Business/CIS	Ben Izadi	X
Career Tech. Education 1	Kathleen Reiland	X
Career Tech. Education 2	Michael Klyde	X
Counseling 1	Renee Ssensalo	X
Counseling 2	Yolanda Duenas	X
Fine Arts 1	Joyce Patti	X
Fine Arts 2	Paul Paiement	X
Health Science 1	Lynn Mitts	X
Health Science 2	Dave McCament	Absent
Health Science 3	Tina Johannsen	X
Language Arts 1	Ruth Gutierrez	X
Language Arts 2	Susan Klein for Keith Vescial	X
Language Arts 3	Kathy Wada	X
Library/Learning Resource Center	Billy Pashaie	Absent
Physical Education	Margaret Mohr	X
Science, Engineering, Math 1	Adam Eckenrode	X
Science, Engineering, Math 2	Joel Gober	X
Science, Engineering, Math 3	Garet Hill	X
Social Science 1	Will Heusser	X
Social Science 2	Justin Thibodeau for Craig Goralski	X
Adjunct Senator 1	Tonya Cobb	X
Adjunct Senator 2	Katie King	X
Adjunct Senator 3	Fernando Mallory	Absent
LIAISONS		
Accreditation Self Study	Liana Koepfel	X
AdFac	Tonya Cobb	X
Associated Students	Tanya Washington	X
Basic Skills	Christie Diep	X
Campus Diversity	Maha Afra	Absent
Campus Technology	Doug Sallade	Absent
CC Foundation	VACANT	VACANT
CTE	Kathleen Reiland (Interim)	X
Distance Education	Kathleen McAlister	Absent
Program Planning and Review/ Student Learning Outcomes	Kathleen Reiland	X
Professional Development	Ruth Gutierrez	X
Student Learning Outcomes	Sarah Jones	X
United Faculty	Tina Johannsen	X
GUESTS:		

I. After establishing a quorum, Academic Senate President Bryan Seiling called the meeting to order at 3:02 pm with two alternates in attendance.

II. **Adoption of the Agenda:** On motions duly made and carried, agenda item VIII. Faculty Issues—Unfinished Business F. Dual Enrollment was moved to 3:30 time sensitive. On motions duly made and carried, agenda item VIII. Faculty Issues—Unfinished Business E. Campus Faculty Awards was moved to 4:45 time sensitive closed session. On motions duly made and carried the Agenda was adopted as amended.

III. **Approval of Minutes:** On motions duly made and carried the March 23, 2017 Academic Senate minutes were approved with the change of SLO Coordinator reassigned time from 20% to 60%. Approval of February 23, 2017 Academic Senate minutes was postponed by acclamation.

IV. **Public Commentary:** None

V. **Faculty Announcements and Invitations:** Announcement of the events scheduled for the 50th Anniversary celebration. Reminder for the President Candidates forum.

VI. Special Reports

A. **Associated Students:** Tanya Washington thanked President Seiling for his comments at the March 28, 2017 Board of Trustees meeting in response to statements made by Trustee Bent at the March 14, 2017 BOT meeting discussion of the District resolution for “Support of Students and Privacy of Student Records.” Tanya shared that Adam Gottdank from SCE also made an impactful statement defining empathy. Tanya expressed to the BOT that in her two years of service on the Board, she has always been proud of how the BOT treats students; even when people disagree on issues, students have remained the priority. Tanya shared with the BOT her current concerns for students and the importance of having written support from the BOT for student safety and the freedom to pursue their education. She noted that her statement was a form of rebuttal to the previous comments made by Trustee Bent. Trustee Bent stated that he stands by his previous comments. Tanya shared that she sees the whole experience as positive because of the strong support for the protection of educational rights that has been expressed by so many people District-wide. The BOT resolution was an important statement of affirmation of the District’s commitment to its students and their education.

B. **United Faculty:** President Johannsen shared that the negotiating team is continuing its look at lecture lab rates and benefits. The District will be sending out information on the two added flex days, and the Senate will need to have further discussion on the issue. See attached UF report.

C. Adjunct Faculty United (AdFac): Tonya Cobb reported that she will be attending the California Federation of Teachers Conference in Sacramento with two other delegates. One of the events they will participate in is the march for fair and humane immigration laws at the Capitol. AdFac is still in negotiations, and 14 articles are up for negotiations. The next AdFac meeting will be on April 21st at 12:30 in the AdFac office at 305 N. Harbor Blvd. Suite 313, Fullerton.

D. Professional Development: No report.

E. Curriculum Committee: New launch deadline is May 5th.

F. Academic Senate Treasurer's Report: No report.

G. Cypress College Foundation: No report.

H. Basic Skills Committee: Christie Diep shared that the committee will be looking at another software program that could be used to track student progress and gather data for intensive outreach. Everyone is welcome to the presentation at 11:00, March 31 in SEM 207. Transformation Grant money will be spent on some type of software for student tracking. President Seiling raised questions about technology overlap in the District and the need for clarification.

I. Student Learning Outcomes Assessment: Kathleen Reiland sent an email to all Deans on campus with an updated SLO status report.

J. Program Review and SLO Data Coordinator: The job description for Program Review Coordinator was previously distributed to the Senators.

K. Accreditation Self Study: No report.

L. District Council on Budget and Facilities: No report.

M. Diversity Committee: No report.

N. CTE: No report.

O. Distance Education: No report.

VII. President's Report and Committee Appointments

President Seiling sent his written report to all Senators and Liaisons. There were no questions or comments. President Seiling shared that he expressed the need for process and decorum at the BOT meeting in light of the comments made by Trustee Bent, and he reiterated the concerns and observations shared by Student Trustee Washington.

TBA lab hours were discussed. In particular departments, TBA lab hours are part of the curriculum and program review. Administration seeks to change TBA lab hours into assigned lab hours in order to capture more FTES. This change is being imposed on the

Photography Department. Theatre is also impacted by TBA lab hours. President Seiling will bring this issue back to Senate for further discussion.

Committee Appointments: No committee appointments needed.

3:30--Time Sensitive: VIII. Faculty Issues—Unfinished Business F. Dual Enrollment

Motion to create a dual-enrollment steering committee with faculty from each of the divisions passed unanimously. (Seiling/Grande)

Henry Hua, Paul de Dios, and Stephanie Tran will work with President Seiling to get the committee moving forward. The hope is to have 2-3 meetings at most and then bring information back to the Senate.

VIII. Faculty Issues – Unfinished Business

A. Committee to Revise the Senate By-Laws

Motion to approve the presented by-laws revision passes unanimously.

B. Funding for Spring Plenary

Motion to approve \$3000.00 to send two Academic Senate faculty members to Spring Plenary being held in Northern California passes unanimously. Motion to send Secretary Gober and President Seiling approved unanimously.

C. Program Review Annual Report

Kathleen Reiland shared the Program Review Report. Every CTE TOP coded course completed a short form. Kathleen shared that there were issues with the incorrect filing date in the printed schedule last year that may have contributed to the lower number of certificate awards. The Program Review Committee has requested a clear and easy pathway for faculty Blackboard training and testing out, including faculty who teach using Blackboard on other campuses. A shorter time frame on the training is requested. It was also recommended that faculty need to have access to an electronic grade system in order to provide students with more uniformity. Common themes in the CTE two- year summaries are inadequate supply budgets, reliance on grant funding for CTE, and ongoing unmet needs for equipment and facilities. The Program Review Committee recommends that the Program Review Chair sit on the Planning and Budget Committee and one faculty member from Program Review serve on each of the Standards Committees. The Program Review Committee also recommends that the Program Review process become more closely linked with Budget and Planning, which is an ACCJC requirement.

D. Program Review Chair/SLO Data Coordinator

Next year Kathleen Reiland will not continue as Program Review Chair and Sarah Jones will not continue as SLO Coordinator. The Program Review Committee recommendation is for the Program Review Chair to receive an increase in reassigned time from 20% to 40% and the SLO positions be reduced to 60% (combination of SLO Data Coordinator and SLO Chair). There are discussions on moving to a new SLO tracking system. Discussion ensued over reassigned time. Currently the Program Review Chair receives 20% reassigned time, the SLO Data Coordinator receives 60% reassigned time, and the SLO Chair receives 40% reassigned time. Motion to accept the two job descriptions approved unanimously.

G. Faculty Code of Ethics

Liana Koeppel shared that ACCJC standards require a faculty code of ethics. United Faculty President Tina Johannsen stated that United Faculty will not write a code of ethics or conduct into the faculty contract. Motion to create a subcommittee approved. Motion for Bryan Seiling, Mark Majarian, and Tina Johannsen to serve as subcommittee approved.

H. Choosing a New Curriculum Chair

Motion approved unanimously to make the process of selecting the Curriculum Chair formalized to match the process for Professional Development and Distance Ed.

4:45 Time Sensitive Closed Session

VIII. Faculty Issues—Unfinished Business E. Campus Faculty Awards.

The Senate determined that three nominees would be considered for each of the three Academic Senate faculty awards and that division senators were involved in the process of selecting the candidates for final consideration.

Adjournment: Meeting adjourned at 5:00 pm.

Respectfully Submitted,
Joel Gober, Academic Senate Secretary
JG/cd

The Minutes of all Academic Senate meetings can be found at
<http://www.cypresscollege.edu/facultystaff/senate>.